

**KERN REGIONAL CENTER**

3200 N. Sillect Avenue • Bakersfield, CA 93308 • (661) 327-8531

**Board of Directors Meeting**

**6:30 p.m. – 8:00 p.m.**

**KRC Malibu Conference Room**

**3300 N. Sillect Ave.**

**Bakersfield, CA 93308**

**MINUTES**

**March 26, 2019**

Present Board Members:

Oscar Axume

Quanah Mason

Nickole Mensch

Ismael Romero

Mitzi Villalon

Ryan Jones

Jasmeet Bains, MD

Mark Tolentino

Martin Vasquez

**GENERAL BUSINESS**

**1. Executive Session**

**2. Call to Order and Introductions**

The meeting was called to order at approximately 6:40 p.m. by Oscar Axume. It was determined that a quorum was present.

**3. Approval/Additions to Agenda**

A. Regular Meeting of the Board of Directors Agenda dated March 26, 2019.

M/S/C – (Mason/Mensch) to approve the agenda for the meeting of March 26, 2019. 9-0-0.

**4. Meeting Minute Approval**

A. Minutes of the Regular Meeting of the Board of Directors held February 26, 2019.

M/S/C – (Bains/Villalon) to approve minutes of the regular meeting of the Board of Directors of February 26, 2019. 9-0-0.

**5. Public Input**

A. **Grace Huerta, Exceptional Family Center**, announced the 12<sup>th</sup> annual Spanish conference. The conference will take place June 8<sup>th</sup>, 2019 at the Marriott hotel. Grace thanked the service coordinators for being active in helping get the word out. EFC has been working on disparity and has been doing community outreach in Bishop and Ridgecrest.

B. **Jennifer Feige, County Counsel and Parent**, is not certain as to why KRC is attempting to make the changes to the policies in items 9D and 9E of the agenda. She feels the proposed policies are flawed and asks that the board consider all aspects of the policies and how they will affect families.

- C. **Tanisha Harris**, is concerned that the changes will complicate the process for children to receive the services they need. Ms. Harris urged the board to meet with a parent group and discuss these policies and changes with them.

## UNFINISHED BUSINESS REPORTS

### 6. Board President Report

#### A. Amendment to Bylaws

- a. Oscar thanked the committee for their work on the bylaws and asked that they continue as a committee and work on Board Policies. See **Attachment 1** for amended bylaws.

**M/S/C** - (Mesnch/Romero) to approve the amended bylaws (**See Attachment 1**). 9-0-0.

### 7. Client Representative

- a. Roy Rocha reported that he had a Client Advisory Committee meeting last month with a large attendance. There was a large discussion about social recreation services and the clients' desire to see the services brought back. Roy has asked that either Cherylle or Michi be the speaker at his next CAC meeting.
- b. Roy reported that a total of 8 staff/vendors/clients would be going to Sacramento for Grassroots next month.

### 8. Financial Report

- a. Tom Wolfgram provided the financial reported. Please see **Attachment 2**.
- b. This report is as of February of 2019.
- c. Purchase of Service allocations are \$186,249,000. To date, KRC has spent \$107 million. We anticipate to spend \$160 million by the end of the fiscal year.
- d. On the operations side, the total spent through the end of February for salaries, benefits and operations is \$15 million.
- e. The amount spent on services is about 25% less than what was spent the prior month; salaries are up \$1.7 million due to the increase in staff.
- f. It is projected that KRC will spend another \$6.6 million and end up with a balance of \$13,000.

### 9. Executive Director's Report

- a. Michi attended the ARCA Directors Group meeting last week.
- b. The group discussed the changes taking place at DDS. DDS plans to hire 54 staff to work with Regional Center.
- c. There will be additional money requested to increase the safety net. With the proposal, there would be a state funded acute crisis home for the Central Valley.
- d. The rate study report was given to the legislature on March 15<sup>th</sup>. Mitzi Villalon attended one of the presentations in Fairview, Cherylle Mallinson attended the one in Sacramento. The rate study report is over 2,000 pages. The reports can be found on the Burns & Associates website. Feedback will be collected through April 5<sup>th</sup>. Cherylle and Mitzi will be collecting the feedback through April 1<sup>st</sup> to submit by April 5<sup>th</sup>.

- e. To meet the required caseload ratio, system wide, 691 service coordinators would need to be hired. For Kern Regional Center, the number of needed service coordinators is 25.
- f. Michi reported that last year, Kern Regional Center had the worst caseload ratio in the state. Since, Kern has hired 25 new services coordinators and has improved the numbers greatly.

**10. Vendor Advisory Committee**

- a. The Vendor Advisory Meeting met this morning. They expressed the importance of submitting their feedback for the rate study. Celia addressed some concerns that vendors had brought up.
- b. The Vendor Advisory Committee approved the revised bylaws. They will be submitted to the Board for approval at the next Board Meeting.
- c. The Law Enforcement sub committee met and discussed ideas to better work with law enforcement.
- d. Kern Regional Center had a medication training last week. It was well attended by vendors.
- e. The VAC committee received a brief presentation from Therap (reporting).
- f. There will be a self determination meeting on April 8<sup>th</sup>.
- g. Self Determination Training at KRC on April 24<sup>th</sup>, Part A from 5:30 - 8:30, April 25<sup>th</sup>, Part B from 5:30 - 8:30, and April 27<sup>th</sup>, from 9:00 to 12:00 Part A and 1:00 to 4:00 Part B, in both English and Spanish; all participants must attend Part A and B.
- h. KRC is holding a special incident training on April 18<sup>th</sup>.
- i. The Community Wellness Fair is set for May 11<sup>th</sup> at Emerald Cove Park from 10:00 am to 1:00 pm. There will be tons of KRC vendors as well as community vendors.
- j. The next VAC meeting will be May 28<sup>th</sup> at 10:00 am in the Malibu Conference Room.
- k. The 12<sup>th</sup> Annual Spanish conference will be held June 8<sup>th</sup>.
- l. The VAC luncheon is scheduled for Nov. 8<sup>th</sup>.

**11. Staff Report**

**A. Self Determination**

- a. The Self Determination Committee met on February 11<sup>th</sup>. 50% of the committee members joined by phone. There was a large attendance of families due to the invitations that went out. The committee discussed “Train the Trainer.” All of KRC has now received this training. The Committee is getting together during the month of April to see how they can best present the “Train the Trainer” training to the community. They are planning to provide dates of when the trainings will be taking place, both English and Spanish.

**B. Community Placement Plan/Community Resource Development Plan Update**

- a. KRC has one project in Escrow. Once the housing acquisition request is approved, the process will continue to move forward.
- b. For 18/19, KRC has award for community resource development projects. Those have been submitted for RFP. The deadline was March 18<sup>th</sup>, unfortunately, we did not have a large number of individuals apply. KRC will extend the RFP a little

longer and may ask the board for permission for a direct procurement next month.

- c. The RFP for Transportation for East Kern has been published in the news paper. It will be on KRC's website by April 2<sup>nd</sup>. The RFP has been published to The Observer.

**C. Day Care/Dependent Care POS**

- a. Cherylle stated that she's been presenting updates on changes to both item C and item D of her report to the Board since January. Cherylle explained that in order to answer the need of the community and keep the resources intact, Kern vendored service providers that were providing social skills training program. Due to the freeze of social rec, this was a good solution at the time. Currently, 028 is out of compliance with the law. Kern is trying to abide in the way that services are being delivered. The service providers vendored under the 028 service code have been met with and were provided with options. Cherylle believes there are less than 10 vendors under the 028 service code and about half would remain as they currently are.
- b. Dr. Bains requested that KRC create a support group for the five vendors that will be affected by the change for the 028 and help create a timeline to transition them properly. Oscar Axume stated that the Board has a responsibility to the clients, however, they also have a contract to abide by. Ms. Harris, parent, and Ryan Jones, Board Member, inquired about notice to the parents regarding the impact these changes may have on them.
- c. The Board requested to table these two items until the next Board Meeting.

**D. Service Standards - Social Skills Training Update**

- a. Tabled until next Board Meeting.

**BOARD TRAINING**

**NEW BUSINESS**

**GOOD AND WELFARE**

- a. Meeting is adjourned at approximately 7:55 p.m.

The next Regular Meeting of the Board of Directors is scheduled for Tuesday, March 26<sup>th</sup>, 2019, at 6:30 p.m. in the Malibu Conference Room at the Kern Regional Center.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Administrative Assistant during regular business hours at 661-852-3360.

Respectfully submitted: \_\_\_\_\_  
Eva Rocha

Action Items:

**M/S/C** - (Mason/Mensch) to approve the agenda for the meeting of March 26, 2019. 9-0-0.

**M/S/C** - (Dr. Bains/Villalon) to approve minutes of the regular meeting of the Board of Directors of February 26, 2019. 9-0-0.

**M/S/C** - (Mesnch/Romero) to approve the amended bylaws (**See Attachment 1**). 9-0-0.