

KERN REGIONAL CENTER
3200 N. Sillect Avenue • Bakersfield, CA 93308 • (661) 327-8531

Board of Directors Meeting
5:30 p.m. – 7:30 p.m.
KRC Malibu Conference Room
3300 N. Sillect Ave.
Bakersfield, CA 93308

MINUTES
September 1, 2015.

Present Board Members:
Frank Meyer, President
Richard Rodriguez
Laurie Hughey
Tracy Brown

Rosita Barron, Vice President
Nickole Mensch
Quanah Mason

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at approximately 5:30 p.m. by Frank Meyer. It was determined that a quorum was present.

II. CONSENT AGENDA

- A. Regular Meeting of the Board of Directors Agenda dated September 1, 2015
M/S/C - (Mensch/Lagrاند) to approve the Agenda. 7-0-0.
- B. Minutes of the Regular Meeting of the Board of Directors held August 4, 2015
M/S/C - (Mason/Rodriguez) to approve Minutes with correction: V. ACTION AND DISCUSSION ITEMS – BOARD ACTIVITIES - Election of Officers Item “F” to read “Rosita Barron is Board Vice President by majority vote.” 7-0-0.

III. BOARD MEMBERS' COMMENTS

IV. PUBLIC COMMENT

Pam Woodruff – Pam has inquired about KRCs legal fees and asked that the board request a full accounting of legal expenses that have been incurred.

Maria Enriquetta – (Spanish speaking) As parent of a consumer, Ms. Enriquetta has a concern regarding Express Transit. She has heard that Express Transit has asked their workers not to communicate to the mothers in Spanish.

Ali Tabatabai, New Leaf – Ali expressed that KRC has not been an easy transition but encouraged vendors and personnel to sit down face to face and establish relationships to better serve our clients.

Matthew Lagrand – Matthew informed the board and the public that there is a serious problem as disabled people are being mistreated by people in the community whom they don't even know.

Maria Jacquez, Turkey Basket Committee – The Turkey Basket Committee is now accepting donations. They have raised \$96.10 so far and are selling cookies at the Board Meeting. The committee will also be raffling off a basket at the Exceptional Families Conference on September 19th. The committee will also be raffling a Halloween basket in October. The funds will go towards the purchase of Turkeys and fixing for the Thanksgiving Baskets. Last year the committee made 139 baskets and gave out 37 gift cards for a total of 176 families served. Donations can be given to Maria Jacquez, Cindy Martinez, Fatima Marquez or Melvina Mull.

Grace Huerta, Exceptional Families Center – The 9th Annual Spanish conference is on September 19th at Cal State University. Grace thanked SCs for helping Exceptional Families connect with Spanish speaking families.

V. ACTION AND DISCUSSION ITEMS – BOARD ACTIVITIES

- A. Consideration of Appointment of Developmental Services Support Foundation Board of Directors (Action as Sole Member of DSSF) *(Action)*
 - a. Discussion deferred.
- C. Replacement of Jon Gusman as Pension Trustee *(Action)*
 - a. Discussion deferred.
- D. Private Letter Ruling *(Discussion)*
 - a. Discussion deferred.

VI. ACTION AND DISCUSSION ITEMS – KRC ACTIVITIES

- A. **Budget Update and Financial Report** – KRC budget and financial Report pertaining to the delivery of developmental services. Audit/Finance Committee.
 - a. Jon Gusman presented the budget report. Please see attached as Attachment to VI. Action and Discussion Items; #A.
 - b. Robert informed the board that Kern received its audit for fiscal year 2013/2014. Kern is appealing the findings of the audit and will be working with the Department related to resolution of \$5.4 million in those years related to operations and POS. Jon has formally filed a letter today.
 - c. Kern has a current year operations deficit. Jon is working on identifying areas for increase in expenses. Insurance rates and legal fees are rather substantial as well as a hike in workman's compensation.
 - d. The numbers are based on the staff that Kern Regional Center has today. Per Robert, no regional center that he is aware of meets the case load ratio.
- B. **NLRB Letter**
 - a. Please see attached as Attachment to VI. Action and Discussion Items – KRC Activities; B.
 - b. Rosita Barron moved to officially rescind any and all unilateral actions taken by KRC or this Board toward the creation of a Board Pension Committee or the selection of members for a new pension committee. Matthew Lagrand seconds the motion. 7-0-0. **M/S/C** (Barron/Lagrand)

VII. REPORTS TO THE BOARD OF DIRECTORS

(Reports will be made only from groups that have met and/or have items to present.)

- A. Board President Report (Frank Meyer)

- a. The board is committed to be transparent. The Executive Committee met last week with Brian Winfield and John Doyle from DDS and expressed their serious concerns as to what has gone on in the past. Nobody on the current board and most of management did not create any of these problems, but they are having to work on them. There are budget and pension plan issues, however, a plan cannot be put in place until the Board knows exactly where they stand and what actions can be taken.
- B. Executive Committee Report (Frank Meyer)
 - a. Please see Board President Report.
- C. KRC CEO Report (Robert Riddick)
 - a. The staff have put power points together to reach out to some of the general issues that Kern is facing along with some broader issues.
 - b. Robert included what KRC received from the department related to the trailer bill language. Some areas will be addressed in the reports.
 - c. Robert read a thank you letter to the board that demonstrates the cooperation of both the staff at the Regional Center and the vendor community.
- D. Vendor Advisory Committee Report (Laurie Hughey)
 - a. There was no meeting for the month of August. There will be a meeting September 22nd from 10:00 to 12:00 pm. Everyone is welcome to attend.
- E. Director of Client Services (Laura Hughes)
 - a. Laura Hughes gave a presentation on the case load ratio report. Please see attached as Attachment to VII. Reports to the Board of Directors; E.
 - b. Laurie Hughey inquired about clients on vacant case loads. Laurie informed Laurie that the Program Manager should be taking care of any meetings that are coming up and either assigning a Service Coordinator or PM should be covering the case load. PMs are checking both emails and phone messages to ensure that emails and calls are being responded to.
 - c. The case load numbers are rapidly growing. The system is short case managers. No regional center is meeting the case load ratio requirements at this point.
 - d. The states allocation for a case manager position is approximately \$35 thousand. The core staff allocation formula for Regional Centers was established in the 1980s. There has been no substantive change in the core staffing formula since then.
 - e. Richard Rodriguez stated that consumers at his day program informed him that case workers don't return their calls. Robert informed Richard that this is important and is one thing that Kern Regional Center is working on.
- F. Director of Community Services (Cherylle Mallinson)
 - a. Cherylle reported that KRC will be holding a public meeting to go over the Performance Contract on September 23rd. Please see attached as Attachment to VII. Reports to the Board of Directors; Fa.
 - b. Cherylle provided the board and the public with a copy of the Board Approval of Contracts policy along with proposed changes. Please see attached as Attachment to VII. Reports to the Board of Directors; Fb.
 - c. This policy will hopefully be approved in the month of October and KRC would then have a different cycle of approving contracts that don't need to go before the board.
- G. Self Determination (Cherylle Mallinson, Vicky Smith, Joe Bowling)
 - a. Self Determination Committee met on August 25th in Tehachapi. KRC was given 103 total slots for self-determination. 36 of that number are currently in the pilot

project. Kern will add 67 individuals. Rachel Higgins from Central Valley Regional Center is coming to Kern to be a part of an All Staff meeting to provide self-determination training.

b. Vicky Smith stated that KRC has three appointments from Kern County. Ms. Smith believes that KRC could make only two appointments from Kern and one from Inyo and Mono.

c. Vicky Smith read a statement on behalf of the Self Determination Advisory Committee. The Committee requested that Kern commence with self-determination orientation training. The committee respectfully requested that the training be completed by the end of October.

H. Review Proposed Change of Board Contract in Policy (David Riester)

a. David Riester has been working with CSD. Per the management letter, there are many areas in which Kern has not implemented Trailer Bill changes. Issues include accessing managed care Medi-Cal for applied behavior analysis payments, collecting required vendor audits, and using In Home Supportive Services funds to off-set supported living service cost.

I. Legislative Report (Robert Riddick)

a. We are waiting to hear from the special session. People can go to the ARCA website and take action there.

J. People First Report

a. People First met on August 31st at Positive Purpose. Matthew Lagrand would like to do a presentation for the consumers on what they should do and who to contact if they are being mistreated or bullied. The issue is common and needs to be addressed.

b. Nickole Mensch reported that People First is trying to get \$25 gift certificates for 30 certain people. They will be given out at the end of the November meeting of People First.

c. The facilitator contract has been renewed. The meetings are taking place during the 2nd week of the month.

K. State Council on Developmental Disabilities Reports (Vicky Smith, Joe Bowling)

a. A conference will be taking place at Central Valley for self-determination.

b. Joe Bowling inquired with regards to board vacancies. The board currently has four vacancies and is looking to meet the composition requirements.

L. Affordable Housing Committee (ASPIRE)

M. KRC Staff Report (Lori Blodorn)

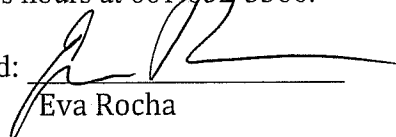
VIII. ADJOURNMENT

a. Meeting is adjourned at approximately 7:27 p.m.

The next Regular Meeting of the Board of Directors is scheduled for Tuesday, October 6, 2015, at 6:00 p.m. in the Malibu Conference Room at the Kern Regional Center.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Administrative Assistant during regular business hours at 661-853-3360.

Respectfully submitted:


Eva Rocha

Purchase of Service Detail

KERN REGIONAL CENTER
 BUDGET AND EXPENSE REPORT
 FY 2015/2016
 AS OF JULY 31, 2015

	Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7
(2) - PURCHASE OF SERVICES	Preliminary Allocation - B Series	B-1 Intent	Total Allocation To Date thru B-1 Intent - Col.1 + Col. 2	Operations By Claim to State - July 2015	Projected - Aug 2015 to June 2016	Total Projected - Col. 4 + Col. 5	Projected Balance - Col. 3 - Col. 6
GENERAL							
Out of Home Care	\$ 30,674,641		\$ 30,674,641	\$ 2,491,134	\$ 28,183,507	\$ 30,674,641	\$ -
Day Programs	25,803,436		25,803,436	2,093,459	26,053,108	28,146,567	(2,343,131)
Other Services	57,861,063	27,357,367	85,218,430	5,843,684	80,095,565	85,939,249	(720,819)
SUBTOTAL GENERAL	114,339,140	27,357,367	141,696,507	10,428,278	134,332,179	144,760,457	(3,063,950)
Less: ICF SPA Funded				(269,363)	(2,857,787)	(3,063,950)	3,063,950
TOTAL GENERAL	\$ 114,339,140	\$ 27,357,367	\$ 141,696,507	\$ 10,158,915	\$ 131,474,393	\$ 141,696,507	\$ -
Percentage			100%	7.17%	92.79%		0%
COMMUNITY PLACEMENT PLAN (CPP)							
Out of Home Care		\$ 315,169	\$ 315,169	\$ 2,365	\$ 312,804	\$ 315,169	0
Day Programs			0		0	0	0
Other Services		714,550	714,550	260	714,290	714,550	0
TOTAL CPP	\$ -	\$ 1,029,719	\$ 1,029,719	\$ 2,626	\$ 1,027,093	\$ 1,029,719	\$ -
Percentage			100%	0.25%	99.75%		0%
TOTAL PURCHASE OF SERVICE	\$ 114,339,140	\$ 28,387,086	\$ 142,726,226	\$ 10,161,541	\$ 132,501,486	\$ 142,726,226	\$ -
Percentage			100%	7.12%	92.84%		0%
GRAND TOTAL ALL BUDGETS	\$ 127,226,581	\$ 32,208,382	\$ 159,434,963	\$ 11,976,754	\$ 148,847,478	\$ 160,887,431	\$ (1,452,468)
Percentage			100%	7.51%	93.36%		-0.91%

Note 1: The "Projected Balance" is an estimate of the difference between KRC's funding allocation from DDS (col. 3), and Total Projected (col. 6)

Note 2: Reimbursement for the estimated costs of day program and transportation for Intermediate Care Facility State Plan Amendment clients is not funded by DDS's Standard Agreement. The reimbursement to KRC will be provided from the SPA ICF's within the catchment area.

Operations Budget Detail

KERN REGIONAL CENTER
 BUDGET AND EXPENSE REPORT
 FY 2015/2016
 AS OF JULY 31, 2015

	Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6	Col. 7
(1) - OPERATIONS	Preliminary Allocation - B Series	B-1 Intent	Total Allocation To Date thru B-1 Intent - Col.1 + Col. 2	Operations By Claim to State July 2015	Projected - Aug 2015 to June 2016	Total Projected - Col. 4 + Col. 5	Projected Balance - Col. 3 - Col. 6
GENERAL							
Salaries and Benefits	\$ 12,887,441	\$ 273,132	\$ 13,160,573	\$ 1,444,856	\$ 12,316,692	\$ 13,761,549	
Operating Expenses		2,978,853	2,978,853	314,301	3,483,670	3,797,970	
TOTAL PERSONNEL SERVICES	12,887,441	3,251,985	16,139,426	1,759,157	15,800,362	17,559,519	(1,420,093)
Less: Interest Income				(1,972)	(43,028)	(45,000)	45,000
Less: ICF SPA Fees (see Note 2)				(4,040)	(45,960)	(50,000)	50,000
Less: Other Income				-	(5,000)	(5,000)	5,000
SUBTOTAL GENERAL	\$ 12,887,441	\$ 3,251,985	\$ 16,139,426	\$ 1,753,145	\$ 15,706,374	\$ 17,459,519	\$ (1,320,093)
Percentage			100%	10.86%	97.32%		-8.18%
COMMUNITY PLACEMENT PLAN (CPP)							
Salaries & Benefits		\$ 397,291	\$ 397,291	\$ 41,971	\$ 415,129	\$ 457,100	
Operating Expenses		-	-	6,762	65,804	72,566	
SUBTOTAL CPP	\$ -	\$ 397,291	\$ 397,291	\$ 48,733	\$ 480,933	\$ 529,666	\$ (132,375)
FOSTERGRANDPARENT (FGP)							
Salaries & Benefits		\$ 59,043	\$ 59,043	\$ 6,481	\$ 52,562	\$ 59,043	
Operating Expenses		112,977	112,977	6,855	106,122	112,977	
SUBTOTAL FGP	\$ -	\$ 172,020	\$ 172,020	\$ 13,336	\$ 158,684	\$ 172,020	-
GRAND TOTAL OPERATIONS	\$ 12,887,441	\$ 3,821,296	\$ 16,708,737	\$ 1,815,213	\$ 16,345,992	\$ 18,161,205	\$ (1,452,468)
Percentage			100%	10.86%	97.83%		-8.69%

Note 1: The "Projected Balance" is an estimate of the difference between KRC's funding allocation from DDS (col. 3), and Total Projected (col. 6)

Note 2: The Intermediate Care Facility State Plan Amendment (ICF SPA) administrative fees are included in this fiscal year as an offset to current year expenditures. The fees are 1.5% of current year day program and transportation costs for KRC clients that resided in ICF's.

Memorandum

TO: Kern Regional Center Board of Directors

FROM: Lori A. Blodorn, Human Resources Manager

DATE: August 19, 2015

RE: Board Action Item Related to NLRB Pension Settlement

On June 30, 2015, Kern Regional Center entered into a settlement agreement with the National Labor Relations Board to settle the last in a series of Unfair Labor Practices claims made by SEIU regarding KRC's Defined Benefit Pension Plan.

At our August 4, 2015 Board meeting, I briefed the Board on the components of that Settlement Agreement including posting a "Notice to Employees" at all KRC locations for 60 days and emailing the Notice to Employees. We also agreed not to make any unilateral changes to the pension, the pension committee, or any other mandatory subject of bargaining without first negotiating with the Union.

In addition to these actions, KRC also agreed to rescind any unilateral actions already taken by the Board and the agency in furtherance of proposed changes to the pension, or to the pension committee. The Board did halt its efforts toward creating a new Board pension committee after concerns were raised by SEIU, and never formally created the committee or approved the selection of any members of the committee. However, we do acknowledge that the Board did take some preliminary steps toward the ultimate creation of that committee, including interviewing potential candidates for members of the committee.

We agreed in the Settlement Agreement that the Board would, upon request by the Union, rescind any steps taken unilaterally toward the creation of the pension committee or selection of members. We received that request from SEIU on August 5, 2015.

Therefore, I propose the following as an appropriate motion for the Board's consideration:

"I move to officially rescind any and all unilateral actions taken by KRC or this Board toward the creation of a Board pension committee or the selection of members for a new pension committee."

I have attached for your reference a copy of the Settlement Agreement as well as a copy of the Notice we posted at all KRC locations.

VI. Action and Discussion Items – KRC Activities; B



NOTICE TO EMPLOYEES



POSTED PURSUANT TO A SETTLEMENT AGREEMENT APPROVED BY A REGIONAL DIRECTOR OF THE NATIONAL LABOR RELATIONS BOARD

AN AGENCY OF THE UNITED STATES GOVERNMENT

FEDERAL LAW GIVES YOU THE RIGHT TO:

- Form, join, or assist a union;
- Choose a representative to bargain with us on your behalf;
- Act together with other employees for your benefit and protection;
- Choose not to engage in any of these protected activities.

WE WILL NOT do anything to prevent you from exercising the above rights.

WE WILL NOT upon request, refuse to bargain in good faith with the Service Employees International Union, Local 521 (Union) as the exclusive collective-bargaining representative of our employees in the following appropriate unit (Unit):

Included: All professional employees employed by the Employer at all of its facilities, including, but not limited to, Service Coordinators, Service Coordinator Specialists, Intake Coordinators, Community Service Specialists, Quality Assurance Specialists, Psychologists, Nutritionists and Registered Nurses, all clerical/accounting employees employed by the Employer at all of its facilities.

Excluded: All other employees, independent contractors, intermittent and casual employees, confidential employees, managerial employees, guards and supervisors as defined in the National Labor Relations Act.

WE WILL NOT create and select members for a new pension committee, or make any other changes to the pension plans, wages, hours and working conditions of Unit employees without the consent of the Union or without engaging in decisional or effects bargaining, before putting such changes into effect.

WE WILL NOT in any like or related manner interfere with your rights under Section 7 of the Act.

WE WILL notify, and on request, bargain with the Union before implementing any changes to the pension plans, wages, hours, or other terms and conditions of employment of Unit employees.

WE WILL, if requested by the Union, rescind any or all changes to your terms and conditions of employment that we made without bargaining with the Union, including approving the creation and selection of members for a new pension committee.

KERN REGIONAL CENTER

(Employer)

Dated: 7/28/15

By: Rafael R. Rios Interim Executive Director
(Representative) (Title)

The National Labor Relations Board is an independent Federal agency created in 1935 to enforce the National Labor Relations Act. It conducts secret-ballot elections to determine whether employees want union representation and it investigates and remedies unfair labor practices by employers and unions. To find out more about your rights under the Act and how to file a charge or election petition, you may speak confidentially to any agent with the Board's Regional Office set forth below. You may also obtain information from the Board's website: www.nlrb.gov and the toll-free number (866)667-NLRB (6572).

THIS IS AN OFFICIAL NOTICE AND MUST NOT BE DEFACED BY ANYONE

This notice must remain posted for 60 consecutive days from the date of posting and must not be altered, defaced, or covered by any other material. Any questions concerning this notice or compliance with its provisions may be directed to the above Regional Office's Compliance Officer.

National Labor Relations Board, Region 31, 11500 West Olympic Blvd., Suite 600, Los Angeles, California 90064. Telephone Number: (310) 235-7351. Office Hours: 8:30 a.m. - 5:00 p.m.

VI. Action and Discussion Items – KRC Activities; B

VENDOR ADVISORY COMMITTEE MEETING

July 28, 2015

Members Present: Laurie Hughey, Kern Adult Program
Mary Ann Hagstrom, ARC-Taft
Richard A. Sikes, MARS Group
Iman Killebrew, AIMES SLS
Misty Varner, AIMES Homes
Maggie Solis, California Mentor
Mario Alvarez, As One, Inc.
Mary Cady, Shield Healthcare
Mitzi Villalon, Better Way Services
Jinny DeAngelis, Desert Area Resources and Training
Rhonda Glenn, Kern Residential Services
Ramona Puget, Kern Autism Network
Seth Colebrook, Lighthouse BEST Program
Ivory Carroll, The Jasmine Nyree Educational Centers

Members Absent: Shawn Kennemer, NAPD
Tamerla Prince, Positive Purpose LLC
Carol Johnson, New Vision for Independence SLS
Sara Holmes, Second Chance for Independent Living
Janice Clayton, Social Vocational Services
Aaron Markovits, Kern Assistive Technology Center
Norma Ringold, Jean and Gene Care Home
Christina Rajlal, Pathpoint
Angelica Gonzalez, Alliance Human Services
John Stockton, Community Support Options
Beth Himelhoch, Inyo Mono Assn. for the Handicapped
Dorothy Hallman, Bakersfield ARC

Others Present Santa Jimenez, Bakersfield ARC
Melissa Cantu, Maxim Healthcare
Alex Zuniga, Maxim Healthcare
Gurinder Kaur, Loyds Liberty Homes
Alyssa Burnett, Bakersfield ARC
Russ Sowers, Social Vocational Services
Miriam Corona, Premier Healthcare Services
Russ Sedam, Community Support Services
Chaka Stokes, Creative Connections
Norman Houck, Mission Springs Residential
Helen Houck, Mission Springs Residential
Jennifer Jordan, California Mentor
Valeri Carrizales, Great Advantage SLS
David Reister, DDS Consultant
Lynn Fjelds, DDS Consultant

Staff Present: Robert Riddick
John Noriega
Lynn Clark
Kristine Khuu
Misti Royal
Laura Campos-Hughes

Vendor Advisory Committee Meeting
July 28, 2015

Minutes:

- A motion was made by Iman to approve the minutes for the May meeting and Misty gave a second. The motion was carried and the minutes were approved.
- Robert spoke about our CPP Plan: Sonoma has approximately 450 residents and the plan to close is moving forward. Fairview is the next to close and has approximately 220 residents. Porterville is the third developmental center to close and has approximately 200 residents behind the fence and 200 in the general activity area. KRC has 50 residents in the general activity area. Closure date for Porterville is set for 2021. KRC and other regional centers had money taken away from their 15-16 CPP plan to support the closure of Sonoma.
- There is a hearing on August 19th regarding the “10 for 10” rate proposal so continue to reach out to local legislators.
- Robert introduced himself to the Committee. He said he was with CVRC for 42 years. He introduced David Reister and Lynn Fjelds and said that they are all working for DDS and they are here to provide support for KRC and are working to improve certain business practices. Robert is here at KRC Tuesday through Thursday. David is working primarily with the Community Services Department and Lynn is working with Laura Campos-Hughes and Case Management. Robert then introduced Laura Campos Hughes as the new Director of Client Services.
- Robert said that we are looking into our current practices regarding POSs and are making changes. Our goal is to have a POS in place and to make sure we are paying vendors in a timely manner. We are starting a Utilization Review Committee to review POSs. Starting August 1, 2015, all new POSs will be reviewed. Robert stated that vendors should not be providing services until a POS exists. KRC will not be paying for a service without a POS unless we have all agreed it's an emergency (which will not be very often). This is also true for an expiring POS. If a POS does not exist or if a vendor is having trouble getting a POS to be renewed, Robert said to direct questions to the SC, their PM and then to Laura. He asked that questions about POSs not be directed to Accounting.
- Robert reported that when the POS is approved and the bridge goes through, shortly thereafter it should show up on the portal. Robert said we are working on this process and the timeliness of it.
- Robert has asked vendors to give a 30 day lead time from the time that the vendor agrees to provide a service until the service starts. Robert also said that discussing the least costly service should be happening during this time.
- Robert said that if anyone has any issues around payment (such as not been paid for past services) to please contact the SC, their PM and Laura as soon as possible.
- Ivory asked for a copy of our organizational chart so vendors would know which Program Manager belonged to which Service Coordinator. We will check into getting this onto the KRC website.
- Robert reminded vendors of their responsibility to do an annual notification of Zero Tolerance with their staff. He also talked about making sure that submission of SIRs is following the timelines of regulations.
- KRC's Whistle Blower Policy is on our website.

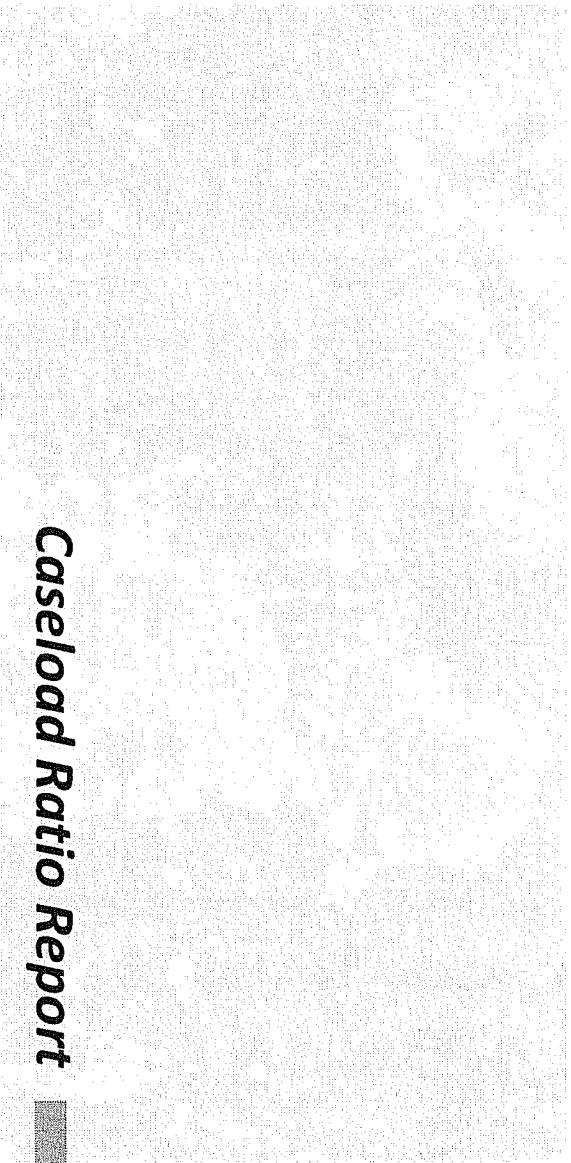
Vendor Advisory Committee Meeting
July 28, 2015

- KRC has had a practice of paying for Bed Holds in the past. Robert stated that we no longer are going to do this. In a CCF a client can be absent or in a hospital for 14 days. After 14 days, it is considered double dipping. (If a client is absent longer than 14 days, this person may require a higher level of care anyway.) If the facility is staffing a hospital stay because of forensic issues (sex offender, a 6500), Robert said we would look at it on a case by case basis to decide if we will fund. However, we need to be careful in these situations because we do not want to have the institution where the client is staying, think that KRC will automatically pay for additional staff every time a client is admitted.
- John discussed a letter that is going out in the mail today regarding rate adjustments for sick leave (AB 1522). The letter will also be on our website this morning. For those vendors that receive a rate letter from DDS, they will need to go to DDS's website to apply for a rate adjustment. For CCFs with ARM rates, KRC has been given a new rate schedule from DDS and these rates are being input into our UFS system. For those with median and negotiated rates, they will need to go to our website to submit requests for rate adjustments. September 1, 2015 is the deadline to submit all requests.
- There are over 350 vendors who are not currently using the ebilling system. This is a current audit finding that needs to be remedied as soon as possible. John stated that we are working to get back on a schedule for hands on training. As soon as we set this up through Accounting, we will send out the information.
- The agenda listed Tracey Mensch from the Independent Living Program of Kern County as a visitor to the meeting; however Tracey was not able to attend. Laurie will follow up with her and invite her to the next meeting.
- The Vendor Lunch is set for November 6, 2015 at Hodels. Robert is helping us to secure a speaker for the event. We are looking at possibly asking Santi Rogers or Shannon Grove.

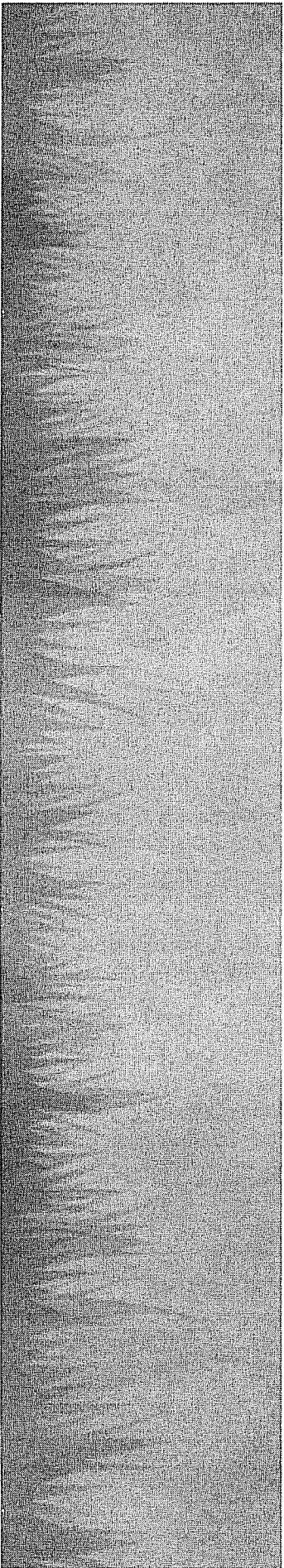
Next meeting is September 22, 2015 at 10:00 a.m.
In the Main Conference Room - located in the two story building.



Caseload Ratio Report



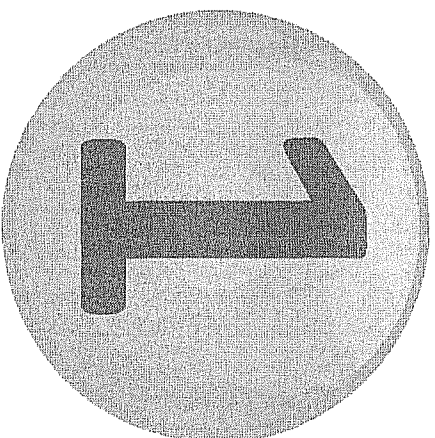
Public Input 2015
Kern Regional Center



KRC Caseload Ratios



KRC 2015 



KRC's Caseload Ratios: Purpose



Purpose

- Every KRC consumer (client) has a Service Coordinator. The Service Coordinator meets with the consumer at least once a year to complete the consumer's Individual Program Plan (IPP) or the Individual Family Service Plan (IFSP). The IPP or IFSP to discuss the consumer's hopes, dreams and goals.
- In previous years KRC has not been the only Regional Center no able to meet caseload ratio requirements.
- KRC, along with other Regional Centers remains committed to supporting the consumers we serve and strive to have manageable caseloads, meeting Federal and State requirements.



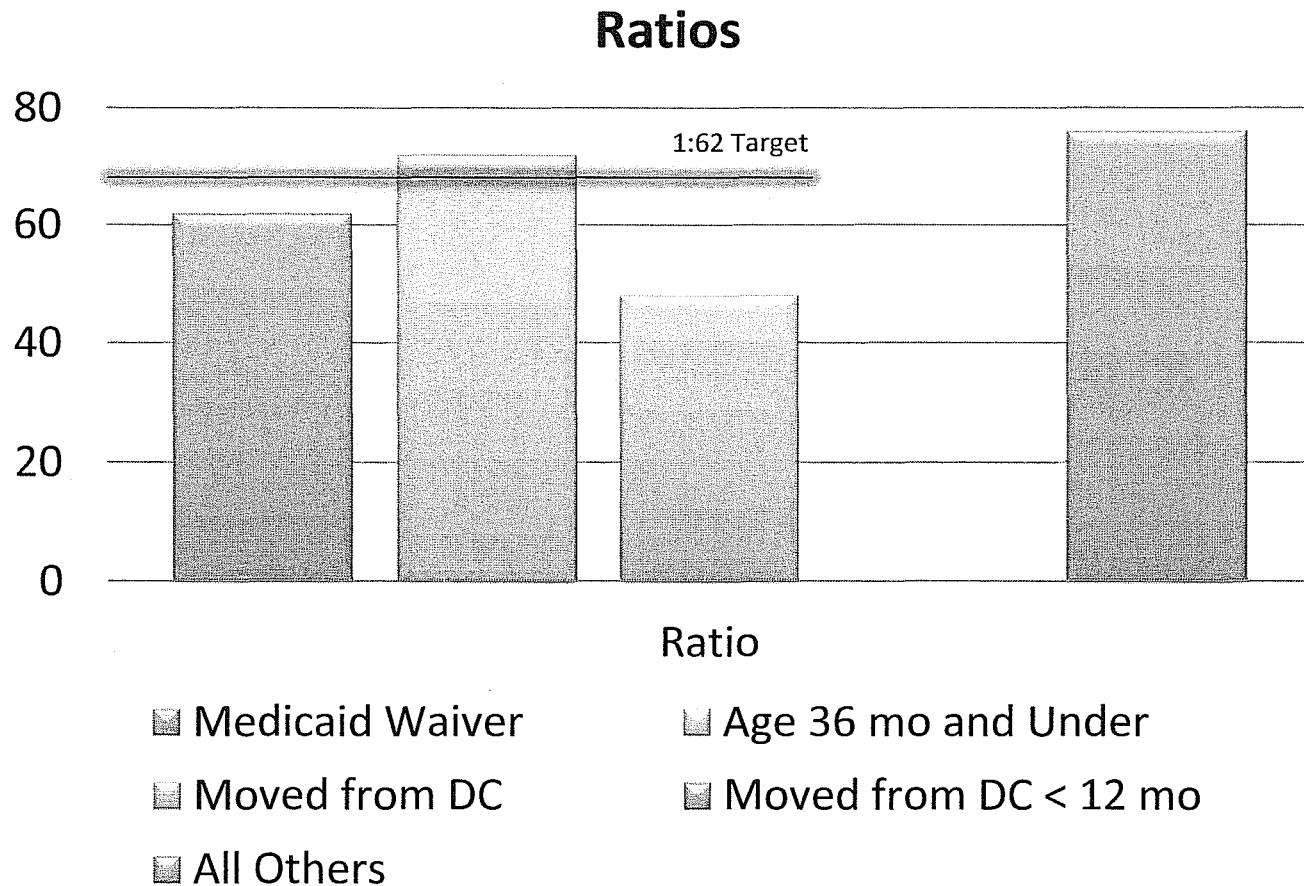
KRC Ratio's: Presenting issue



Presenting Issue

- In previous fiscal years KRC has met Federal and State mandated caseload ratios, 1:62 for Medicaid Waiver and 1:66 for Non-Medicaid Waiver.
- In the most recent fiscal years KRC, along with all other Regional Centers has not been able to meet caseload ratios
- Public meetings are required to receive input and to provide a Plan of Correction to the Department of Developmental Services (DDS) no later than June 30, 2015.
- DDS has granted KRC an extension to submit a Plan of Correction. Public comment meetings are being scheduled.
- The following data reflects reporting period of March 1, 2015.

Caseload Ratios by Category

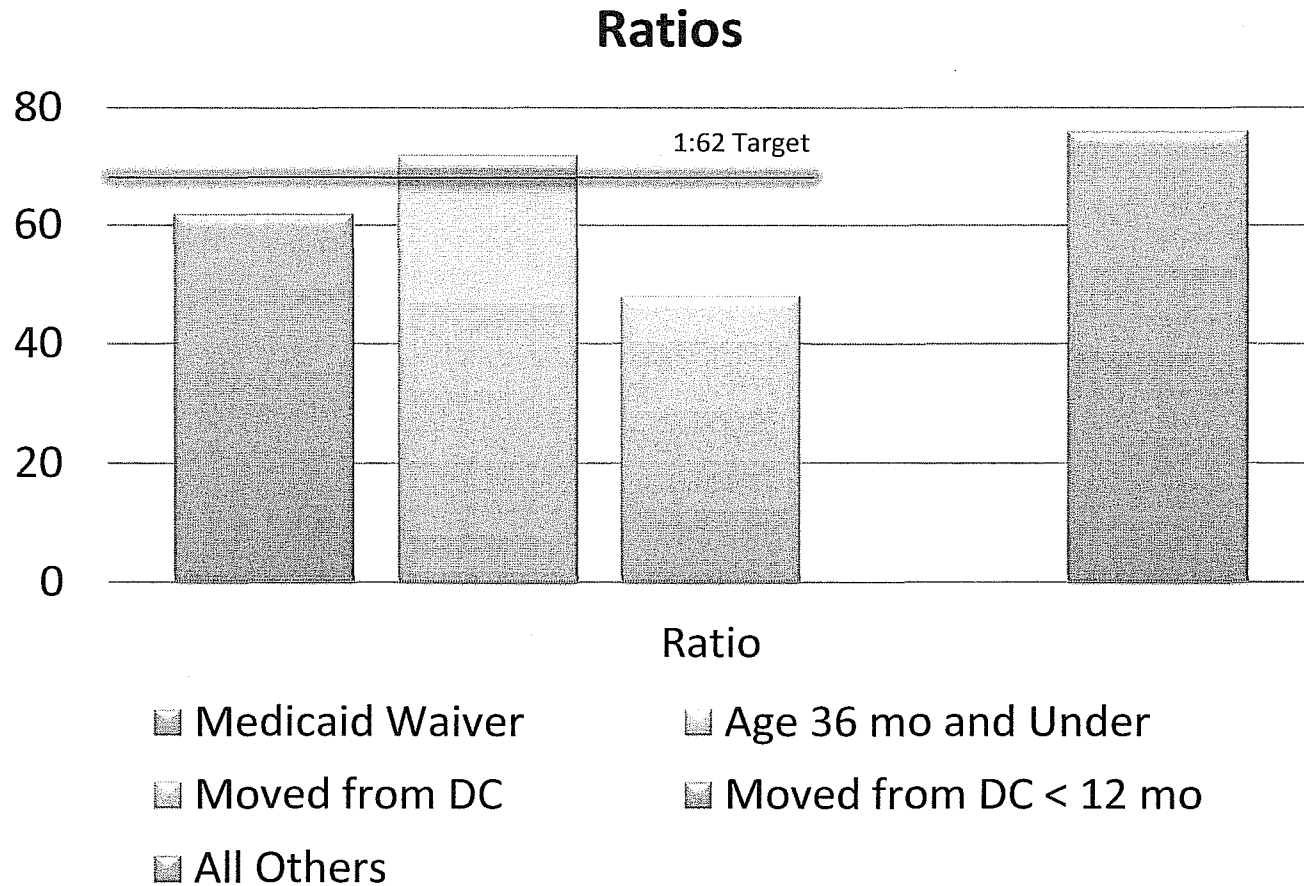




KRC's Ratios: The Ideal Ratios

Broadcast and compress for seamless delivery 

Caseload Ratios by Category

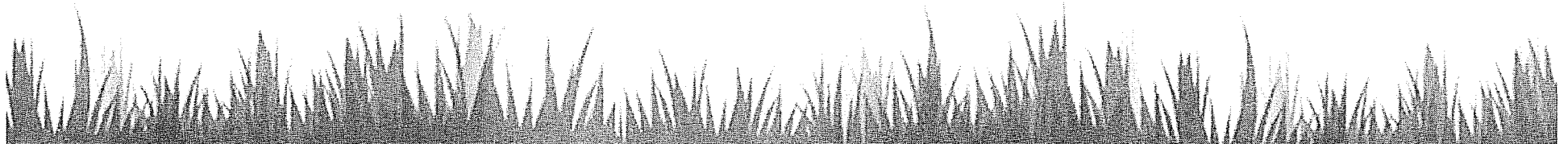


Hand-In-Hand Supporting Equality, Independence and Opportunity

KRC's Caseload Ratios **SUMMARY**

Summary

- KRC did not meet their State-mandated caseload ratio due to the continued increase of rapid caseload growth.
- KRC is committed to offering qualifying services to consumers.



Ideas?

Questions?

Concerns?

Public Input and Feedback

3 Ways to provide input:



Email: Lhughes@kernrc.org



Fax: 661-324-5060
Attn: Laura Hughes



US Mail: 3200 No. Sillect Ave
Bakersfield, CA 93308



**Performance Report
For Kern Regional Center
Reporte De Servicios Para El
Centro Regional de Kern**

2016

2016

As of June 2015

Desde Junio del 2015

- **Kern Regional Center (KRC) covers Kern, Mono & Inyo Counties**

El Centro Regional de Kern (KRC) cubre los Condados de Kern, Mono e Inyo

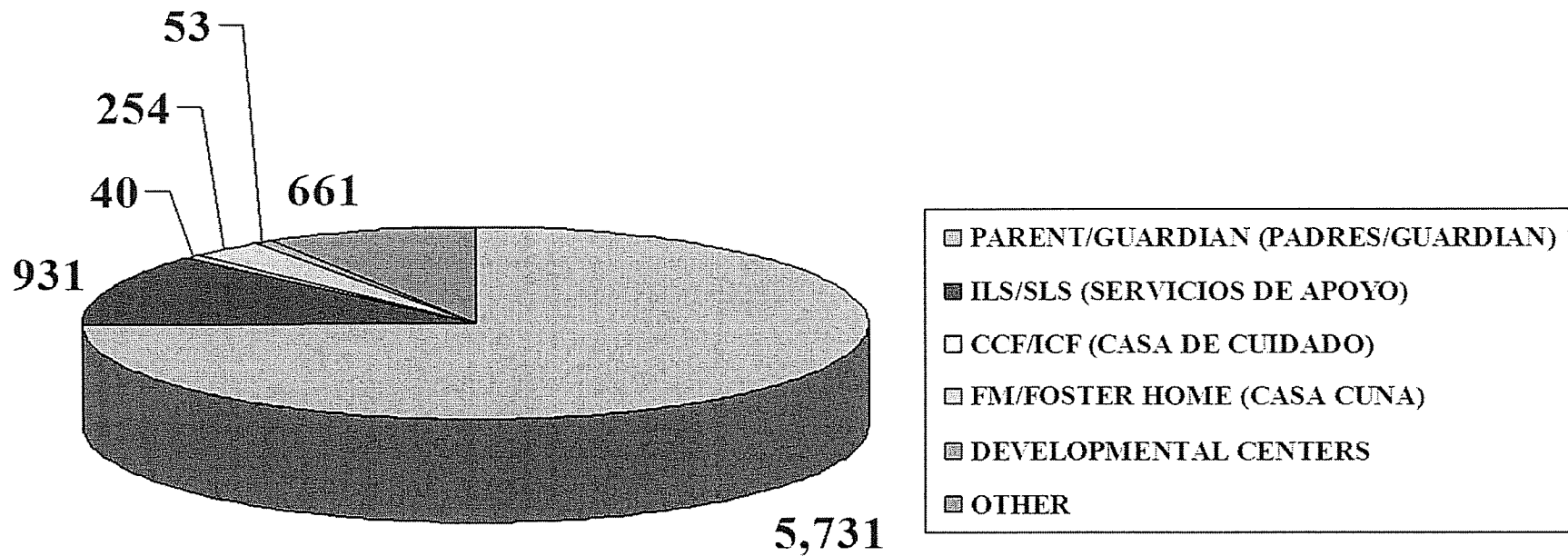
- **KRC is serving 7,670**
 - **7,617 Are Status 1, 2 (Active, Early Start)**
 - **53 Are Status 8 (Developmental Centers)**

El KRC sirve 7,670

- **7,617 Son Estado 1, 2 (Activo, Temprano Principio)**
- **53 Son Estado 8 (Centros de Desarrollo)**

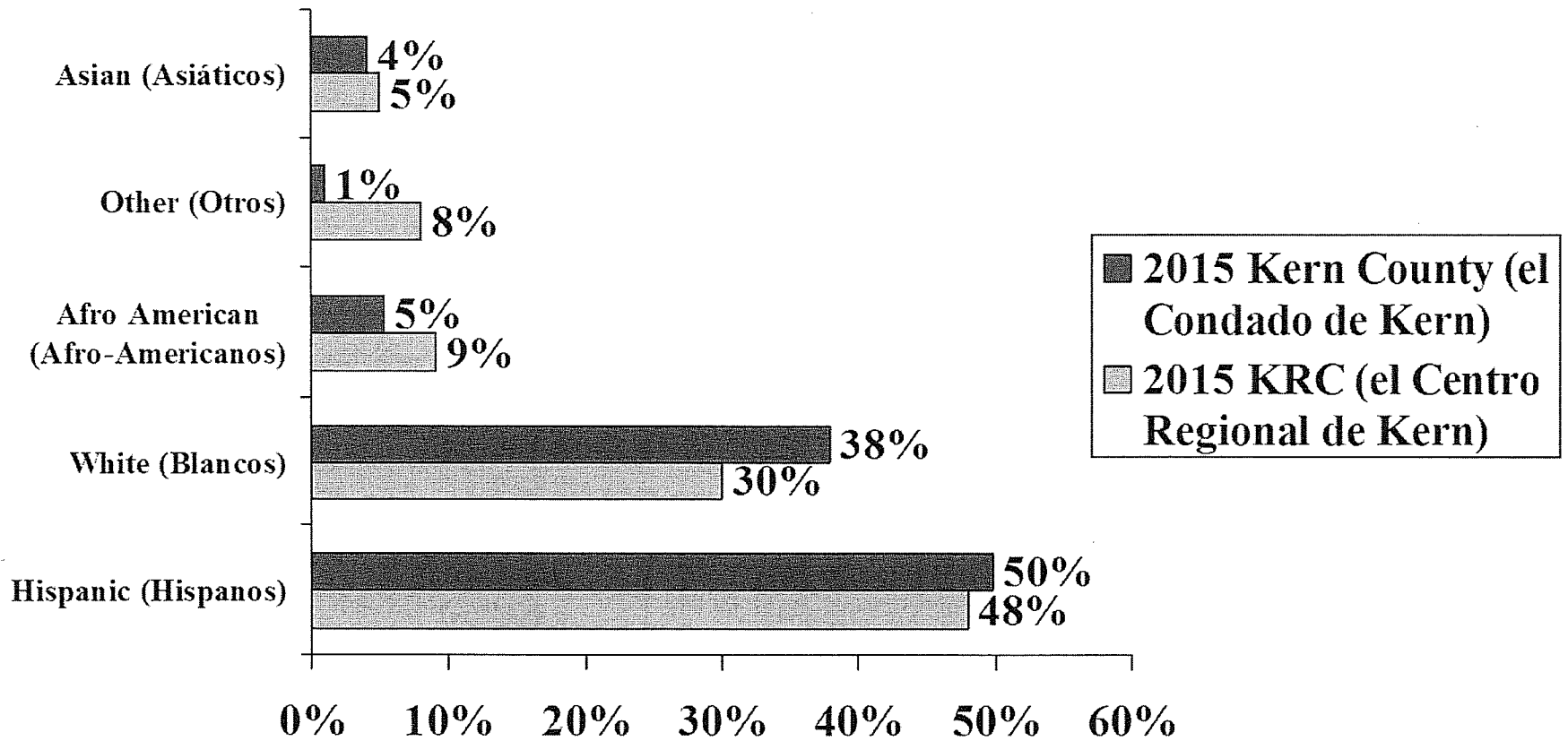
As of June 2015: Where Clients Live

Desde Junio de 2015: Donde Viven Los Clientes

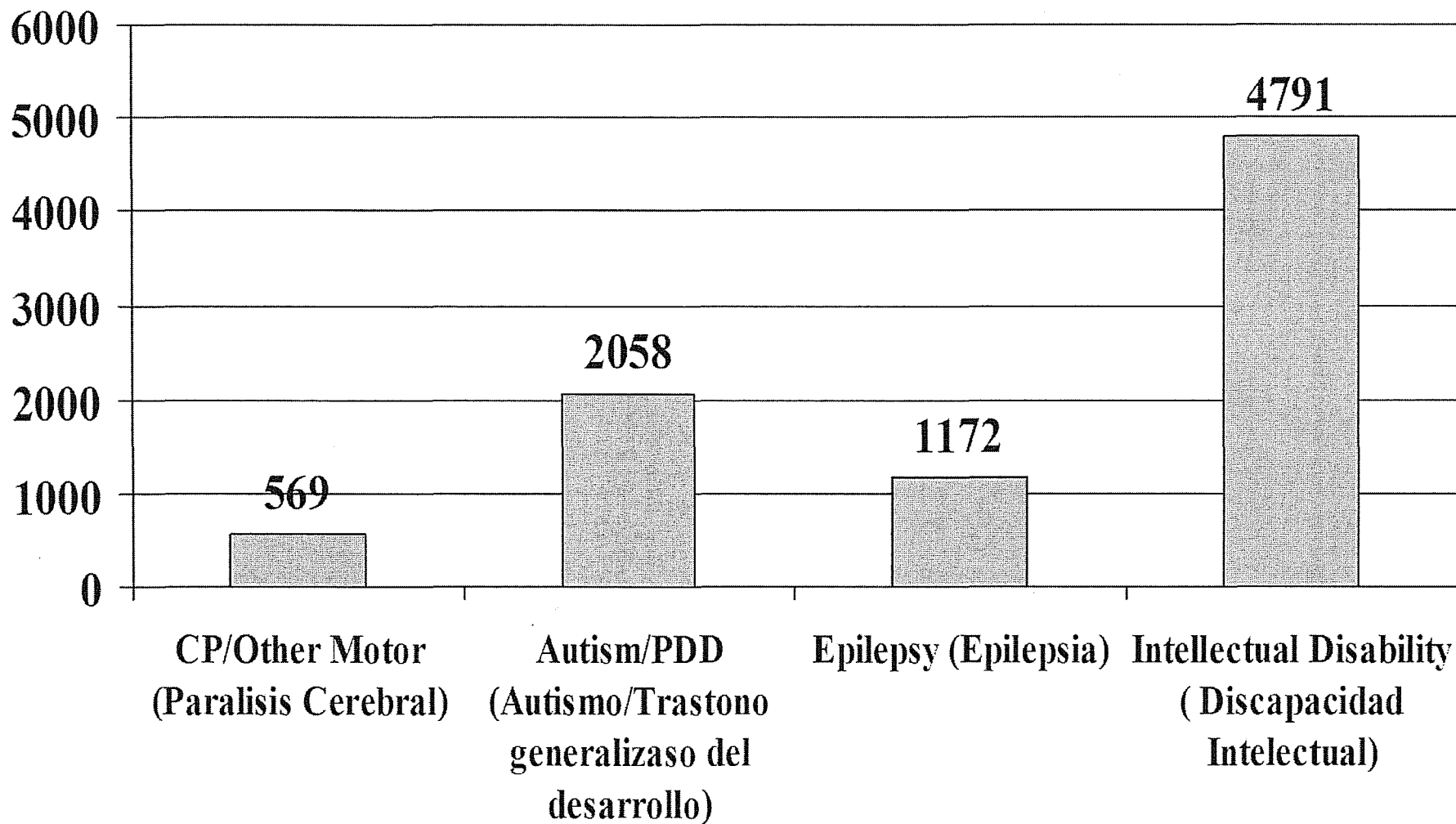


Ethnicity

Etnicidad

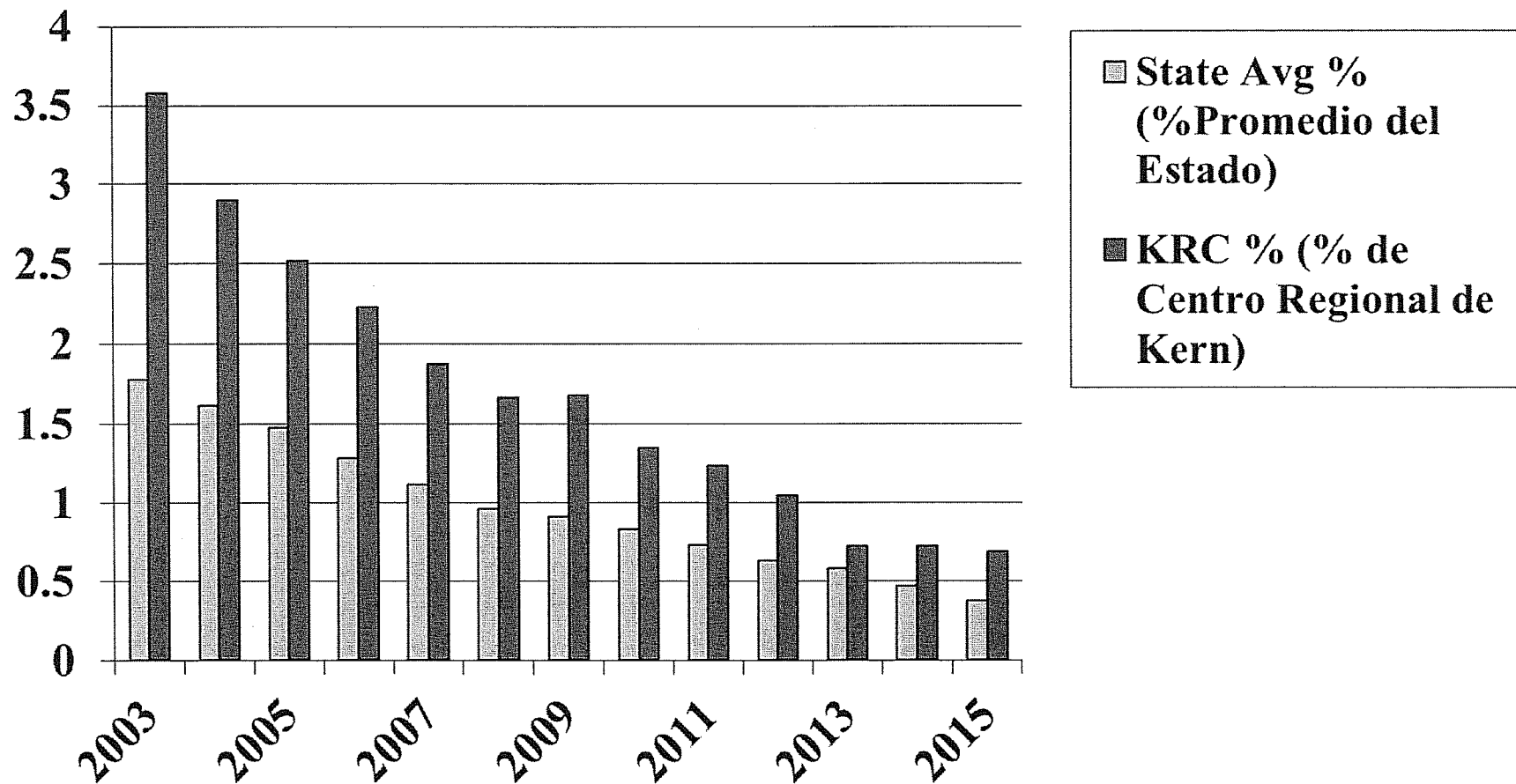


Diagnosis/ Diagnóstico

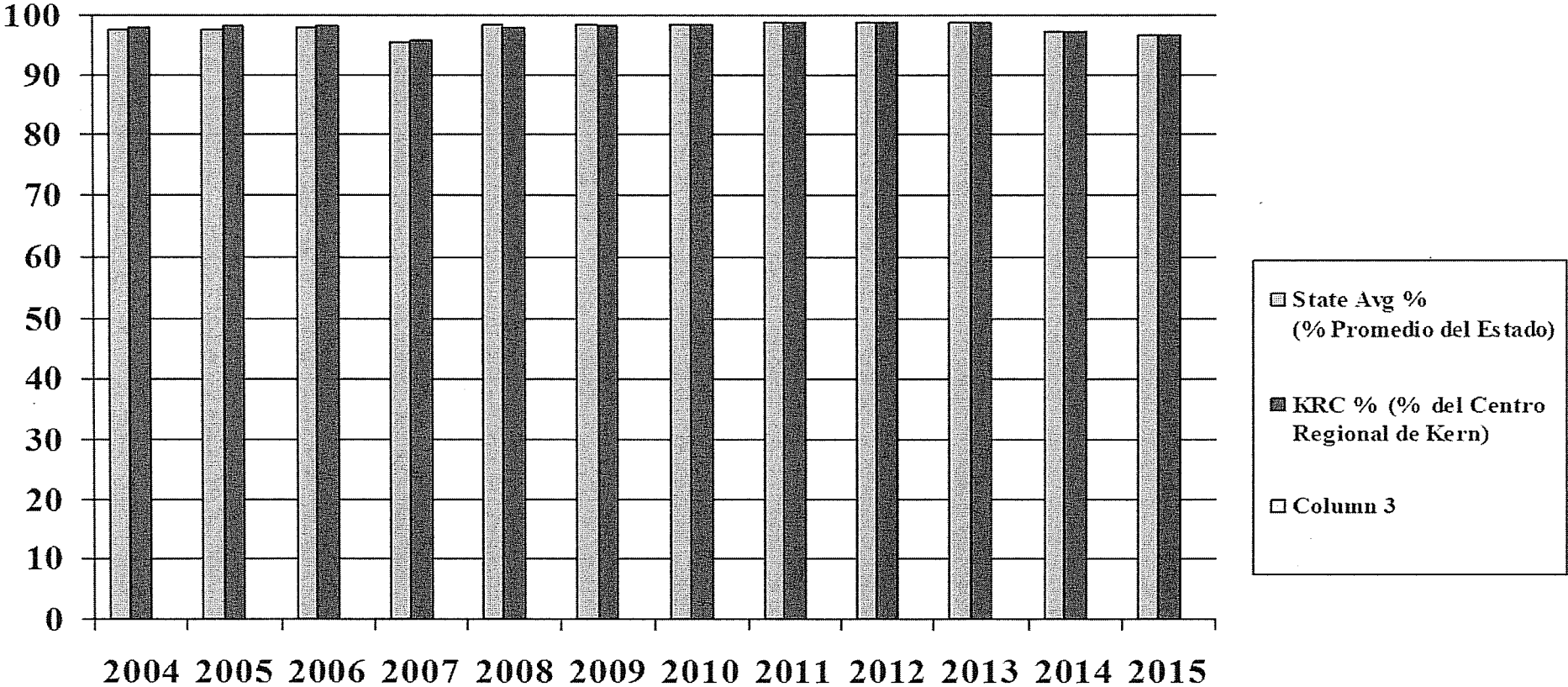


Fewer clients in Developmental Centers

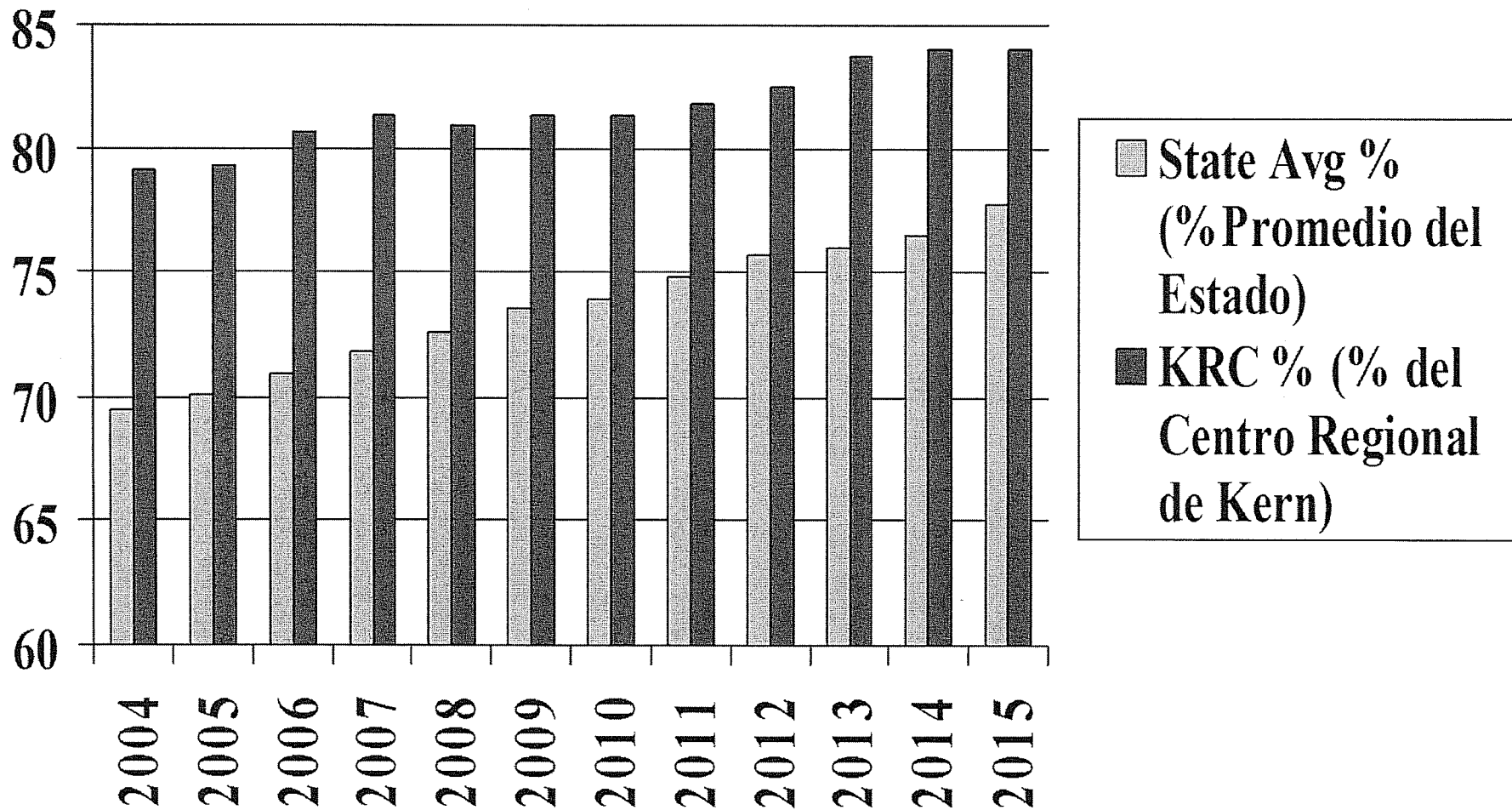
Hay menos clientes en Centros de Desarrollo



More Minors Living with Families Mas Menores Viviendo Con Sus Familias

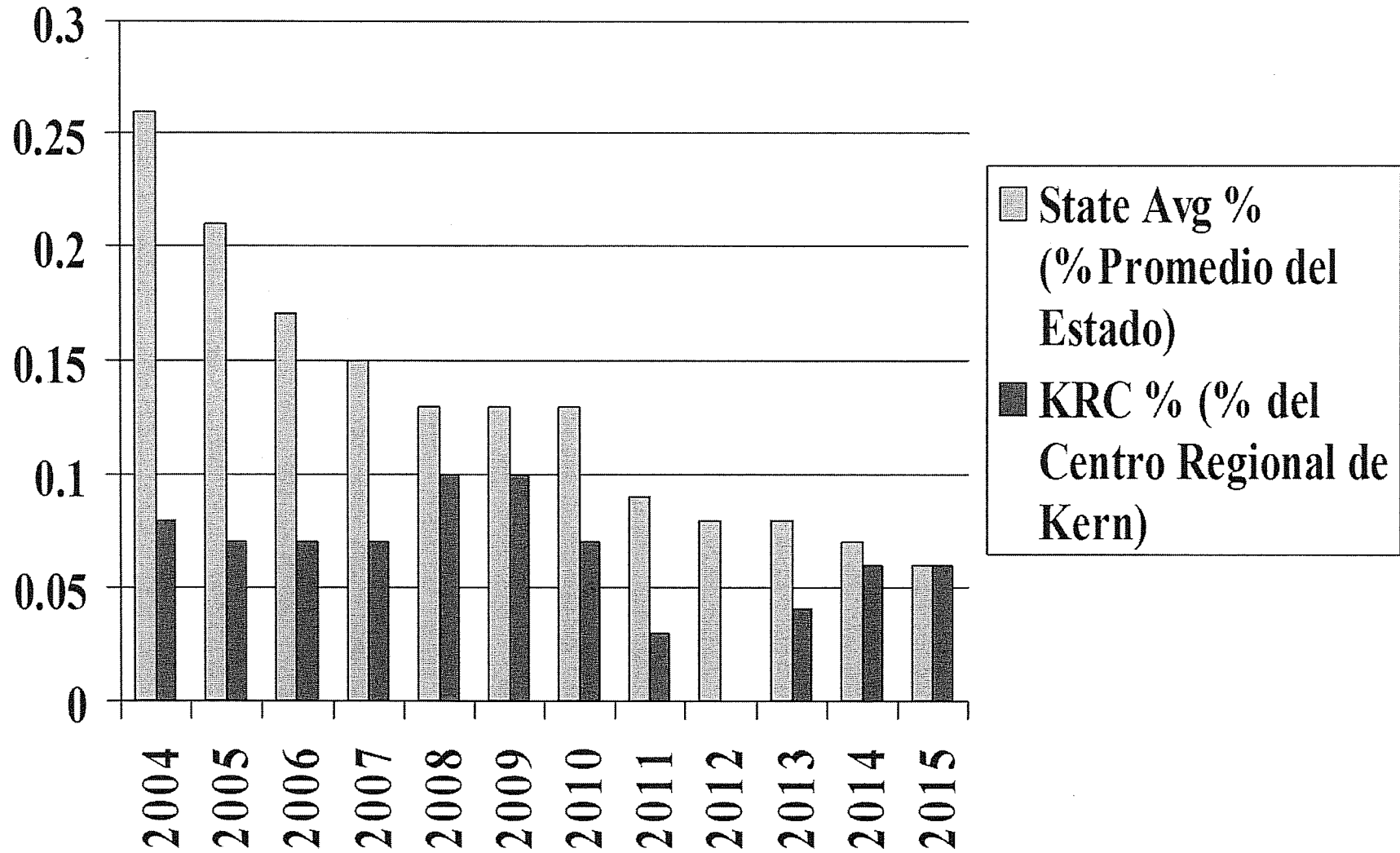


More Adults Living In Home Settings Más Adultos Vivendo En Sus Propios Hogares



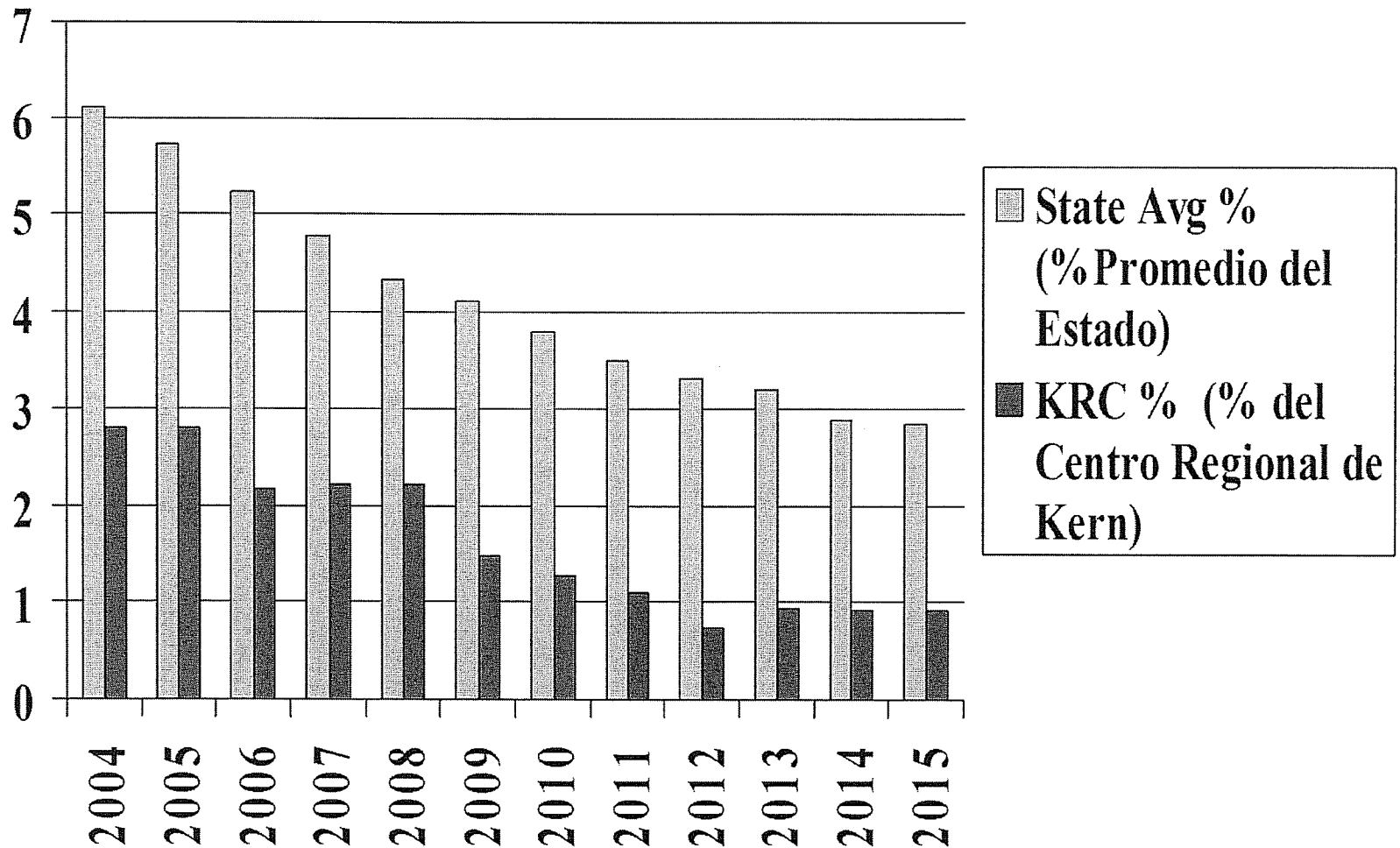
Fewer Minors Living In Large Facilities

Menos Menores Vivendo En Residencias Grandes



Fewer Adults In Large Facilities

Menos Adultos Vivendo En Residencias Grandes

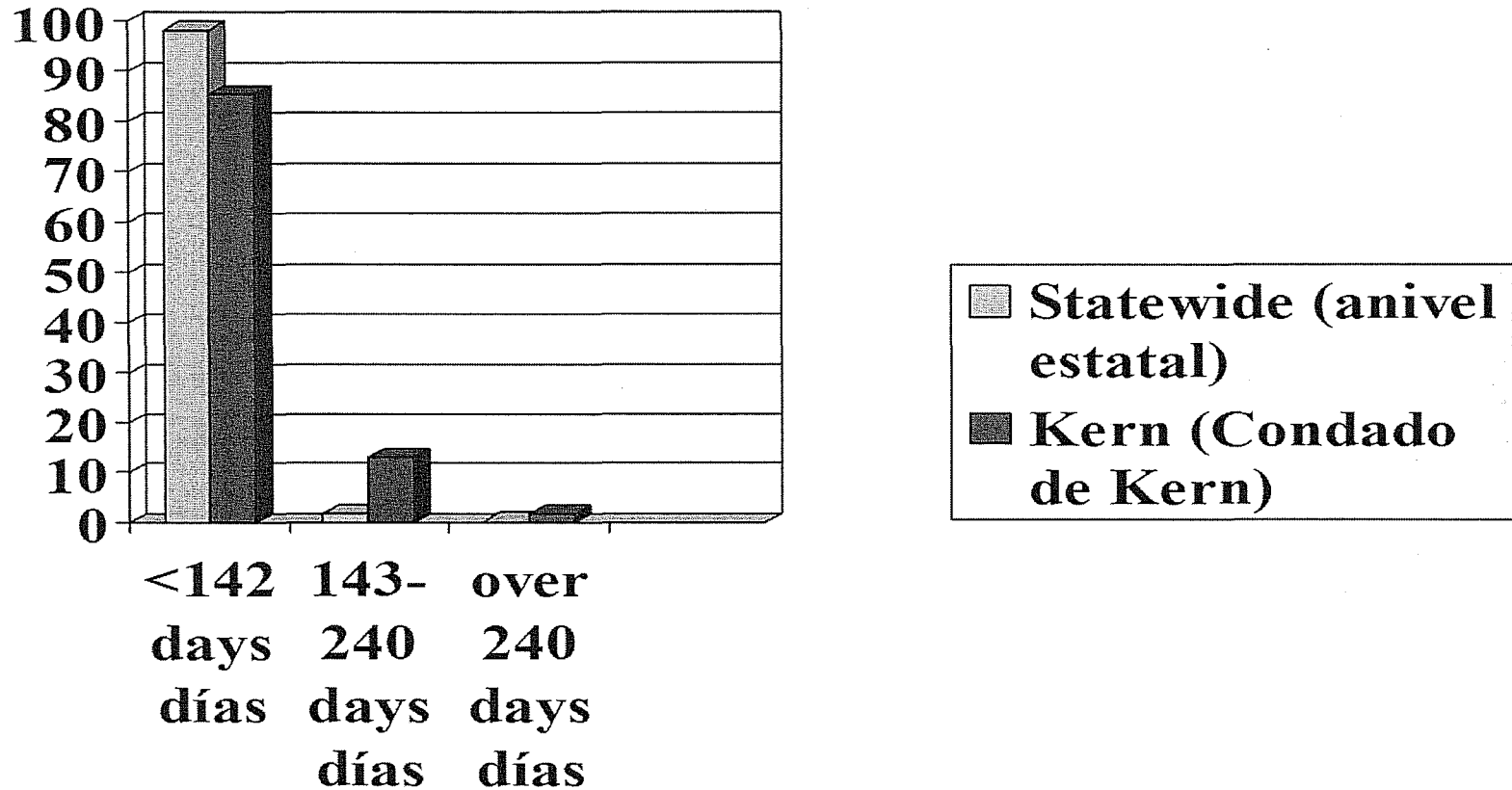


As of June 2015

Duration of Intake Over 3 years old

Desde Junio del 2015

Tiempo que se toma para hacer una evaluación de un niño(a) de 3 años o más



DDS Standards

Criterios Del Departamento De Servicios De Desarrollo

AREAS MEASURED AREAS EVALUADAS	2012	2013	2014	2015
SUCESSFUL INDEPENDENT AUDIT WITH NO MAJOR PROBLEMS EXITOSA AUDITORIA INDEPENDIENTE SIN NINGUN PROBLEMA	YES SI	YES SI	YES SI	YES SI
SUCCESSFUL DDS AUDIT EXITOSA AUDITORIA POR DDS	YES SI	YES SI	YES SI	YES SI
STAYED WITHIN OPERATIONS BUDGET SE MANTUVO EL PRESUPUESTO DENTRO DE LOS GASTOS DE	YES SI	YES SI	YES SI	YES SI

DDS Standards

Criterios Del Departamento De Servicios De Desarrollo

AREAS MEASURED AREAS EVALUADAS	2012	2013	2014	2015
CERTIFIED TO PARTICIPATE IN THE FEDERAL WAIVER CERTIFICADO PARA PARTICIPAR EN EL PROGRAMA: <i>FEDERAL WAIVER</i>	YES SI	YES SI	YES SI	YES SI
SUCCESSFULLY AUDITS VENDORS EXITOSAMENTE AUDITORIA VENDEDORES	MET COMPLIDAS	MET COMPLIDAS	MET COMPLIDAS	MET COMPLIDAS
CDERS ARE UPDATED AS REQUIRED LOS CDERS SON ACTUALIZADOS COMO ES REQUERIDO	97.28	99.45%	89.57%	99.61%

DDS Standards

Criterios Del Departamento De Servicios De Desarrollo

AREAS MEASURED AREAS EVALUDAS	2011	2012	2013	2014	2015
IPP (INDIVIDUAL PROGRAM PLAN) REQUIREMENTS MET EL PLAN DE PROGRAMA INDIVIDUAL CUMPLE CON LOS REQUISITOS	99%	98%	97%	97%	TBD
IFSP (INDIVIDUAL FAMILY SERVICE PLAN) REQUIREMENTS MET EL PLAN DE SERVICIOS INDIVIDUAL FAMILIAR (IFSP) COMPLE CON LOS REQUISITOS	78%	NA	82%	85%	TBD
INTAKE/ASSESSMENT TIMELINES FOR CONSUMER AGE 3 OR OLDER MET EVALUACIONES PARA CONSUMIDORES DE 3 AÑOS O MAS FUERON CUMPLIDAS A TIEMPO	98%	98%	97%	90%	85%

POLICY

TITLE: Board Approval of Contracts over \$250,000.00 as directed by Lanterman Act, Section 4625.5
POLICY NO. O-12

DATE SUBMITTED: 5/3/1109/01/2015

PAGE 1 of 21

PURPOSE: To establish policy ensuring board review and approval of any regional center contract of two hundred fifty thousand dollars (\$250,000) or more, before entering into contracts.

POLICY: The KRC board shall review and approval any contract for \$250,000 or more prior to KRC entering into contract. ~~This action is to be consistent with statute (Lanterman Act, Section 4625.5) and regulation and policies set by DDS.~~ Contracts for the purposes of this section, shall be defined as those agreements in which a fixed amount is guaranteed as payment to a vendor in exchange for specific deliverables (i.e., startup). It must be noted that this requirement does not apply to vendor approval letters issued by regional centers pursuant to Section 54322 of Title 17 of the California Code of Regulations nor those agreements with service providers developed as part of the typical vendorization process by the regional center that are structured with an hourly/daily/monthly rate and payment is for authorized services provided based on agreements in the Individual Program Plans or Individualized Family Service Plans.

PROCEDURE: Contracts to be approved shall be placed on the agenda for the next regularly scheduled board meeting occurring ~~15-30~~ or more days after the contract has been submitted. ~~Theis 15 30 day time lag~~ is to allow for staff analysis to be completed and the item placed on the agenda so the agenda can be circulated consistent with open meeting requirements.

KRC staff shall prepare a brief summary of the agenda item which shall include (at a minimum) an indication of the action requested, title and subject of the contract, brief description/discussion, financial summary, staff recommendation and identification of the preparer of the summary.

KRC staff shall complete a contract checklist which at a minimum includes vendor, vendor contract information, term, contract monitor, compliance with KRC insurance requirements, compliance with administrative provision in accordance with Title17 (CCR) requirements and KRC requirements, projected annual cost scope of work summary, date item is to appear on KRC board agenda, and who has reviewed and recommended approval of contracts.

This Board policy is to be posted and maintained on the KRC website.

Review Date: 2/8/13
Revision Date: 6/7/11
Approval Date: 4/2/13