

## Kern Regional Center Board Training Curriculum (2022)

The following curriculum is designed to meet current Kern Regional Center Board of Director training requirements pursuant to DDS Contract language for 2022.

### **Training Format:**

Trainings and Education sessions can be conducted in person, small groups with remote access or completely via zoom or Team Meetings. Depending on meeting restrictions for health and safety concerns.

The Curriculum is divided into training segments that can be conducted in any order a Board chooses and will depend on the experience of each Board and their needs and expectations. (Training sessions can be broken into small elements to provide shorter trainings more often) Each training session will be 45-60 minutes long and cover the topic(s) of each segment. The sessions will include a power-point, possible handouts and open Q&A sessions throughout. It will be conducted as an interactive, give and take process. Sessions can be Trainer led or a combination of trainer and/or staff on the various subject matter expert issues.

Training sessions will be conducted to be compliant with DDS requirements for fiscal year 2022. Each Board will need to calendar their training sessions accordingly.

### **Trainer Qualifications:**

Matthew F. Bahr is an attorney and currently counsel for three regional centers (CVRC, KRC and VMRC) He has conducted Board trainings for the last 10 years for CVRC and has now included KRC and VMRC. Mr. Bahr successfully completed the Special Contract Language training requirement for KRC in 2018 and 2019. Mr. Bahr trains RC staff on mandatory policy requirements and has provided vendor trainings as well. Additionally Mr. Bahr is involved in and advises on all aspects of RC activities, from Board of Director Bylaw revisions and Executive Director selection to case management, vendor, and HR issues.

Curriculum:

### **Segment 1: RC Board Governance:**

Relation to DDS, DDS Contract analysis, Board Composition Requirements, Board Contractual Requirements, Executive Director role for day-to-day operations, governance principles, DDS Bylaw requirements.

## **Segment 2: Individuals We Serve**

Case finding, Intake, IPP process, Self Determination Program

Additional presenters: (1) RC Intake representative, (2) RC SC or PM to describe hands on IPP process; (3) SDP specialist

## **Segment 3: Vendor community**

Vendorization, POS process, resource development, QA and oversight, Corrective Action plan, Licensing.

Additional presenters: Resource Developer, QA Liaison

## **Segment 4: Special Programs**

Early Start, **Employment First**, Self-Directed Services, Foster Grandparent

Additional presenters: Early Start PM or Asst. Director, SDP Specialist, Employment Specialist

## **Segment 5: Forensic Issues**

Legal issues confronting individuals served: Criminal (competency, diversion), Probate (6500s, Conservatorships/Guardianships), Landlord Tenant, RCFs, DCs

Additional presenters: Forensic liaison, DCLs

## **Segment 6: Due Process/Fairness**

Individual appeals and complaints, 4731, Whistleblower, Fair Hearing Process, Vendor Appeals, RC Transparency requirements

Additional presenters: Compliance Specialist, Transparency Specialist

## **Segment 7: Diversity and Equity**

Additional presenters: Cultural Competency Specialist