

KERN REGIONAL CENTER

3200 N. Sillect Avenue • Bakersfield, CA 93308 • (661) 327-8531

Board of Directors Meeting

6:30 p.m. – 8:00 p.m.

KRC Malibu Conference Room

3300 N. Sillect Ave.

Bakersfield, CA 93308

MINUTES

August 27, 2019

Present Board Members:

Martin Vasquez

Quanah Mason

Mitzi Villalon

Nickole Mensch

Ryan Jones

Ismael Romero

Simon Verdugo

GENERAL BUSINESS

1. Call to Order and Introductions

The meeting was called to order at approximately 6:30 p.m. by Ismael Romero. It was determined that a quorum was present.

2. Approval/Additions to Agenda

- A. Regular Meeting of the Board of Directors Agenda dated August 27, 2019.
M/S/C – (Mason/Villalon) to approve the agenda for the meeting of August 27, 2019. 7-0-0

3. Meeting Minute Approval

- A. Minutes of the Regular Meeting of the Board of Directors held May 21, 2019.
M/S/C – (Mason/Villalon) to approve minutes of the regular meeting of the Board of Directors of May 21, 2019. 7-0-0

4. Public Input

- A. **Cindy Martinez** stated that KRC staff are working on the Thanksgiving Baskets that will be offered to clients and their families who are in need.

UNFINISHED BUSINESS REPORTS

5. Board President Report

- A. Ismael Romero provided the report as the Vice-President standing in for Oscar Axume.

6. ARCA Board Delegate Update

- A. There was approval for an ARCA Academy, it will be a one day training for all RC Board Members, and there will be a survey sent to each RC Board asking questions, preference for training. It is strongly encouraged that all Board members participate in this first time training, and there is a plan to videotape the trainings for those who cannot attend.
- B. It was also approved for ARCA to join membership in the Lanterman Housing Alliance, The Lanterman Housing Alliance (LHA) is an industry association comprising organizations throughout California that serve the housing needs of people with developmental disabilities.

7. Client Representative Roy Rocha – absent

8. Financial Report

- a. Tom Wolfgram provided the financial report for the fiscal year 18-19 with the expenditures as of July 31, 2019.
- b. Total revenue for 18-19 \$21,953,309
- c. Expenditures 7/1/18 to 6/30/19 was \$21,192,464, 18-19 Expenditures paid in July 2019 was \$344,522 leaving a balance of \$416,323
- d. We are working on a new format for reporting revenues and expenditures for both OP's and POS therefore, we don't have a July 2019 financial report for POS. Stated that there is still 18-19 fiscal year invoices that will be paid reducing the Operations balance to zero.
- e. KRC's contract with DDS is for a 5 year period the allocation start with the "A" series for the first year and end with the "E" series on the fifth year. Since this is the first year of the contract we are in the "A" series allocations,

9. Executive Director's Report

- a. Michi Gates reviewed the main discussion points at the ARCA Director's meeting the previous week. The SDP-pilot transition is supposed to be completed by Sept 1st.
- b. Andrea Conetto, our newly promoted PM in the Bishop Office, has been learning as an accelerated pace and working with the clients/families, SC's, Celia Pinal and accounting to complete these transactions.
- c. We just received DDS guidance on the new Trailer Bill Language, need to make sure we are implementing these timely. Of interest this year is that several items are directly related to RC Boards. New requirement for Boards to hold a public meeting in May of each year on the performance contract.

- d. DDS to discuss System and Fiscal Reform with stakeholders to better serve individuals with developmental disabilities and create a sustainable, innovative, cost effective, individual focused and outcomes based service delivery system. DDS reviewed progress on the DC closures and the expectation that people will move by the end of November.
- e. Michi updated the Board on the current KRC audits, KRC just had a conference call with DDS to review Early Start draft audit report (12/1/18- 2/28/19).
- f. Michi reviewed some current legislative activity, Senator Jeff Stone agreed to propose two of the things that have harmed our system since the Great recession which would relieve families from having to contribute toward or pay a fee for regional center services. Family Cost Participant Program Fee=client<age of 18, lives at home, no Medi-Cal, sliding scale fee for respite, day care and camp. Annual Family Program Fee=client<age of 18, lives at home, no Medi-cal, family above 400% of federal poverty level, receives POS in category other than above. \$200 for above 400%, \$150 if below 800%.
- i. This bill has received tremendous support from legislators and a decision should be made at the end of this month.

10. Vendor Advisory Committee

- a. Mitzi Villalon reports the Vendor Advisory Committee did not meet this month but did meet in July. However here are some highlights and there are several events upcoming:
- b. Effective August 1, it became mandatory that all vendors receive training and begin submitting their SIR reports electronically through the Therap system. I've been informed that there are only a few that still need to undergo the training.
- c. At the last VAC meeting, I asked the Vendors if they would like to continue with "Vendor only Time" during VAC meetings; and the general census was yes. So we will at this time continue on with that time.
- f. During the Vendor time a couple of vendors shared with me some concerns which I have already brought to KRC's attention and that have already addressed and/or resolved the concerns.

11. Staff Report

- A. **Celia Pinal** reported on the caseload ratio she reviewed KRC's caseload ratios and the proposed letter to DDS with our plan of correction.
- A. **Cherylle Mallinson** reported on 8/19/19, SDAC has a meeting. Liz Farrel from DDS joined the call to answer questions and provide feedback that all RC are struggling with the transition. For KRC, pilot groups Celia Pinal and Andrea Conetto, PM in Bishop, has 23 out of 29 pilot groups have been approved, budget and plans. A bit of a hold up is getting background checks completed. There is an expectation from the department that RC's are doing all they can to transition all pilot participants by 9/1. The next SD meeting is September 23, 2019 here at 5 p.m.

B. Community Placement Plan (CPP) Update

- a. **First ARFPSHN opened.**
- b. **First EBSH opened** – open house 8/19/19
- c. **Construction update –**
 - 1. **Jenkins (see attached photos)**
 - 2. **Meacham (see attached photos)**

C. Performance Contract Cherylle Mallinson – For your review, it is that time again this year that we talk about the Performance Contract. In accordance with WIC 4629 RC must conduct a public meeting where participants can provide input on the performance objectives and during focus groups to collect information from the community. Public meeting is scheduled for **Wednesday, September 4, 2019**

BOARD TRAINING

NEW BUSINESS

GOOD AND WELFARE

- a. Meeting is adjourned at approximately 7:30 p.m.

The next Regular Meeting of the Board of Directors is scheduled for Tuesday, September 24th, 2019, at 6:30 p.m. in the Malibu Conference Room at the Kern Regional Center.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Administrative Assistant during regular business hours at 661-852-3360.

Respectfully submitted: _____
Eva Rocha

Action Items:

M/S/C – (Mason/Villalon) to approve the agenda for the meeting of May 21, 2019 with People First added as number 11 on the agenda. 7-0-0.

M/S/C – (Villalon/ Romero) the board approved the plan of correction to be sent to DDS for the caseload ratio

Upcoming Dates / Events / Announcements:

- a. Aug. 28th from 8-10 a.m., Catholic Charities at 809 Chester Ave., handing out free produce.
- b. Sept. 4th from 8-10 a.m., New Life at 4313 Shepard St., handing out free produce.
- c. TIL Casablanca Casino Night on Sept. 7th from 5:30 – midnight at Westside Recreational & Parks District (flyers)
- d. VAC meeting on Sept. 10th at 10-12 p.m. in the Malibu Room *originally scheduled for Sept. 24th but for the month of Sept. has been changed.*
- e. Sept. 14th from 8-10 a.m., Wasco handing out free produce at 1401 Cormack Park.
- f. Sept. 19th from 3-6 p.m., Delano Regional Medical Center at 1401 Garces Hwy. handing out free produce.
- g. Self Determination meeting on Sept. 23rd @ 5 p.m. in the Malibu Room at KRC
- h. KRC Board meeting on Sept. 24th at 6:30-8:30 p.m. in the Malibu Room at KRC
- i. Sept. 25th KRC's Open Vendor orientation 9 a.m. to noon (all vendors including CCF Admin & FHA staff and 1:30-3:30 p.m. CCF Admin and FHA staff ONLY; no CEU's Register by emailing Joanne Frasher at jfrasher@kernrc.org)
- j. Sept. 25th from 8-10 a.m., Catholic Charities at 809 Chester Ave., handing out free produce
- k. Disability Movement Showcase & Resource Fair Oct. 3rd from 2-6 p.m. at IBEW Local 428, 3921 N. Sillect Ave.
- l. KRC Annual Carnival on Oct. 5th at Shriner's Park from 10-1 p.m.
- m. SLS Task Force meeting on Oct 16th at 10:00 a.m. in the Malibu Room
- n. VAC meeting on Oct. 22nd at 10-12 p.m. in the Malibu Room
- o. KRC Board Meeting on Oct 22nd at 6:30-8:30 p.m. in the Malibu Room
- p. 28th Annual KRC VAC Luncheon on Nov. 8th at Double Tree
- q. KRC Board Meeting on Nov. 12th at 6:30-8:30 p.m. in the Malibu Room
- r. Lake Isabella Vendor Fair Nov. 16th from 10-1 p.m. at Kern Valley High School
- s. VAC meeting on Jan. 28th at 10-12 p.m. in the Malibu Room
- t. KRC Board meeting on Jan 28th at 6:30-8:30 p.m. in the Malibu Room
- u. Lamont Iglesias Monte 10018 Velma Ave., first Tuesday of every month from 4-6 p.m. hands out free food

BUDGET AND EXPENSE REPORT FY 2018/2019 AS OF JULY 30, 2019

OPERATIONS	Preliminary Allocation - E Series	E-1 Allocation	Total Allocation To Date thru E-1 Allocation
GENERAL		\$	
Salaries and Benefits	\$ 17,023,135	(83,976)	\$ 16,939,159
Operating Expenses		3,315,224	3,315,224
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TOTAL PERSONNEL SERVICES	17,023,135	3,231,248	20,254,383
COMMUNITY PLACEMENT PLAN (CPP)			
Salaries & Benefits		\$ 421,455	\$ 421,455
Operating Expenses		-	-
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SUBTOTAL CPP	\$ -	\$ 421,455	\$ 421,455
FOSTER GRANDPARENT PROGRAM			
Salaries & Benefits		\$ 65,399	\$ 65,399
Operating Expenses		146,784	146,784
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SUBTOTAL FGP	\$ -	\$ 212,183	\$ 212,183
SENIOR COMPANION PROGRAM			
Salaries & Benefits		\$ 67,765	\$ 67,765
Operating Expenses		155,116	155,116
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SUBTOTAL FGP	\$ -	\$ 222,881	\$ 222,881
GRAND TOTAL OPERATIONS	<u>\$ 17,023,135</u>	<u>\$ 4,087,767</u>	<u>\$ 21,110,902</u>

	Operations July				
	Budgeted	2018 to June 2019	2018-19 Paid in July 2019	Total 2018-19	(Over)/Under

REVENUES

Total Allocation to Date Thru E-1 \$ 21,110,902 Other Income \$ 842,407

\$ 21,953,309

EXPENDITURES

Salaries and Benefits \$ 17,522,355 \$ 16,953,433 \$ 232,921.03 \$ 17,186,354 \$ 336,001
Operating Expenses 4,430,954 4,239,031 111,601 4,350,632 80,322

\$ 21,953,309 \$ 21,192,464 \$ 344,522 \$ 21,536,986 \$ 416,323

PERFORMANCE CONTRACT PLAN Kern Regional Center Calendar Year(s) 2020

Public Policy Performance Measures (Required)

Measures	Statewide Average July 2018	KRC Baseline as of July 2018	Statewide Average July 2019	KRC Baseline as of July 2019	Activities Regional Center will Employ to Achieve Outcome
<p>1. Number and percent of Regional Center consumers in Developmental Centers (DC) (lower is better)</p>	<p>0.16% 525</p>	<p>0.24% 21</p>	<p>0.10% 327</p>	<p>0.18% 17</p>	<ul style="list-style-type: none"> • KRC will design services and identify supports that are essential to meeting the consumer's needs prior to the consumer moving into the community. • KRC will do outreach (i.e., partnership meeting with key holders such as Department of Mental Health) and give information to community providers interested in serving this specialized population. • KRC will continue to implement the 2019-20 Community Placement Plan (CPP), which identifies the current needs and services of individuals residing in developmental centers. The plan identifies specific ways of meeting those needs through residential service settings, day programs, supplemental supports, including transportation, 1-to-1 assistance, specialized medical, dental, residential placement, and any other identified need. • KRC will deflect placements from the DC whenever possible consistent with consumers needs. • KRC will inform families, developmental center staff and consumers about all choices available, and encourage them to evaluate all options. • Complete comprehensive assessment (initial/update) for consumers residing in the developmental centers who meet criteria for placement. • Move 7 consumers from the developmental center to a community settings. • Develop community homes that would serve individuals with complex medical and/or severe behaviors who require intensive services. Homes may be under a new licensing category, allowing consumers to be served who could not be served in a community setting by 12/30/2019.

Public Policy Performance Measures (Required)...Continues

Measures	Statewide Average July 2018	KRC Baseline as of July 2018	Statewide Average July 2019	KRC Baseline as of July 2019	Activities Regional Center will Employ to Achieve Outcome
2. Number and percent of minors residing with families (own family, foster family, guardian) (higher is better)	99.34% 161,028	99.24% 4,170	99.34% 172,363	99.45% 4,512	<ul style="list-style-type: none"> Continue to develop programs to serve children. Provide information and referral to parents about Family Resource Center(s).
3. Number and percent of adults residing in independent living (higher is better)	10.56% 17,325	8.89% 405	10.36% 17,605	8.83% 418	<ul style="list-style-type: none"> Service coordinators will discuss and provide Independent Living Services (ILS) options with consumers and families using a person-centered process.
4. Number and percent of adults residing in supported living (higher is better)	5.45% 8,940	10.87% 495	5.33% 9,065	10.35% 490	<ul style="list-style-type: none"> Continue to provide information on Supported Living Service (SLS) options with consumers and families using a person-centered process.
5. Number and percent of adults residing in Adult Family Home Agency (AFHA) homes (higher is better)	0.97% 1,588	4.68% 213	0.96% 1,630	4.80% 227	<ul style="list-style-type: none"> Develop plan to comply with statutory monitoring requirements.
6. Number and percent of adults residing in family homes (home of parent or guardian) (higher is better)	62.93% 103,243	60.76% 2,767	63.89% 108,576	62.03% 2,936	<ul style="list-style-type: none"> Continue to provide services and support to maintain consumers in the family home.

7. Number and percent of adults residing in home settings (independent or supported living, Adult Family Home Agency and Family homes) (higher is better)	79.90% 131,096	85.20% 3,880	80.54% 136,876	86.01% 4,071	<ul style="list-style-type: none"> • See #3 through #6 above.
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Public Policy Performance Measures (Required)...Continues

Measures	Statewide Average July 2018	KRC Baseline as of July 2018	Statewide Average July 2019	KRC Baseline as of July 2019	Activities Regional Center will Employ to Achieve Outcome
8. Number and percent of minors living in facilities serving greater than 7 - (Intermediate Care Facilities (ICF), Skilled Nursing Facilities (SNF), and Community Care Facilities (CCF). (lower is better)	0.05% 75	0.00% 0	0.04% 66	0.00% 0	<ul style="list-style-type: none"> • Continue to identify and track children at risk of institutional placement.
9. Number and percent of adults living in facilities serving greater than 7 - (Intermediate Care Facilities (ICF), Skilled Nursing Facilities (SNF), and Community Care Facilities (CCF). (lower is better)	2.39% 3,920	1.14% 52	2.24% 3,799	1.08% 51	<ul style="list-style-type: none"> • Continue to identify and track adults in large facilities.

Public Policy Performance Measures (Related to Employment)

Measures	Statewide Average 2017	KRC Baseline as of 2017	Statewide Average July 2019	KRC Baseline as of July 2019	Activities Regional Center will Employ to Achieve Outcome
1. Number and percentage of consumers, ages 16-64 with earned income. (higher is better)	14.50% 23,265	14.29% 650	TBD	TBD	<ul style="list-style-type: none"> Identify consumers ages 16-64 with earned income. New Measures data is forthcoming from the Employment Development Department (EDD). Establish local partnership agreement between KRC, local educational agencies, and the Department of Rehabilitation.
2. Average annual wages for consumers ages 16-64 (higher is better)	\$8,698	\$8,929	TBD	TBD	<ul style="list-style-type: none"> Track progress. New Measures data is forthcoming from the Employment Development Department (EDD).
3. Annual earnings of consumers ages 16-64 compared to people with all disabilities in CA (higher is better)	14.50%	14.30%	TBD	TBD	<ul style="list-style-type: none"> Track progress. New Measures data is forthcoming from the Employment Development Department (EDD). Establish local partnership agreement between KRC, local educational agencies, and the Department of Rehabilitation.
4. Number of adults who were placed in competitive, integrated employment following participation in a Paid Internship Program. (higher is better)	UD	FY 1617 7	UD	FY 1718 5	<ul style="list-style-type: none"> Provide training and information to staff, community, and local providers regarding the Paid Internship Program (PIP). Identify and track consumers participating in PIP. Partner with local businesses, Dept. of Rehab, and school to increase number of PIP participants.
5. Percentage of adults who are placed in competitive, integrated employment following Participation in a Paid Internship Program (higher is better)	UD	UD	UD	UD	<ul style="list-style-type: none"> Track progress. New measures data if forthcoming Establish local partnership agreement between KRC, local educational agencies, and the Department of Rehabilitation.

Public Policy Performance Measures (Related to Employment) CONTINUES.....

Measures	Statewide Average 2018	KRC Baseline as of 2018	Statewide Average July 2019	KRC Baseline as of July 2019	Activities Regional Center will Employ to Achieve Outcome
<p>6. Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year. (higher is better)</p>	TBD	\$11/hr 25 hrs/wk	TBD	TBD	<ul style="list-style-type: none"> Track progress. New measures data if forthcoming
<p>7. Average wages and hours worked for adults engaged in competitive, integrated employment, on behalf of whom incentive payments have been made. (higher is better)</p>	TBD	\$12.66 hr 25 hrs/wk	TBD	TBD	<ul style="list-style-type: none"> Track progress. New measures data if forthcoming
<p>8. Total number of \$1000, \$1250 and \$1500 incentive payments made for the fiscal year (higher is better)</p>	TBD	\$1000(3) \$1250(2) \$1500(3)	TBD	TBD	<ul style="list-style-type: none"> Track progress. New measures data if forthcoming
<p>9. Percentage of adults who reported having integrated employment as a goal in their IPP (higher is better)</p>	2014-15 State Avg 27%	2014-15 KRC Avg 37%	TBD	TBD	<ul style="list-style-type: none"> KRC to develop a plan on how to track these objectives. Obtain National Core Indicator (NCI) Survey. NCI measure "community employment" versus "integrated employment."

Public Policy Performance Measures (Related to Reducing Disparities and Improving Equity in Purchase of Services Expenditures)

Measures	KRC FY 2015-16 % Utilized ALL AGES	KRC FY 2015-16 Age & Utilized	KRC FY 2016-17 % Utilized ALL AGES	KRC FY 2016-17 Age & Utilized	KRC FY 2017-18 % Utilized ALL AGES	KRC FY 2017-18 Age & Utilized	Activities Regional Center will Employ to Achieve Outcome
<p>2. Percent of total annual purchase of service expenditures by individual's ethnicity and age:</p> <p>* Birth to age two, inclusive.</p> <p>* Age three to 21, inclusive.</p> <p>* Twenty-two and older.</p>	<p>Asian 62.5%</p> <p>-</p> <p>Black/AA 64.5%</p> <p>-</p> <p>Native Hawaiian or Other Pacific Islander 59.3%</p> <p>-</p> <p>Hispanic 61.1%</p> <p>-</p> <p>Native American 76.6%</p> <p>-</p> <p>Other 64.5%</p> <p>-</p> <p>White 67.5%</p>	<p>0 - 2 53.6%</p> <p>-</p> <p>3 - 21 53.8%</p> <p>-</p> <p>22 - ^ 69.7%</p>	<p>Asian 62.7%</p> <p>-</p> <p>Black/AA 59.8%</p> <p>-</p> <p>Native Hawaiian or Other Pacific Islander 45.6%</p> <p>-</p> <p>Hispanic 50.7%</p> <p>-</p> <p>Native American 69.3%</p> <p>-</p> <p>Other 60.2%</p> <p>-</p> <p>White 62.8%</p>	<p>0 - 2 53.6%</p> <p>-</p> <p>3 - 21 49.9%</p> <p>-</p> <p>22 - ^ 61.1%</p>	<p>Asian 63.2%</p> <p>-</p> <p>Black/AA 59.0%</p> <p>-</p> <p>Native Hawaiian or Other Pacific Islander 47.4%</p> <p>-</p> <p>Hispanic 54.7%</p> <p>-</p> <p>Native American 55.4%</p> <p>-</p> <p>Other 61.6%</p> <p>-</p> <p>White 64.2%</p>	<p>0 - 2 54.7%</p> <p>-</p> <p>3 - 21 52.9%</p> <p>-</p> <p>22 - ^ 62.7%</p>	<ul style="list-style-type: none"> KRC will utilize the DDS Disparity Grant to implement a plan to address disparity for birth to 8 years, and 8 years and over. Conduct outreach and training through educational presentations about regional center services in venues serving families with young children [birth to 8 years] in KRC's catchment area, utilizing Early Start networks. Enhanced assessment and intake process by restructuring the unit, providing training in the Hawaii Early Learning Profile (HELP), or the Infant-Toddler Developmental Assessment (IDA).

Public Policy Performance Measures (Related to Reducing Disparities and Improving Equity in Purchase of Services Expenditures) Continues

Measures	KRC FY 2015-16 Ethnicity All Ages	KRC FY 2015-16 All Ethnicity	KRC FY 2016-17 Ethnicity All Ages	KRC FY 2016-17 All Ethnicity	KRC FY 2017-18 Ethnicity All Ages	KRC FY 2017-18 All Ethnicity	Activities Regional Center will Employ to Achieve Outcome
3. Number and percent of individuals receiving only case management services by age and ethnicity: * Birth to age two, inclusive. * Age three to 21, inclusive. * Twenty-two and older.	Asian 26 21.7% - Black/AA 141 19.5% - Filipino 21 20.6% - Hispanic 1,112 28.7% - Native American 14 23.0 % - Other 151 22.6% - Polynesian 1 16.7% - White 617 19.8 %	0 - 2 100 10.2% 3 - 21 1,335 35.9% 22 - ^ 503 13.9%	Asian 59 24.2% - Black/AA 168 22.5% - Filipino 2 50% - Hispanic 1,187 29% - Native American 10 15.4 % - Other 181 26.4% - White 653 20.9 %	0 - 2 97 8.4% 3 - 21 1,599 39.8% 22 - ^ 564 14.8%	Asian 65 24.3% - Black/AA 170 22.3% - Native Hawaiian or Other Pacific Islander 2 33.3% - Hispanic 1,290 29.2% - Native American 11 14.9% - Other 206 28.8% - White 702 22.2%	0 - 2 168 13.3% - 3 - 21 1,679 39.3% - 22 - ^ 599 15.4%	<ul style="list-style-type: none"> Through the Individual Program Plan (IPP) process KRC will assure that case management continues to be sufficient to meet the needs of the clients. Through the Individual Program Plan (IPP) process KRC will to include all services not funded by POS dollars. Hire additional case worker to reduce caseload ratio.

Compliance Measures ¹UD = Under Development

Measures				Yes/No	Activities Regional Center will Employ to Achieve Outcome
1. Unqualified independent audit with no material finding(s).				YES	Establish, apply and maintain good business practices and generally accepted accounting principles.
2. Substantial compliance with Department of Developmental Services fiscal audit				YES	Establish, apply and maintain good business practices and generally accepted accounting principles.
3. Accuracy percent of POS fiscal projections (based on February SOAR)				YES	Strive to improved accuracy of POS fiscal projections based on history and ongoing utilization review.
4. Operates within OPS budget				YES	Develop plan to operate within the operational funds allocation.
5. Certified to participate in Waiver				YES	Maintain compliance with Medicaid Waiver requirements.
6. Compliance with Vendor Audit Requirements per contract, Article III, Section 10.				YES	Maintain compliance with contract.
Measures	Statewide Average July 2018	KRC Baseline as of July 2018	Statewide Average July 2019	KRC Baseline as of July 2019	Activities Regional Center will Employ to Achieve Outcome
7. CDER/ESR Currency	98.52%	99.37%	98.39%	99.02%	Continue to monitor timely completion of CDER/ESR.
Measures	State Target	FFY 2012 Report	FFY 2015 Report	FFY 2018 Report	Activities Regional Center will Employ to Achieve Outcome
8. Intake/assessment and IFSP time lines (0-2).	100%	90%	96%	96.67%	Implement to ensure timely completion of intake/assessment and IFSP. Maintain compliance with T17 requirements [R3].

Compliance Measures ¹UD = Under DevelopmentContinues

Measures	Statewide Average July 2018	KRC Baseline as of July 2018	Statewide Average July 2019	KRC Baseline as of July 2019	Activities Regional Center will Employ to Achieve Outcome
9. Intake/assessment time lines for consumers ages 3 and above.	98.21%	98.14%	89.84%	92.02%	Implement plan to ensure timely completion of intake/assessment. Complete a comprehensive review of the Intake Process to move towards meeting statutory requirements.
Measures	Federal Revenue Audit Report 2012	Federal Revenue Audit Report 2014	Federal Revenue Audit Report 2015	Federal Revenue Audit Report 2017	Activities Regional Center will Employ to Achieve Outcome
10. IPP Development (WIC requirements)	97%	97%	96%	90%	<ul style="list-style-type: none"> Comply with all requirement of WIC 4646.5c(3) for timely completion of individual program plans for consumers receiving services under the Lanterman Act. Hire additional case worker to reduce caseload ratio. New Service Coordinators will be trained on all aspects of the IPP process, including timelines.
Measures	State Target	FFY 2012 Report	FFY 2015 Report	FFY 2018 Report	Activities Regional Center will Employ to Achieve Outcome
11. IFSP Development (Title 17 requirements).	100%	100%	68%	40%	<ul style="list-style-type: none"> Comply with all requirement of Title 17 for timely completion of individual program plans for infants and children receiving Early Intervention services [R5]. Service Coordinators will be trained on all aspect of the IFSP process, including time lines. Train early start/assessment Coordinators the use of HELP.

STATEMENT OF ASSURANCES

This is to assure that **Kern Regional Center** Year 2020 Performance Contract was developed in accordance with the requirements specified in Welfare and Institutions Code section 4629 and the Department of Developmental Services' (DDS) Year 2020 Performance The performance contract was developed through a public process which included:

- Providing information, in an understandable form, to the community about regional center services and supports, including budget information and baseline data on services and supports and the regional center operations [WIC 4629 (c)(B)(i)];
- Conducting a public meeting where participants can provide input on performance objectives and using focus groups or surveys to collect information from the community [WIC 4629 (c)(B)(ii)];
- Providing at least ten calendar days advance public notice of the date of the public meeting (guidelines); and,
- Circulating a draft of the performance objectives to the community for input prior to presentation at a regional center board meeting where additional public input will be taken and considered before adoption of the objectives [WIC 4629 (c)(B)(iii)];

Signature of RC Director: _____
Michi A. Gates, Ph.D. Kern Regional Center Executive Director

Date: _____









