

**KERN REGIONAL CENTER**  
3200 N. Sillect Avenue • Bakersfield, CA 93308 • (661) 327-8531

**Board of Directors Meeting**  
6:00 p.m. – 7:30 p.m.  
KRC Malibu Conference Room  
3300 N. Sillect Ave.  
Bakersfield, CA 93308

**AGENDA**  
**October 6, 2015**

**I. CALL TO ORDER/ROLL CALL**

**II. CONSENT AGENDA**

- A. Regular Meeting of the Board of Directors Agenda dated October 6, 2015
- B. Minutes of the Regular Meeting of the Board of Directors held September 1, 2015  
*Attachment 1*

**III. BOARD MEMBERS' COMMENTS**

**IV. PUBLIC COMMENT**

This opportunity is provided for members of the public to make a brief statement, not to exceed four (4) minutes, on an issue or concern not covered under any other item on this agenda.

**V. ACTION AND DISCUSSION ITEMS – BOARD ACTIVITIES**

- A. Consideration of Appointment of Developmental Services Support Foundation Board of Directors (Action as Sole Member of DSSF) *(Action)*
- B. Replacement of Jon Gusman as Pension Trustee *(Action)*
- C. Private Letter Ruling *(Discussion)*
- D. Approval of Contracts Policy *(Action)*
- E. Approval of Kern Regional Center's Performance Contract *(Action)*
- F. Approval of Caseload Ratio Report *(Action)*

**VI. ACTION AND DISCUSSION ITEMS – KRC ACTIVITIES**

- A. **Budget Update and Financial Report** (Jon Gusman) – KRC budget and financial Report pertaining to the delivery of developmental services. Audit/Finance Committee.  
*(Information)*

**VII. REPORTS TO THE BOARD OF DIRECTORS**

(Reports will be made only from groups that have met and/or have items to present.)

- A. Board President Report (Frank Meyer)
- B. Executive Committee Report (Frank Meyer)
- C. KRC CEO Report (Robert Riddick)
- D. Vendor Advisory Committee Report (Laurie Hughey)
- E. Director of Client Services (Laura Hughes)
- F. Director of Community Services (Cherylle Mallinson)
- G. Self Determination (Cherylle Mallinson, Vicky Smith, Joe Bowling)
- H. Review Proposed Change of Board Contract in Policy (David Riester)
- I. Legislative Report (Robert Riddick)
- J. People First Report
- K. State Council on Developmental Disabilities Reports (Vicky Smith, Joe Bowling)
- L. Affordable Housing Committee (ASPIRE)
- M. KRC Staff Report (Lori Blodorn)

### **VIII. ADJOURNMENT**

The next Regular Meeting of the Board of Directors is scheduled for Tuesday, November 3, 2015, at 6:00 p.m. in the Malibu Conference Room at the Kern Regional Center.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Executive Assistant during regular business hours at 661-852-3360.

**POLICY**

**TITLE:** Board Approval of Contracts over \$250,000.00 as directed by Lanterman Act, Section 4625.5  
**POLICY NO. O-12**

**DATE SUBMITTED:** 5/3/1109/01/2015

**PAGE 1 of 21**

**PURPOSE:** To establish policy ensuring board review and approval of any regional center contract of two hundred fifty thousand dollars (\$250,000) or more, before entering into contracts.

**POLICY:** The KRC board shall review and approval any contract for \$250,000 or more prior to KRC entering into contract. ~~This action is to be consistent with statute (Lanterman Act, Section 4625.5) and regulation and policies set by DDS.~~ Contracts for the purposes of this section, shall be defined as those agreements in which a fixed amount is guaranteed as payment to a vendor in exchange for specific deliverables (i.e., startup). It must be noted that this requirement does not apply to vendor approval letters issued by regional centers pursuant to Section 54322 of Title 17 of the California Code of Regulations nor those agreements with service providers developed as part of the typical vendorization process by the regional center that are structured with an hourly/daily/monthly rate and payment is for authorized services provided based on agreements in the Individual Program Plans or Individualized Family Service Plans.

**PROCEDURE:** Contracts to be approved shall be placed on the agenda for the next regularly scheduled board meeting occurring ~~15-30~~ or more days after the contract has been submitted. ~~Theis 15 30 day time lag~~ is to allow for staff analysis to be completed and the item placed on the agenda so the agenda can be circulated consistent with open meeting requirements.

KRC staff shall prepare a brief summary of the agenda item which shall include (at a minimum) an indication of the action requested, title and subject of the contract, brief description/discussion, financial summary, staff recommendation and identification of the preparer of the summary.

KRC staff shall complete a contract checklist which at a minimum includes vendor, vendor contract information, term, contract monitor, compliance with KRC insurance requirements, compliance with administrative provision in accordance with Title 17 (CCR) requirements and KRC requirements, projected annual cost scope of work summary, date item is to appear on KRC board agenda, and who has reviewed and recommended approval of contracts.

This Board policy is to be posted and maintained on the KRC website.

**Review Date: 2/8/13**  
**Revision Date: 6/7/11**  
**Approval Date: 4/2/13**



# **Performance Report For Kern Regional Center Reporte De Servicios Para El Centro Regional de Kern**

**2016**

**2016**

# **As of June 2015**

## **Desde Junio del 2015**

- **Kern Regional Center (KRC) covers Kern, Mono & Inyo Counties**

**El Centro Regional de Kern (KRC) cubre los Condados de Kern, Mono e Inyo**

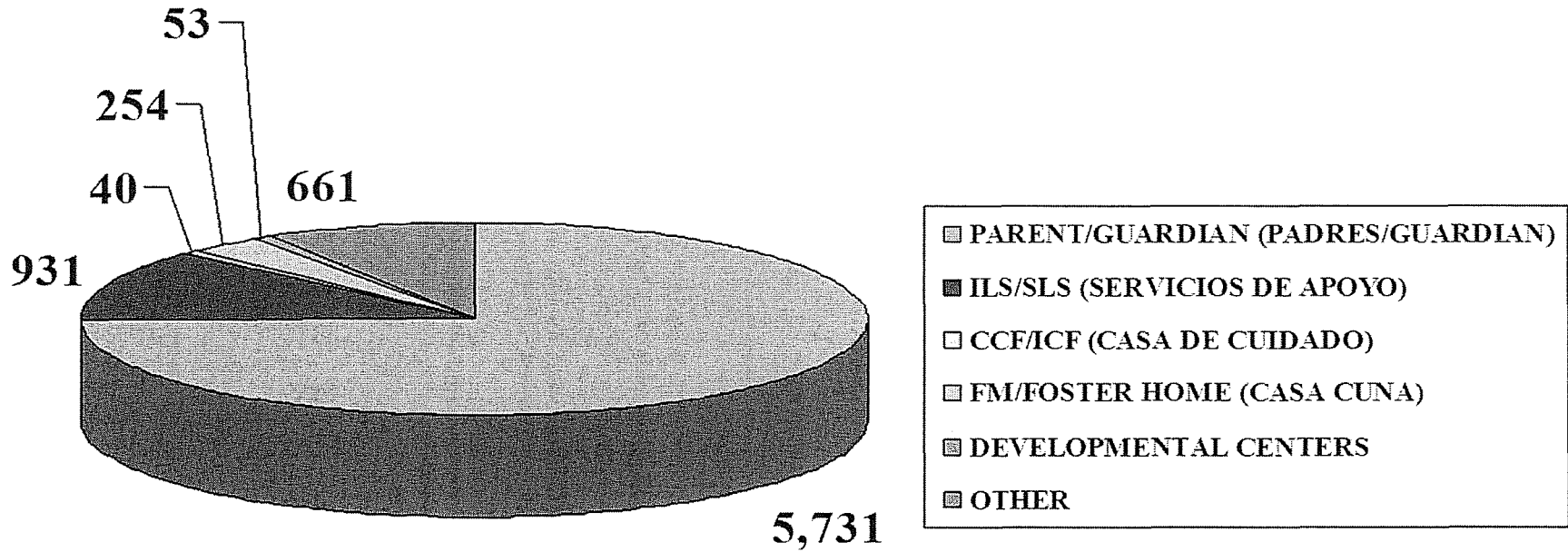
- **KRC is serving 7,670**
  - **7,617 Are Status 1, 2 (Active, Early Start)**
  - **53 Are Status 8 (Developmental Centers)**

**El KRC sirve 7,670**

- **7,617 Son Estado 1, 2 (Activo, Temprano Principio)**
- **53 Son Estado 8 (Centros de Desarrollo)**

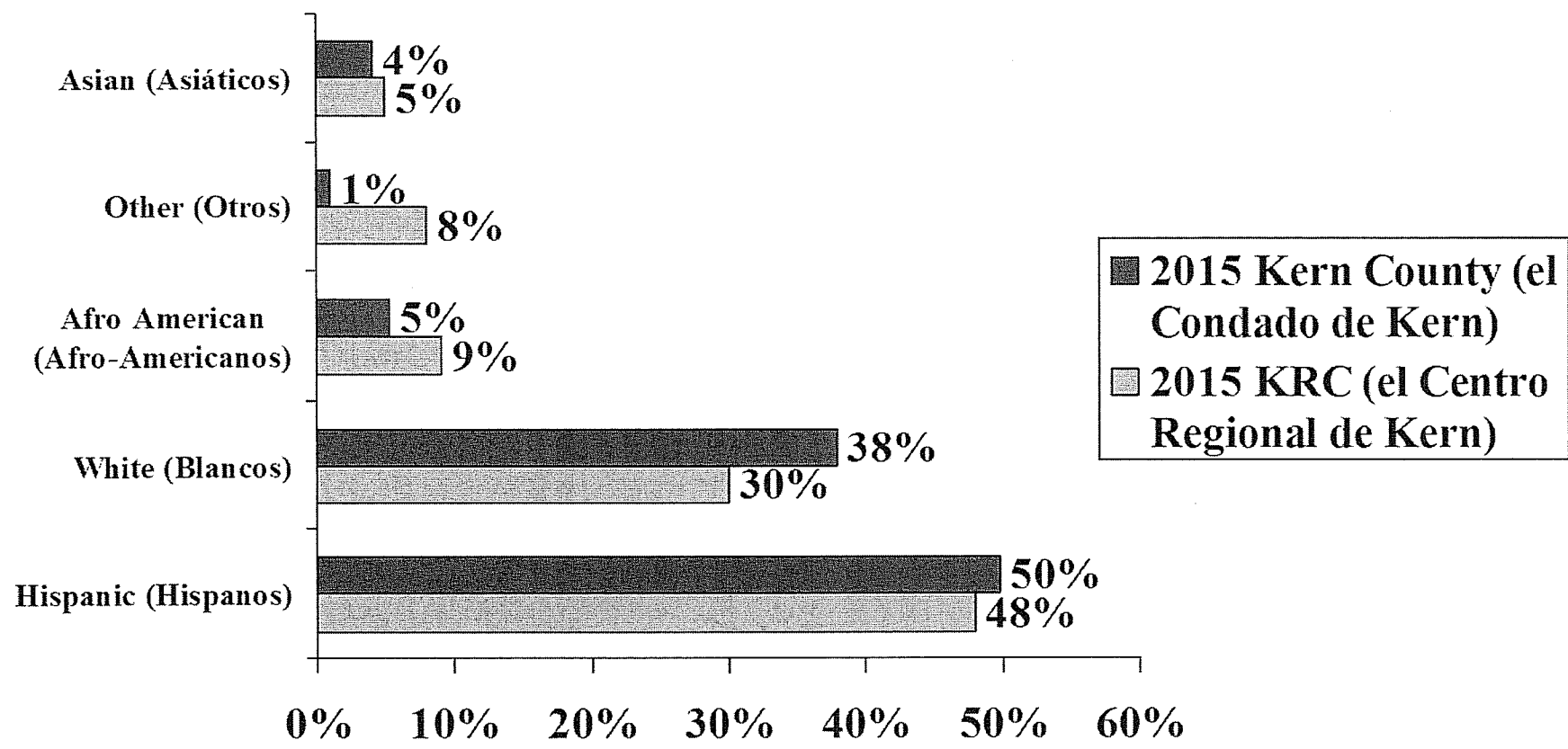
# As of June 2015: Where Clients Live

## Desde Junio de 2015: Donde Viven Los Clientes

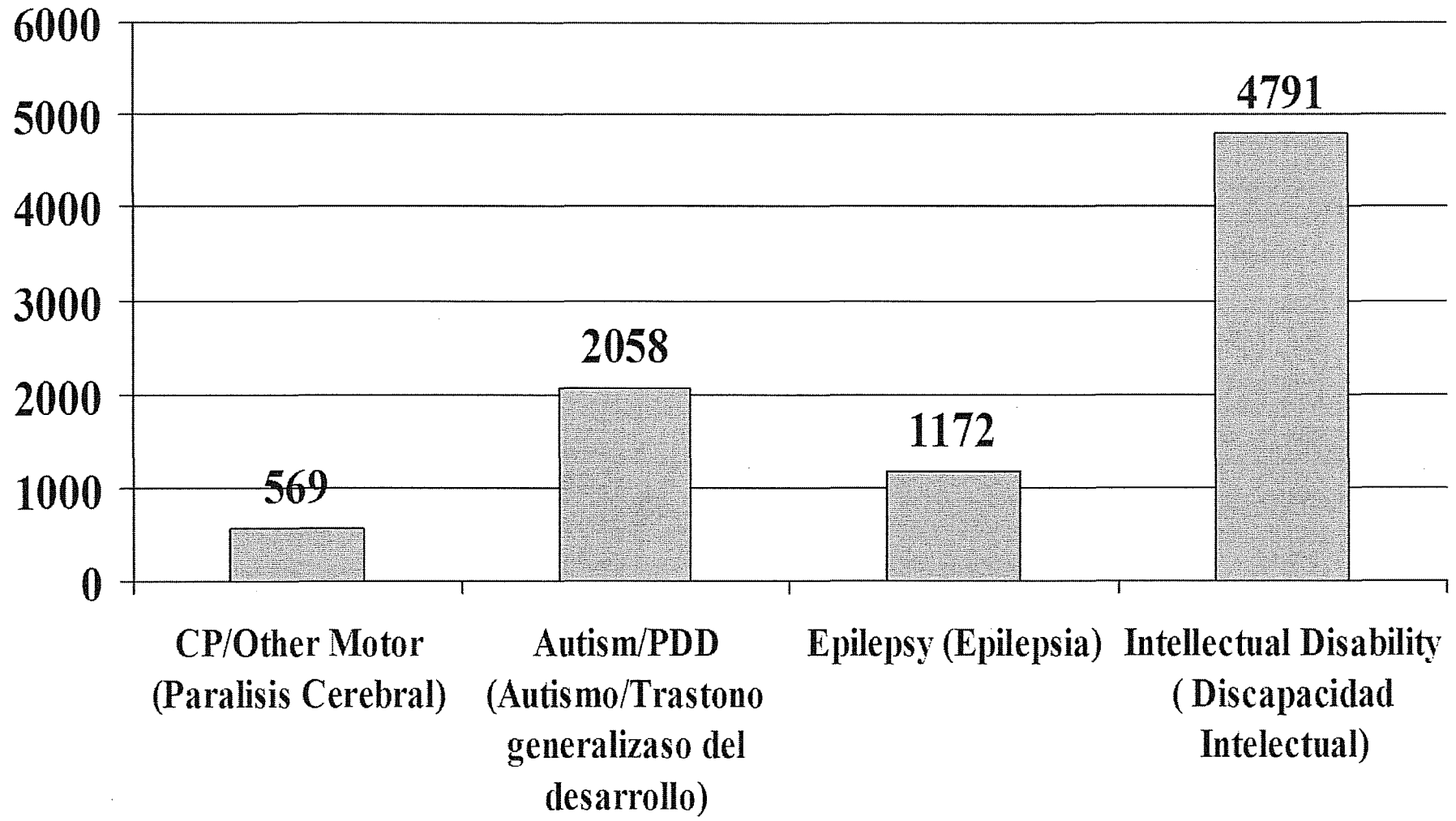


# Ethnicity

# Etnicidad



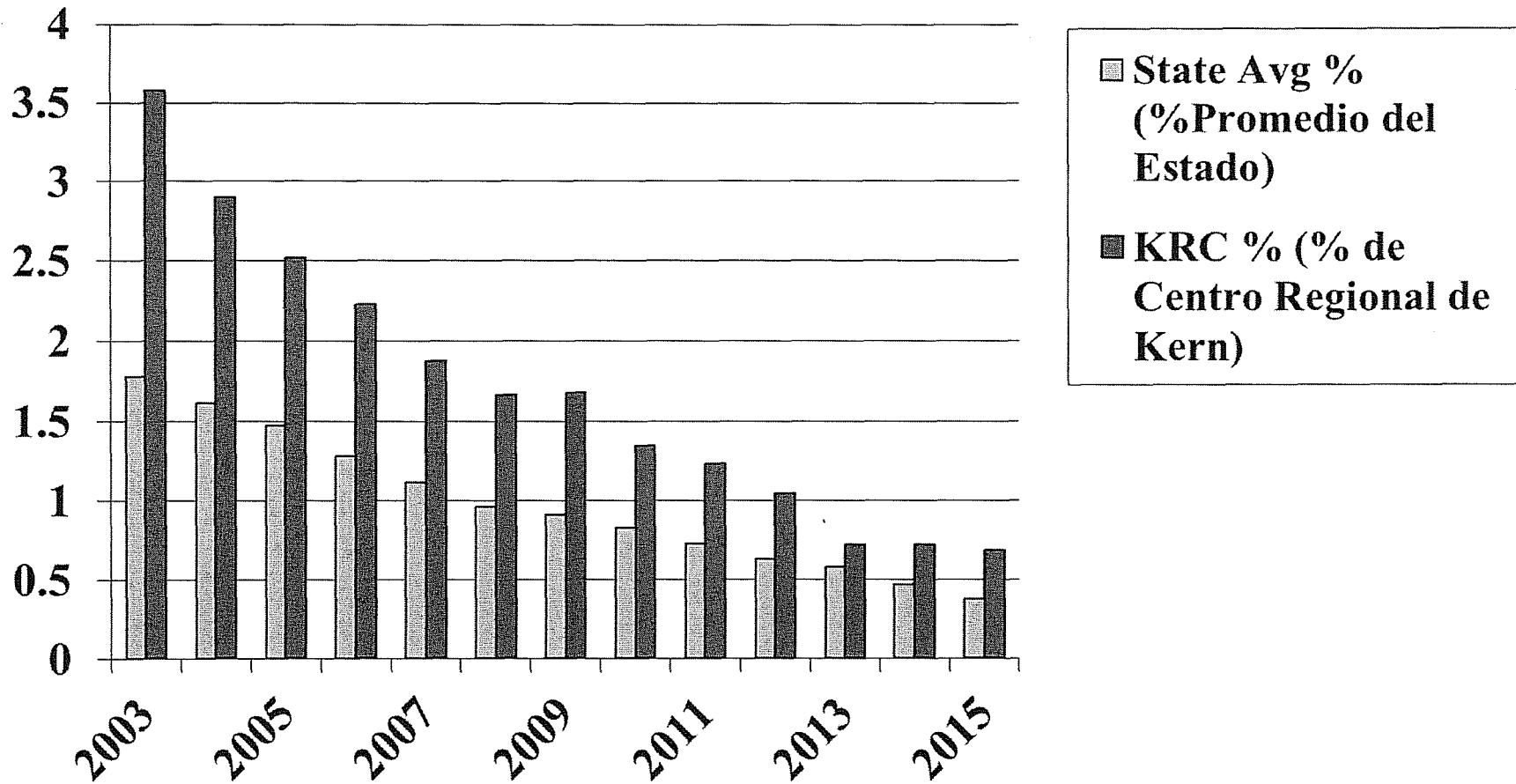
# Diagnosis/Diagnóstico



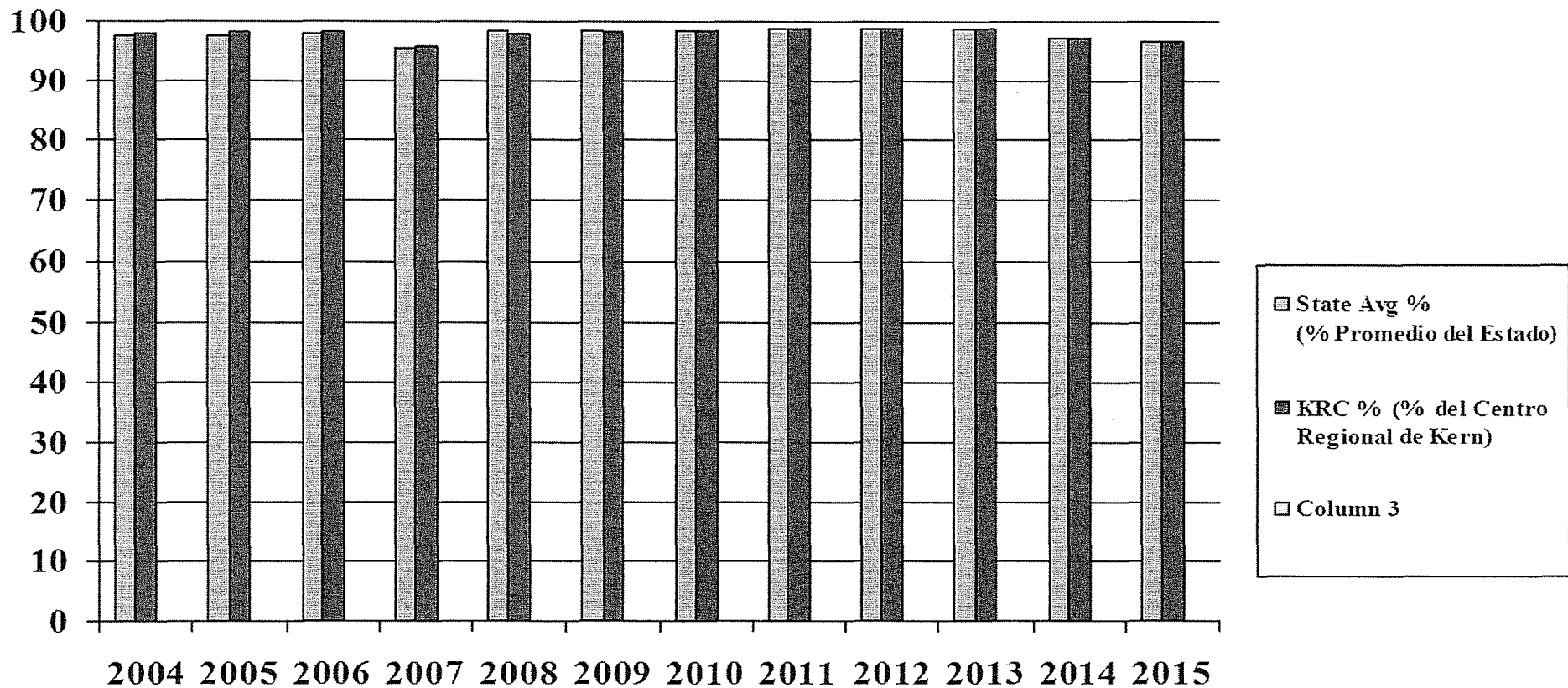


# Fewer clients in Developmental Centers

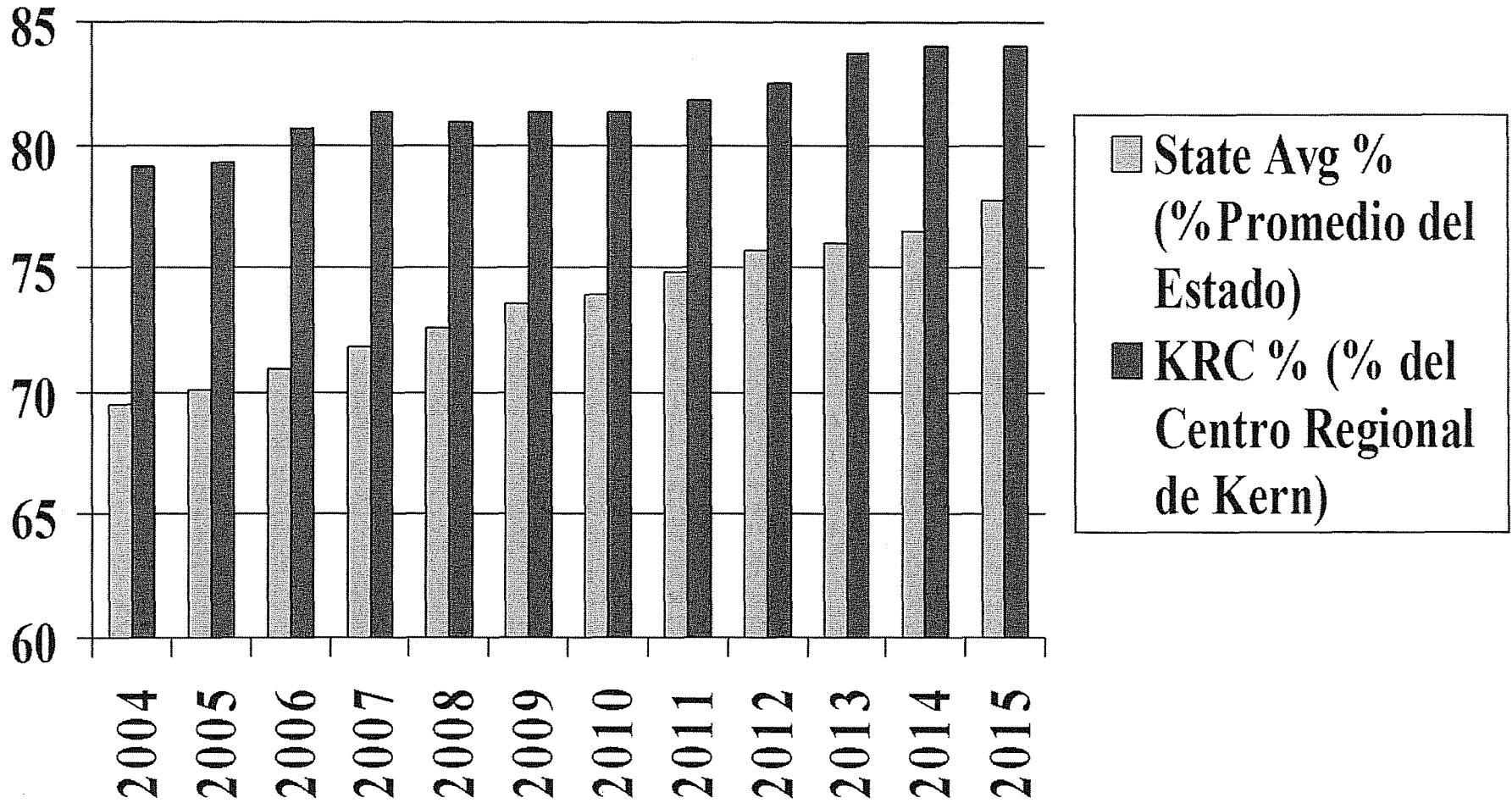
## Hay menos clientes en Centros de Desarrollo



# More Minors Living with Families Mas Menores Viviendo Con Sus Familias

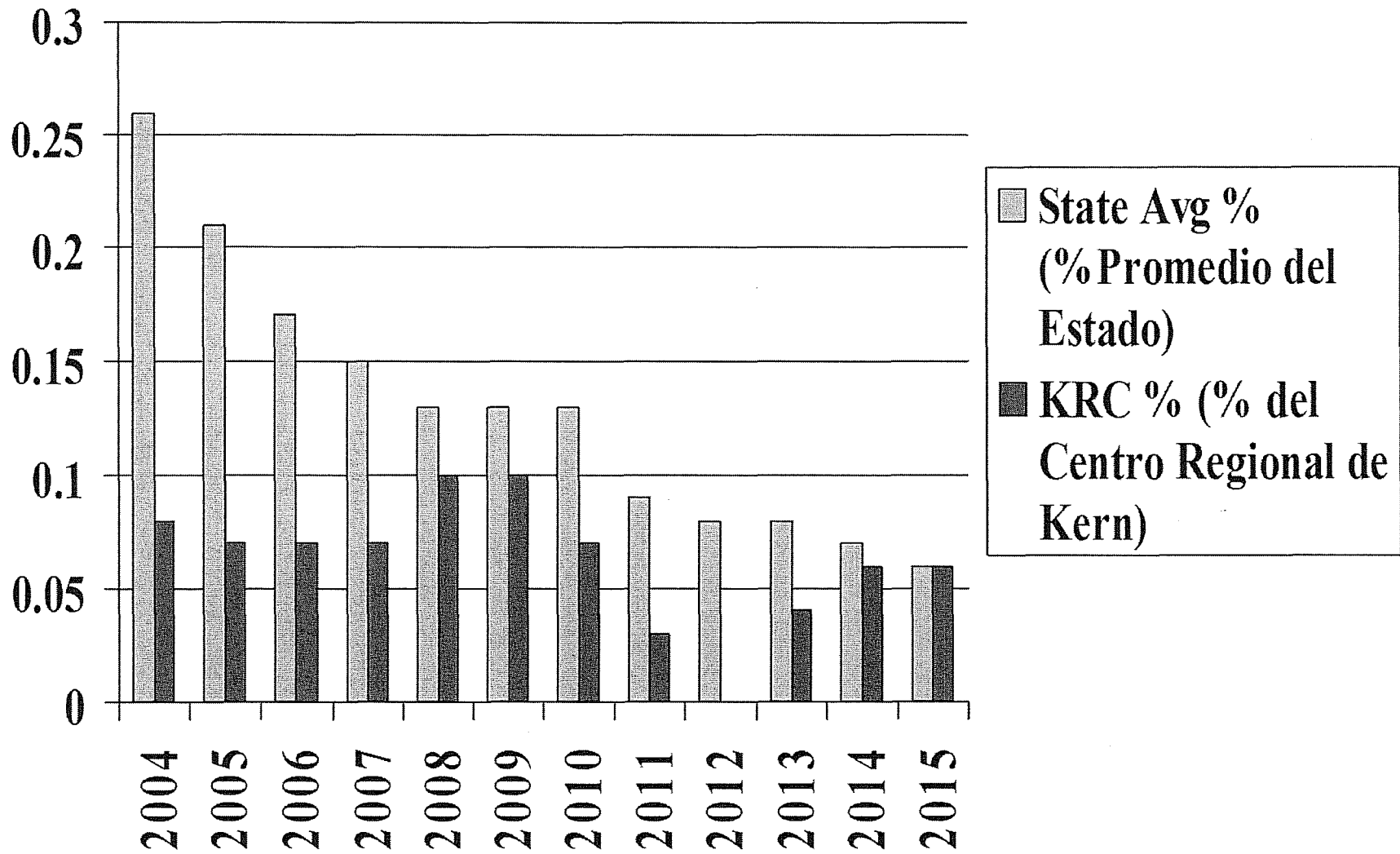


# More Adults Living In Home Settings Más Adultos Vivendo En Sus Propios Hogares



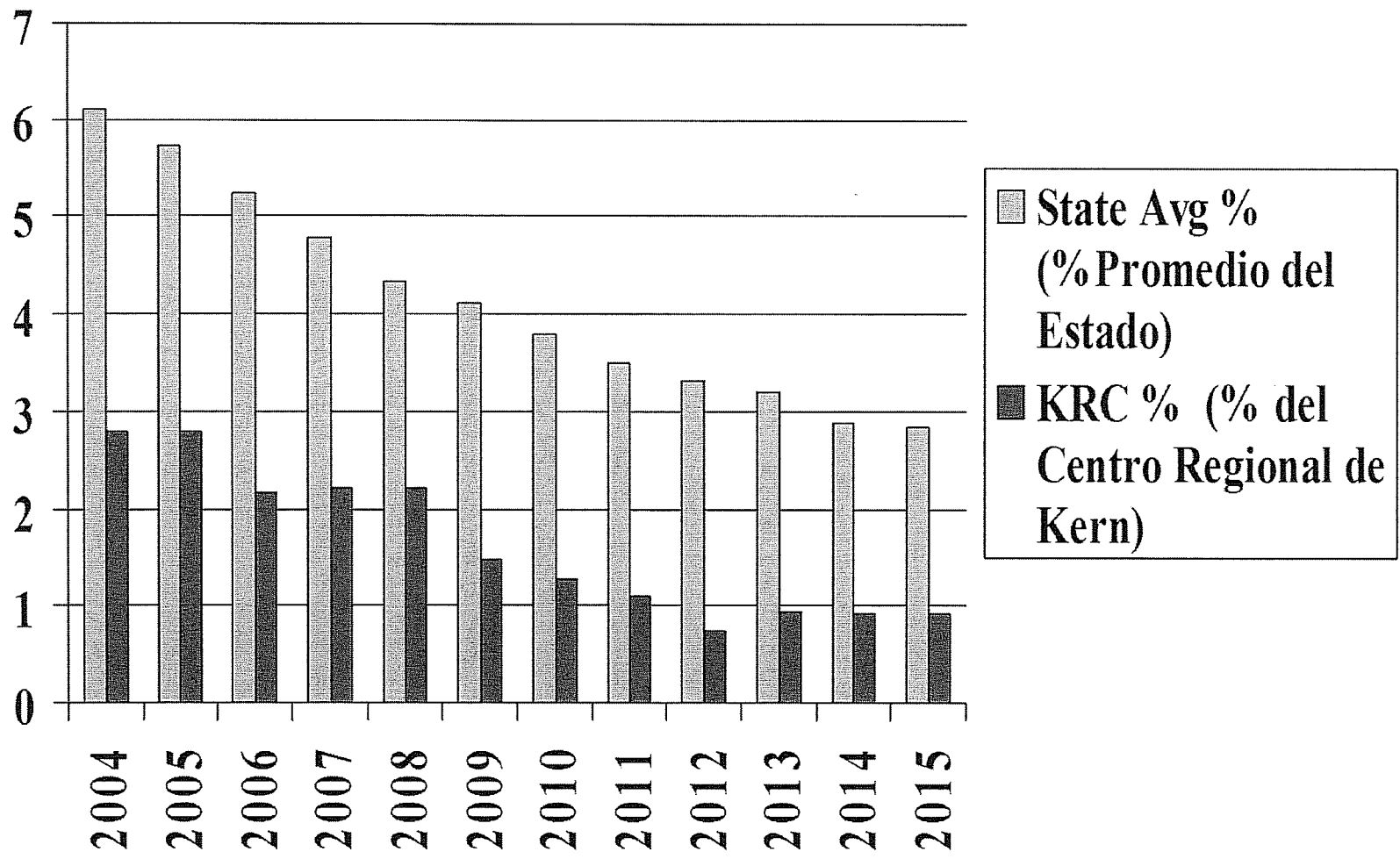
# Fewer Minors Living In Large Facilities

## Menos Menores Vivendo En Residencias Grandes



# Fewer Adults In Large Facilities

## Menos Adultos Vivendo En Residencias Grandes

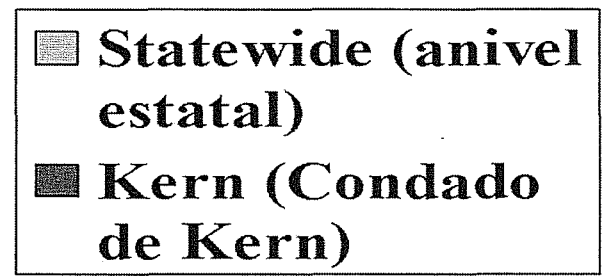
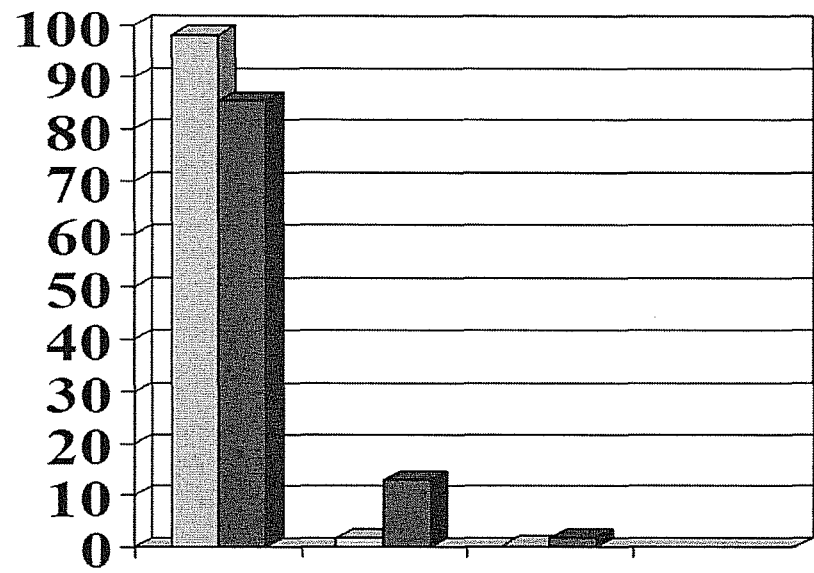


# As of June 2015

## Duration of Intake Over 3 years old

## Desde Junio del 2015

## Tiempo que se toma para hacer una evaluación de un niño(a) de 3 años o más



<142	143-	over
days	240	240
días	days	days
	días	días

# DDS Standards

## Criterios Del Departamento De Servicios De Desarrollo

AREAS MEASURED AREAS EVALUADAS	2012	2013	2014	2015
SUCESSFUL INDEPENDENT AUDIT WITH NO MAJOR PROBLEMS <b>EXITOSA AUDITORIA            INDEPENDIENTE SIN NINGUN            PROBLEMA</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>
<b>SI</b>	<b>SI</b>	<b>SI</b>	<b>SI</b>	<b>SI</b>
SUCCESSFUL DDS AUDIT <b>EXITOSA AUDITORIA POR            DDS</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>
<b>SI</b>	<b>SI</b>	<b>SI</b>	<b>SI</b>	<b>SI</b>
STAYED WITHIN OPERATIONS BUDGET <b>SE MANTUVO EL            PRESUPUESTO DENTRO DE            LOS GASTOS DE</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>	<b>YES</b>
<b>SI</b>	<b>SI</b>	<b>SI</b>	<b>SI</b>	<b>SI</b>

# DDS Standards

## Criterios Del Departamento De Servicios De Desarrollo

AREAS MEASURED AREAS EVALUADAS	2012	2013	2014	2015
CERTIFIED TO PARTICIPATE IN THE FEDERAL WAIVER <b>CERTIFICADO PARA            PARTICIPAR EN EL            PROGRAMA: <i>FEDERAL            WAIVER</i></b>	<b>YES</b>  <b>SI</b>	<b>YES</b>  <b>SI</b>	<b>YES</b>  <b>SI</b>	<b>YES</b>  <b>SI</b>
SUCCESSFULLY AUDITS VENDORS <b>EXITOSAMENTE AUDITORIA            VENDEDORES</b>	<b>MET</b>  <b>COMPLIDAS</b>	<b>MET</b>  <b>COMPLIDAS</b>	<b>MET</b>  <b>COMPLIDAS</b>	<b>MET</b>  <b>COMPLIDAS</b>
CDERS ARE UPDATED AS REQUIRED <b>LOS CDERS SON            ACTUALIZADOS COMO ES            REQUERIDO</b>	<b>97.28</b>	<b>99.45%</b>	<b>89.57%</b>	<b>99.61%</b>



# DDS Standards

## Criterios Del Departamento De Servicios De Desarrollo

AREAS MEASURED AREAS EVALUDAS	2011	2012	2013	2014	2015
IPP (INDIVIDUAL PROGRAM PLAN) REQUIREMENTS MET <b>EL PLAN DE PROGRAMA INDIVIDUAL CUMPLE CON LOS REQUISITOS</b>	99%	98%	97%	97%	TBD
IFSP (INDIVIDUAL FAMILY SERVICE PLAN) REQUIREMENTS MET <b>EL PLAN DE SERVICIOS INDIVIDUAL FAMILIAR (IFSP) COMPLE CON LOS REQUISITOS</b>	78%	NA	82%	85%	TBD
INTAKE/ASSESSMENT TIMELINES FOR CONSUMER AGE 3 OR OLDER MET <b>EVALUACIONES PARA CONSUMIDORES DE 3 AÑOS O MAS FUERON CUMPLIDAS A TIEMPO</b>	98%	98%	97%	90%	85%

**PERFORMANCE CONTRACT PLAN**

Regional Center Kern

Calendar Year(s) 2016

*Public Policy Performance Measures*

<i>Measures</i>	<i>Statewide Average 2014</i>	<i>Statewide Average 2015</i>	<i>KRC Baseline as of June 2014</i>	<i>KRC Baseline as of June 2015</i>	<i>Activities Regional Center will Employ to Achieve Outcome</i>
<p><b>1. Number and percent of Regional Center consumers in Developmental Centers (DC)</b> <i>(lower is better)</i></p>	0.38%	0.38%	0.79% 59	0.69% 53	<ul style="list-style-type: none"> <li>• KRC will design services and identify supports that are essentials to meeting the consumer's needs prior to the consumer moving into the community.</li> <li>• KRC will do outreach and give information to community providers interested in serving this specialized population.</li> <li>• KRC will continue to implement the 2015-2016 Community Placement Plan (CPP), which identifies the current needs and services of individuals residing in developmental centers. The plan identifies specific ways of meeting those needs through independent living, day programs, supplemental supports, including transportation, 1-to-1 assistance, specialized medical, dental, residential placement, and any other identified need.</li> <li>• KRC will deflect placements from the DC whenever possible consistent with consumers needs.</li> <li>• KRC will inform families, developmental center staff and consumers about all choices available, and encourage them to evaluate all options.</li> <li>• KRC will inform court personnel about the community resources available to them.</li> <li>• Complete comprehensive assessment (initial/update) for consumers residing in the developmental centers who meet criteria for                         <ul style="list-style-type: none"> <li>• Move 10 consumers from the developmental center to a less-restrictive community placement.</li> <li>• Begin to research and study community style homes that would serve individuals with complex medical and/or severe behaviors who require intensive services. Homes will be under a new licensing category, allowing consumers to be served who could not be served in a community setting.</li> </ul> </li> </ul>

## PERFORMANCE CONTRACT PLAN

<i>Measures</i>	<i>Statewide Average 2014</i>	<i>Statewide Average 2015</i>	<i>KRC Baseline as of June 2014</i>	<i>KRC Baseline as of June 2015</i>	<i>Activities Regional Center will Employ to Achieve Outcome</i>
<b>2. Number and percent of minors residing with families (own family, foster family, guardian)</b> <i>(higher is better)</i>	99.02%	99.11%	98.81% 3,268	98.99% 3,415	<ul style="list-style-type: none"> <li>• Continue to developing programs to serve children.</li> <li>• KRC will work with local school district and local Department of Rehabilitation (DOR) to further advance the State's "Employment First" Policy and other federal and state laws to address employment in intergrated settings, at competitive wages.</li> <li>• Provide information and referral to parents about Family Resource Center(s).</li> </ul>
<b>3. Number and percent of adults residing in independent living</b> <i>(higher is better)</i>	11.52%	11.33%	9.48% 385	9.67% 403	<ul style="list-style-type: none"> <li>• Service coordinators will discuss and provide Independent Living Services (ILS) options with consumers and families using a person-centered process.</li> <li>• Service coordinators to assist and obtain Section 8 housing Vouchers.</li> </ul>
<b>4. Number and percent of adults residing in supported living</b> <i>(higher is better)</i>	5.63%	5.60%	13.10% 532	12.67% 528	<ul style="list-style-type: none"> <li>• Continue to provide information on Supported Living Service (SLS) options with consumers and families using a person-centered process.</li> </ul>
<b>5. Number and percent of adults residing in Adult Family Home Agency (AFHA) homes</b> <i>(higher is better)</i>	0.87%	0.95%	3.76% 153	4.27% 178	<ul style="list-style-type: none"> <li>• Continue to track quarterly and/or unannounced visits to be in compliance with statutory requirements.</li> </ul>
<b>6. Number and percent of adults residing in family homes (home of parent or guardian)</b> <i>(higher is better)</i>	58.91%	59.81%	57.05% 2,317	57.40% 2,392	<ul style="list-style-type: none"> <li>• Continue to provide services and support to maintain consumers in the family home.</li> </ul>

## PERFORMANCE CONTRACT PLAN

<i>Measures</i>	<i>Statewide Average 2014</i>	<i>Statewide Average 2015</i>	<i>KRC Baseline as of June</i>	<i>KRC Baseline as of</i>	<i>Activities Regional Center will Employ to Achieve Outcome</i>
7. Number and percent of adults residing in home settings (independent or supported living, Adult Family Home Agency and Family homes) <i>(higher is better)</i>	76.94%	77.69%	83.39% 3,387	84.02% 3,501	• See #3 through #6 above.
8. Number and percent of minors living in facilities serving greater than 6 - (Intermediate Care Facilities (ICF), Skilled Nursing Facilities (SNF), and Community Care Facilities (CCF). <i>(lower is better)</i>	0.06%	0.06%	0.06% 2	0.06% 2	• Continue to identify and track children at risk of institutional placement.
9. Number and percent of adults living in facilities serving greater than 6 - (Intermediate Care Facilities (ICF), Skilled Nursing Facilities (SNF), and Community Care Facilities (CCF). <i>(lower is better)</i>	3.03%	2.85%	0.95% 39	0.91% 38	• Continue to identify and track adults in large facilities..

## Public Policy Performance Measures (Under Development)

The following measures are under development for future incorporation in the Performance Contract Pilot Project, upon availability of relevant data:

Number and percent of adults in supported employment.
Number and percent of adults with earned income and average wage (aggregate).
Number and percent of adults in competitive employment.
Number of consumers per thousand who are victim of abuse.
Access to medical and dental services.

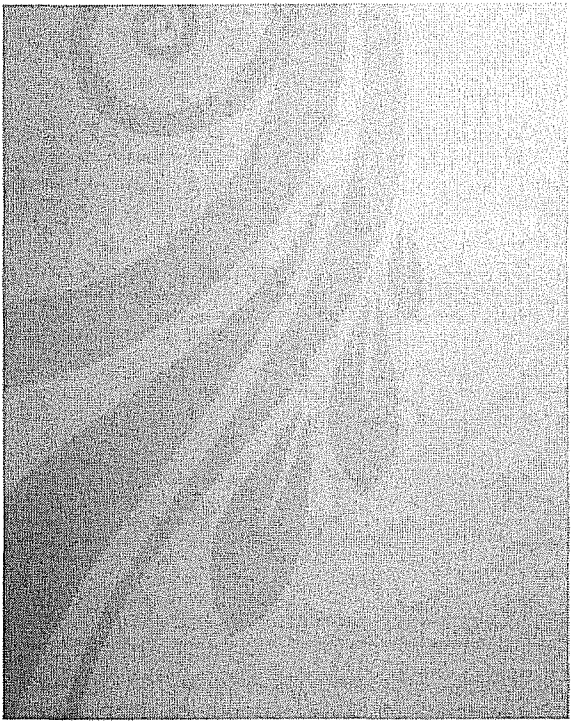
### *Compliance Measures <sup>1</sup>UD = Under Development*

<i>Measures</i>	<i>Yes/No</i>	<i>Activities Regional Center will Employ to Achieve Outcome</i>			
<b>1. Unqualified independent audit with no material</b>	Yes	Establish, apply and maintain good business practices and generally			
<b>2. Substantial compliance with Department of Developmental Services fiscal audit</b>	Yes	Establish, apply and maintain good business practices and generally accepted accounting principles.			
<b>3. Accuracy percent of POS fiscal projections (based on February SOAR)</b>	Yes	Strive to improved accuracy of POS fiscal projections based on history and ongoing utilization review.			
<b>4. Operates within OPS budget</b>	Yes	Continue operational budget planning, ongoing utilization, review and system-wide monitoring.			
<b>5. Certified to participate in Waiver</b>	Yes	Maintain compliance with Medicaid Waiver requirements.			
<b>6. Compliance with Vendor Audit Requirements per contract, Article III, Section 10.</b>	Yes	Maintain compliance with contract.			
<i>Measures</i>	<i>Statewide Average 2014</i>	<i>Statewide Average 2015</i>	<i>KRC Baseline as of June 2014</i>	<i>KRC Baseline as of June 2015</i>	<i>Activities Regional Center will Employ to Achieve Outcome</i>
<b>7. CDER/ESR Currency</b>	Data not available	98.19%	90.11% 6,640	99.61% 6,838	Continue to monitor timely completion of CDER/ESR.
<b>8. Intake/assessment and IFSP time lines (0-2).</b>	Data not available	<sup>1</sup> UD	<sup>1</sup> UD	<sup>1</sup> UD	Continue to monitor timely completion of intake/assessment and IFSP. Maintain compliance with T17 requirements.

**Compliance Measures** <sup>1</sup>UD = Under Development

<b>Measures</b>	<b>Statewide Average 2014</b>	<b>Statewide Average 2015</b>	<b>KRC Baseline as of June 2014</b>	<b>KRC Baseline as of June 2015</b>	<b>Activities Regional Center will Employ to Achieve Outcome</b>
<b>9. Intake/assessment time lines for consumers ages 3 and above.</b>	96.33%	97.99%	95.33% 184	85.27% 191	Continue to monitor timely completion of intake/assessment. Complete a comprehensive review of the Intake Process to move towards meeting statutory requirements.
<b>10. IPP Development (WIC requirements)</b>	Data not available	Data not available	<sup>1</sup> UD	<sup>1</sup> UD	Continue to comply with all requirement of WIC 4646.5c(3) for timely completion of individual program plans for consumers receiving services under the Lanterman Act.
<b>11. IFSP Development (Title 17 requirements).</b>	Data not available	Data not available	Data not available	Data not available	Continue to comply with all requirement of Title 17 for timely completion of individual program plans for infants and children receiving Early Intervention services.

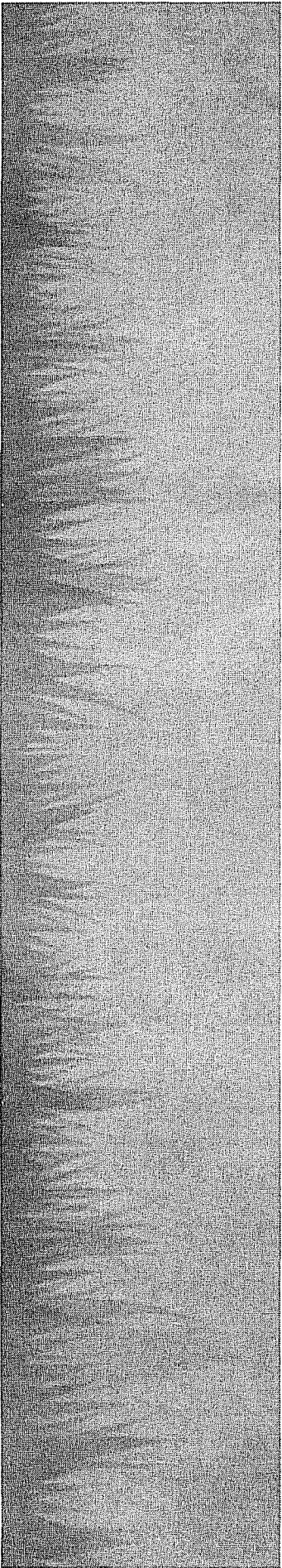
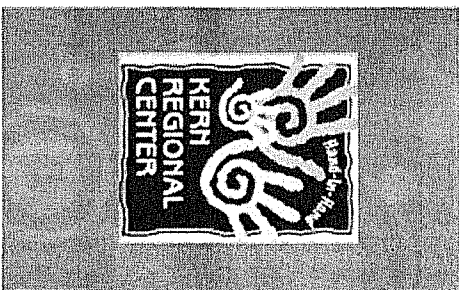




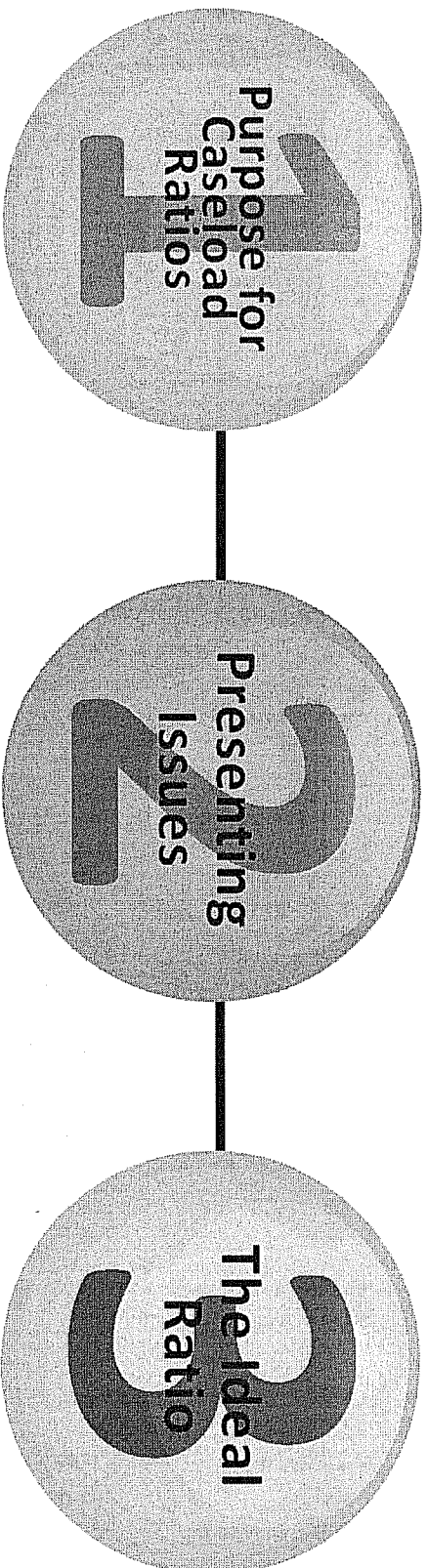
*Caseload Ratio Report*



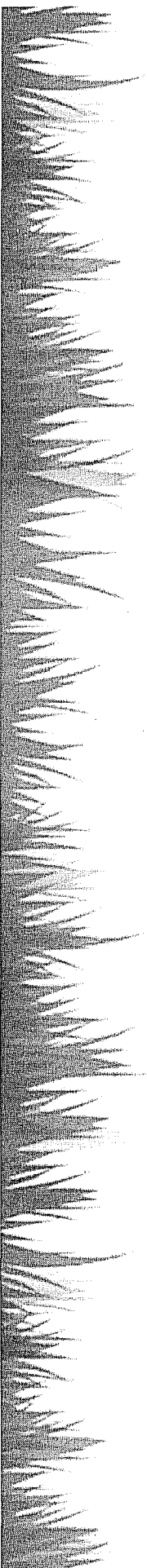
Public Input 2015  
Kern Regional Center



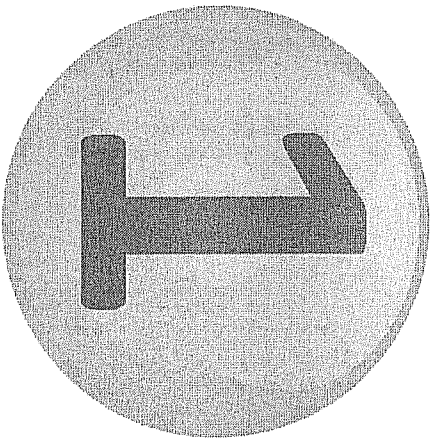
# KRC Caseload Ratios



KRC 2015 





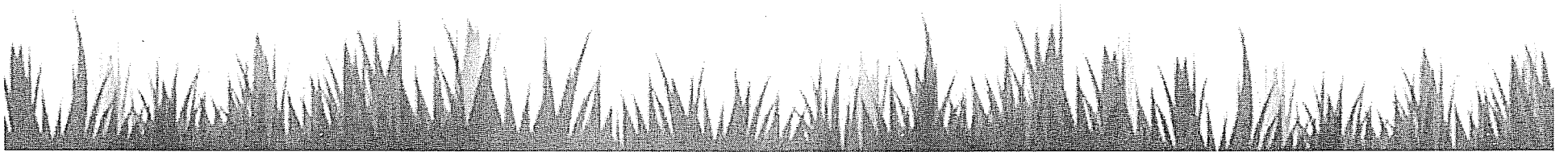


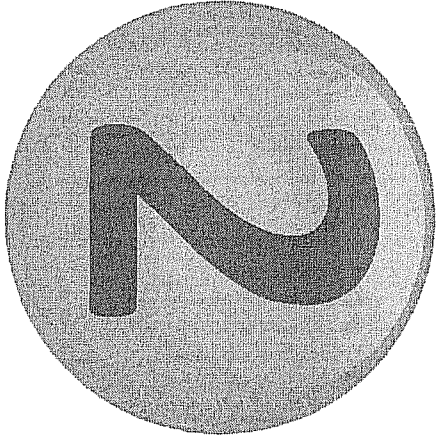
# **KRC's Caseload Ratios: Purpose**



# Purpose

- Every KRC consumer (client) has a Service Coordinator. The Service Coordinator meets with the consumer at least once a year to complete the consumer's Individual Program Plan (IPP) or the Individual Family Service Plan (IFSP). The IPP or IFSP to discuss the consumer's hopes, dreams and goals.
- In previous years KRC has not been the only Regional Center no able to meet caseload ratio requirements.
- KRC, along with other Regional Centers remains committed to supporting the consumers we serve and strive to have manageable caseloads, meeting Federal and State requirements.



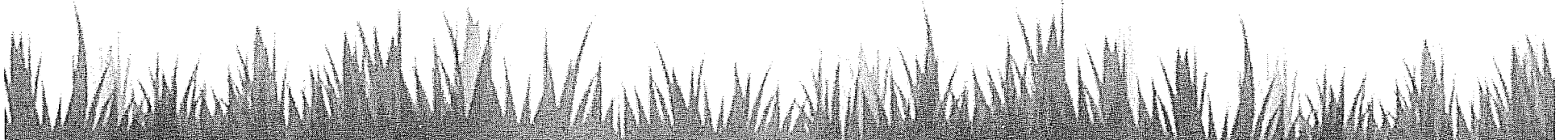


# **KRC Ratio's: Presenting issue**

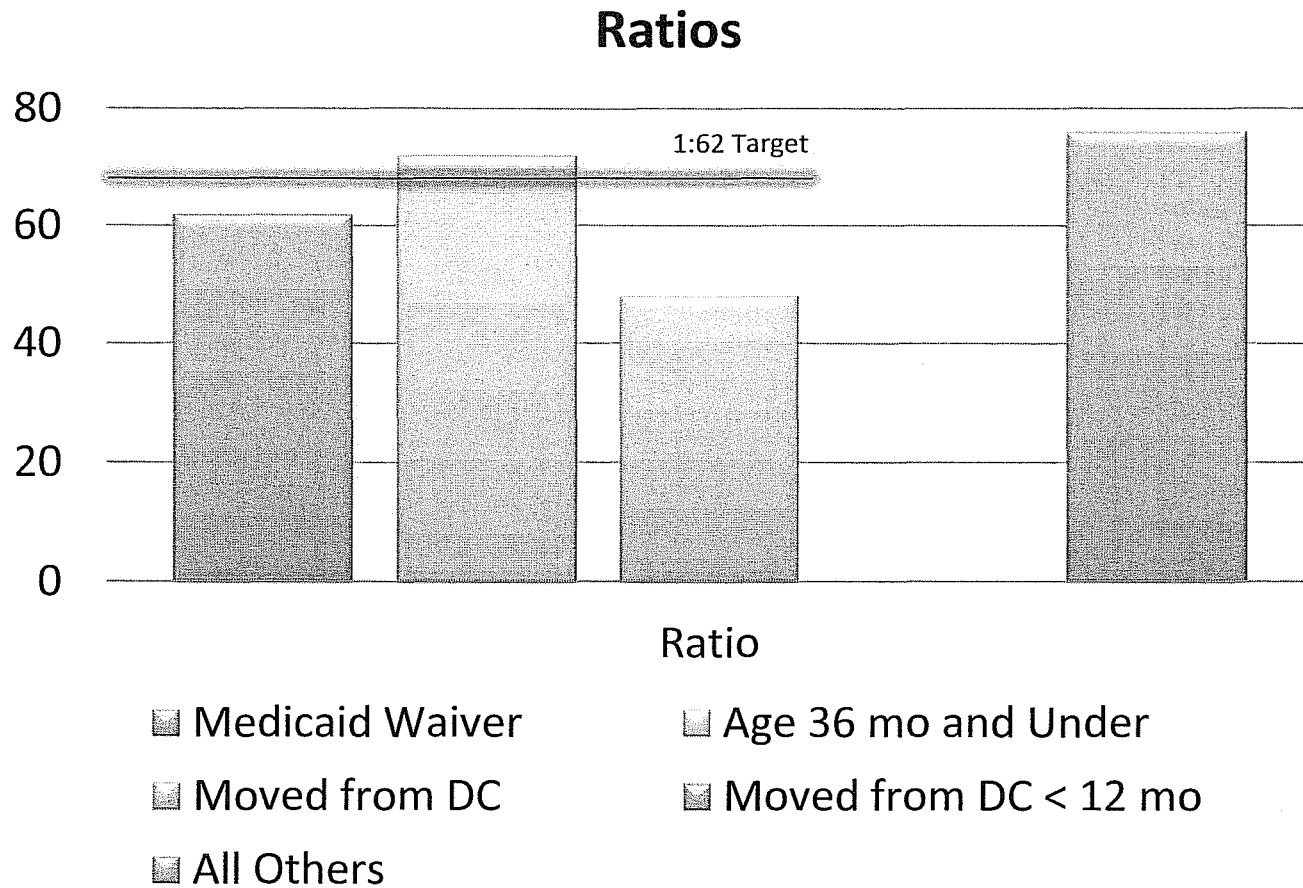


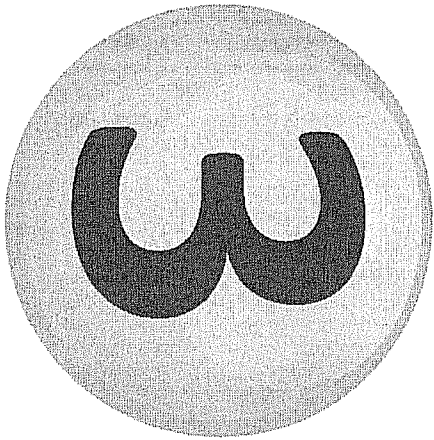
# Presenting Issue

- In previous fiscal years KRC has met Federal and State mandated caseload ratios, 1:62 for Medicaid Waiver and 1:66 for Non-Medicaid Waiver.
- In the most recent fiscal years KRC, along with all other Regional Centers has not been able to meet caseload ratios
- Public meetings are required to receive input and to provide a Plan of Correction to the Department of Developmental Services (DDS) no later than June 30, 2015.
- DDS has granted KRC an extension to submit a Plan of Correction. Public comment meetings are being scheduled.
- The following data reflects reporting period of March 1, 2015.



# Caseload Ratios by Category

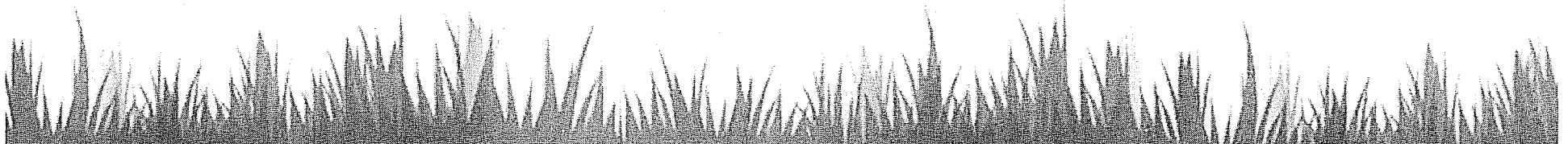
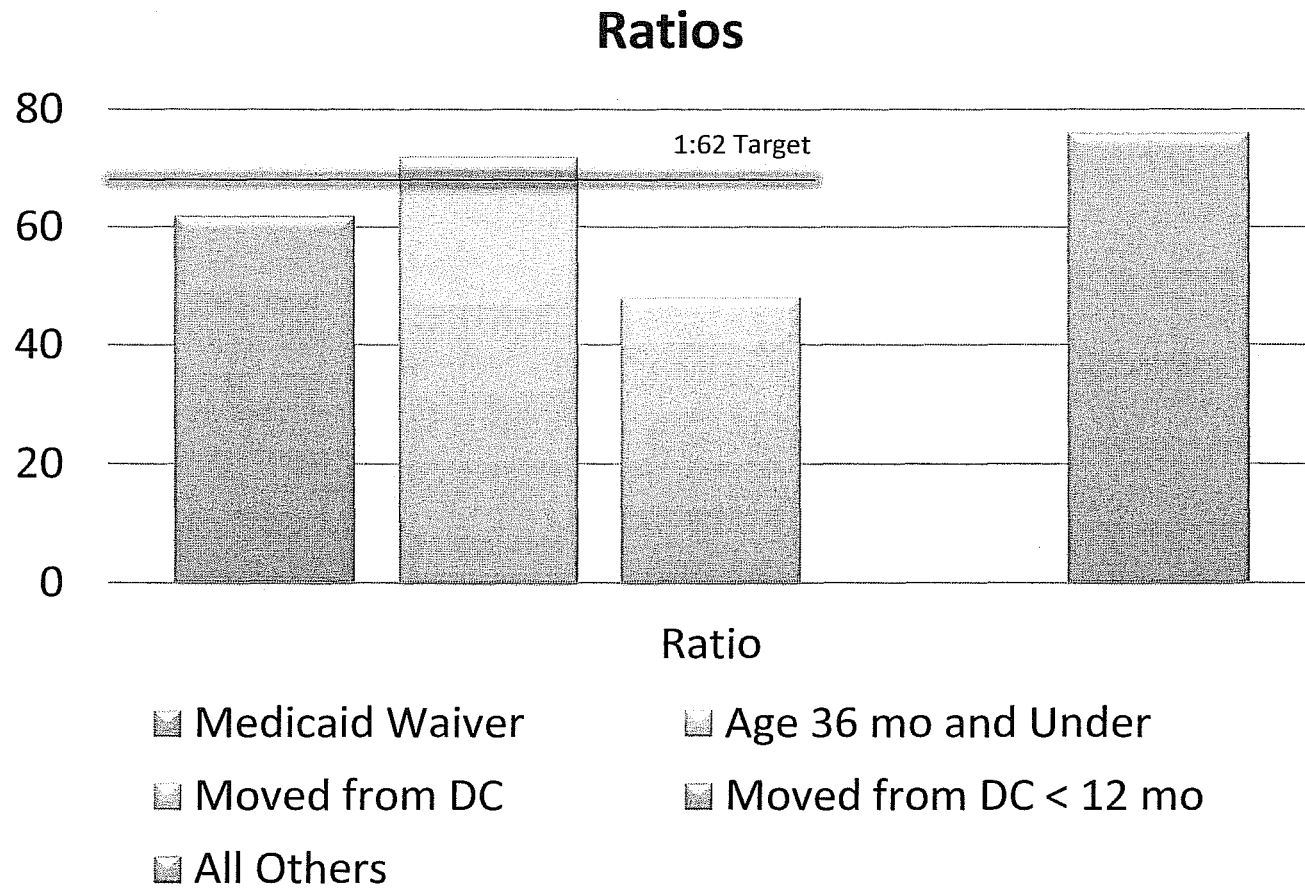




# **KRC's Ratios: The Ideal Ratios**

**Broadcast and compress for seamless delivery** 

# Caseload Ratios by Category



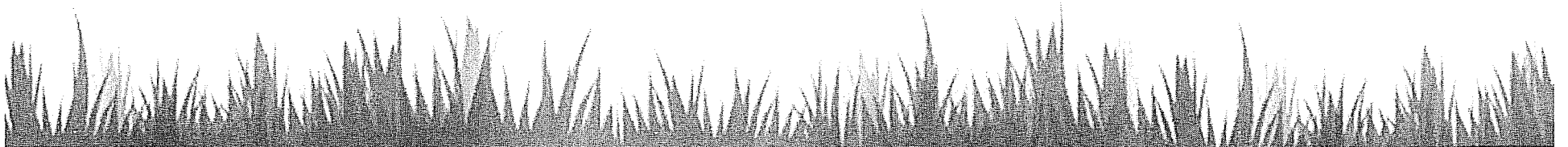
## **Hand-In-Hand Supporting Equality, Independence and Opportunity**

# **KRC's Caseload Ratios SUMMARY**



# Summary

- KRC did not meet their State-mandated caseload ratio due to the continued increase of rapid caseload growth.
- KRC is committed to offering qualifying services to consumers.



Ideas?

Questions?

Concerns?

# Public Input and Feedback

3 Ways to provide input:



Email: [Lhughes@kernrc.org](mailto:Lhughes@kernrc.org)



Fax: 661-324-5060  
Attn: Laura Hughes



US Mail: 3200 No. Sillect Ave  
Bakersfield, CA 93308

## VENDOR ADVISORY COMMITTEE MEETING

September 22, 2015

Members Present: Laurie Hughey, Kern Adult Program  
Richard A. Sikes, MARS Group  
Iman Killebrew, AIMES SLS  
Tamerla Prince, Positive Purpose LLC  
Mario Alvarez, As One, Inc.  
Mary Cady, Shield Healthcare  
Mitzi Villalon, Better Way Services  
Rhonda Glenn, Kern Residential Services  
Ramona Puget, Kern Autism Network  
Seth Colebrook, Lighthouse BEST Program  
Ivory Carroll, The Jasmine Nyree Educational Centers  
John Stockton, Community Support Options  
Dorothy Hallman, Bakersfield ARC

Members Absent: Shawn Kennemer, NAPD  
Carol Johnson, New Vision for Independence SLS  
Sara Holmes, Second Chance for Independent Living  
Janice Clayton, Social Vocational Services  
Aaron Markovits, Kern Assistive Technology Center  
Norma Ringold, Jean and Gene Care Home  
Christina Rajlal, Pathpoint  
Angelica Gonzalez, Alliance Human Services  
Beth Himelhoch, Inyo Mono Assn. for the Handicapped  
Mary Ann Hagstrom, ARC-Taft  
Misty Varner, AIMES Homes  
Maggie Solis, California Mentor  
Jinny DeAngelis, Desert Area Resources and Training  
Javier Jiminez, New Advances for People with Disabilities

Others Present Darla Benson, New Advances for People with Disabilities  
Melissa Cantu, Maxim Healthcare  
Miriam Corona, Premier Healthcare Services  
Chaka Stokes, Creative Connections  
Valeri Carrizales, Great Advantage SLS  
Bree Dedmon, Great Advantage SLS  
David Reister, DDS Consultant  
Tracey Mensch, ILC Kern County  
Ryan Johnson, Just Johnsons  
Julie Collamer, Just Johnsons

Staff Present: Cherylle Mallinson  
John Noriega  
Lynn Clark  
Kristine Khuu  
Misti Royal  
Laura Campos-Hughes  
Ana Leheny

Vendor Advisory Committee Meeting  
September 22, 2015

**Minutes:**

- A motion was made by John S. to approve the minutes for the July meeting and Seth gave a second. The motion was carried and the minutes were approved.
- Cherylle gave a report on self-determination. This has been a pilot project for Kern in the Inyo and Mono area for a while. Initially 36 clients were enrolled in the project for Kern and 31 clients remain. The self-determination project will be expanded to 103 people for Kern but we don't know who those people will be yet. DDS has submitted a plan to the Feds and once the Feds approve the plan, 2500 people statewide will be approved to be on self-determination phased in over 3 years. Right now this is a moving target and we do not have a lot of specifics about this project. Trainings will be available to the public for those that are interested. We have established an advocacy committee that represents our community. The September Committee meeting was canceled but there will be an October meeting. The date is still to be determined but will be posted on our website along with minutes from the August meeting.
- Cherylle stated that we are drafting our Performance Contract and we will be reviewing it with the public on September 24 at 5:00 at KRC. The report is a measurement of our goals and explains our progress on meeting our goals.
- Cherylle gave an overview of the 15-16 CPP plan and a concern was brought up about KRC putting out new RFPs for CPP beds when CPP beds from past projects are not full. Residential providers agree that it is hard for them to support empty beds in their facilities and expressed the need for all of us to work together better. Although most providers are probably already doing this, Lynn suggested that each residential provider make sure their CSD liaison and facility liaison (as well as Celia and Tamara who run Living Options) know what vacancies they have on a weekly basis.
- Iman asked KRC for guidelines on the role of SLS agencies and our new Money Management vendor.
- Laura said that Kern's caseload ratio is approximately 1:74. The information used to calculate this ratio was taken at the end of February. The ideal caseload ratio is 1:64. Ours is higher in part, because of monetary constraints and not being able to refill positions.
- Laura reported that Program Managers meet with her weekly to do POS review on Monday or Friday. Almost all POSs are reviewed and approved at that time so POSs for each unit are being approved once a week. New POSs are what is coming to POS review. PMs are still reviewing and approving POSs that are renewing. The vendor needs to access the portal to determine if a POS has been approved. Laura said that if vendors need immediate assistance with a POS and they cannot get a hold of the SC or the SC's PM, they can contact the Program Manager of the Day.
- KRC's website has a staff list under the Contact Us tab.
- Tracey from ILC-Kern County introduced herself as an advocate at ILC. She said she would be happy to come to individual programs to provide free trainings with clients and staff on ADA, sensitivity training and employment.
- Lynn talked about the upcoming Vendor Lunch on November 6. Hodels has raised the price of the ticket by \$.35/person and coffee by \$.50/person but the price of the ticket is still enough to cover these increases. Santi Rogers, Director of the Department of Developmental Services, has agreed to be our speaker for the event. (Thank you to Robert for asking Santi to come.) The Committee decided that we would leave the timing of the luncheon the same as last year but give more time to

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Santi to speak if he wanted it. (After checking with Robert, he said that the typical time that we give speakers, which is an hour to an hour and ten minutes, will be fine for Santi.) Iman has graciously agreed to create the flyer again this year for the VAC. This will be placed on each place setting at the lunch. Lynn reported that KRC can no longer hold any leftover money from the lunch and since Laurie is the current Chairperson, Kern Adult Program has agreed to hold the money from this year's lunch in a special account. We will keep an account of how much there is and where it is going. The Committee agreed that we would bring this up again at the beginning of the new year.

- John N. reminded the Committee that we no longer have a Uniform Holiday Schedule. Apparently KRC's website still had it posted so John said it had recently been taken down. It was announced that our three big transportation providers; NAPD, Mercies and Express had all agreed on the same holiday schedule of 10 days throughout the year to help minimize the confusion for clients and providers. The holidays remaining for this year are: November 26 and 27, and December 24 and 25. New Years Day will also be a holiday that is observed.
- Ramona announced Kern Autism Network's new seminar series that will start October 17. They will not be putting on a big conference in April of next year. They are trying several small seminars instead. KRC is working on a memo to SCs to make them aware of the change. Parents will have to go through the vendorization process for reimbursement. They can call Kristen or Lynn for assistance with this process if they need it.
- Cherylle reported that in 2011, law was passed that said that vendors receiving revenues exceeding \$250,000 but less than \$500,000 must submit an independent review and vendors receiving revenues exceeding \$500,000 must submit an independent audit. We are out of compliance with this law because we have many vendors that have not complied and DDS is concerned that we are not addressing this issue. Cherylle said that there would be more to come from KRC on this issue.
- Iman asked for clarification of Dr. Huerta's rde regarding consent for treatment.

**Next meeting is October 27, 2015 at 10:00 a.m.**  
**In the Main Conference Room - located in the two story building.**

SLS Task Force  
9/10/2015  
Summary

- Representatives from 14 different SLS agencies were in attendance.
- John Noriega discussed the purpose and importance of vendor advisory letters for late SIR's and missed medications.
- Discussion on IHSS & SLS and regulations. KRC will look into and develop procedures to implement and ensure compliance with W&I code 4689.05. Once developed, it will be disseminated to all SLS agencies. A copy of the DDS directive regarding IHSS county wages and new trailer bill language requirements dated August 26, 2009 and W&I code 4689.05 was distributed to SLS agencies.
- Discussion on challenges SLS agencies encounter in receiving consumers rent/food checks from payees.
- Dana Hutchison provided portal training and was available to answer questions.