

Audit / Finance Committee Meeting Minutes

Kern Regional Center

March 26, 2015

5:30pm

Present: Susan Lara - President
Tracy Brown
Rosita Barron
KRC Staff: Cherylle Mallinson, Director of CSD

Absent: Ismael Romero
Jeremy Shumaker

Meeting began at 5:58pm.

Financial Report: CFO Jon Gusman is not able to attend.

Contracts:

Committee met with Director of Community Services Department, Cherylle Mallinson to go over detailed packets and supportive data for each vendor and contract. The Audit / Finance committee reviews all pending contracts that exceed \$250,000 and are required to have Board approval as per WIC 4625.5(a)(b).

- 1) **Kern Supportive Service, SLS - #HK0628:** This contract was delayed as KRC CSD was waiting for their cost statement. 36 month contract through 6/30/2017. This vendor supports 34 individuals in Supported Living Services who reside in various living arrangements (Own, Rent, Home or Apartment). Kern Supportive Services has been vendored for this service since 2000 with a negotiated rate made prior to 2008. They have met the 15% administrative cap, and their independent Audit Report. Committee reviewed this contract in detail, CSD reports consumers are being well served and happy with their SLS provider.
 - Motion to recommend this contract for Board approval. (Barron / Brown)
- 2) **New Opportunities, SLS – PK4564:** this contract was also delayed as KRD CSD was waiting for their cost statement. 36 month contract through 6/30/2017. This vendor supports 12 individuals in Supported Living Services who reside in various living arrangements. New Opportunities has been vendored for this service since May of 2008. They have met the 15% administrative cap and have submitted an engagement letter from their CPA firm for the independent Audit Report. Committee reviewed this contract in detail, CSD reports consumers are being well served and happy with their SLS provider.
 - Motion to recommend this contract for Board approval. (Brown / Barron)
- 3) **Crandell Enterprises, Inc – PK5720:** This contract is for a Specialized Adult Residential Facility, service code 113. (The same home the Board visited during our Board Training last year) It is home to 4 adults, 2 male and 2 female. Vendor is in good standing with CCL. Committee reviewed this contract in detail, CSD reports consumers are being well served and happy with their SLS provider.
 - Motion to recommend this contract for Board approval. (Barron / Brown)

Meeting Adjourned at 6:08pm

Susan Lara
Chair, Audit / Finance Committee