

**KERN REGIONAL CENTER**

3200 N. Sillect Avenue • Bakersfield, CA 93308 • (661) 327-8531

**Board of Directors Meeting**

**6:30 p.m. – 8:00 p.m.**

**KRC Malibu Conference Room**

**3300 N. Sillect Ave.**

**Bakersfield, CA 93308**

**MINUTES**

**October 23, 2018**

Present Board Members:

Oscar Axume

Ismael Romero

Quanah Mason

Nickole Mensch

Mitzi Villalon

Ryan Jones

Kevin Gosselin

Jasmeet Bains, MD

Mark Tolentino

**GENERAL BUSINESS**

**1. Executive Session**

**2. Call to Order and Introductions**

The meeting was called to order at approximately 6:00 p.m. by Ismael Romero. It was determined that a quorum was present.

**3. Approval/Additions to Agenda**

- A. Regular Meeting of the Board of Directors Agenda dated October 23, 2018.  
M/S/C – (Romero/Bains) to approve agenda. 8-0-0.

**4. Meeting Minute Approval**

- A. Minutes of the Regular Meeting of the Board of Directors held September 25, 2018.  
M/S/C – (Mason/Romero) to approve minutes of the regular meeting of the Board of Directors held September 25, 2018. 8-0-0.

**5. Public Input**

- A. **Julie Carter, Just Johnsons**, Just Johnsons is still under notice of termination and awaiting to hear back from Kern, meanwhile, the revenues are down.
- B. **Cindy Martinez, Service Coordinator**, reported on the raffle baskets. The Thanksgiving Basket Committee received 11 baskets from the various units throughout the agency. Baskets will be raffled off at the Vendor Luncheon on Nov. 8<sup>th</sup>.

**UNFINISHED BUSINESS**

## REPORTS

### 6. Board President Report

#### A. Appointment of Officers

- a. The Executive Committee met with Tom Wolfgram during lunch for their first monthly budget review. The Board will continue to meet with Tom and the Executive Management Team on a monthly basis.
- b. Tom Wolfgram, Celia Pinal and Cherylle Mallinson provided the Board with a training on the Performance Contract last week. The Board thanked Tom, Celia and Cherylle for their time.

### 7. Client Representative

- a. No report.

### 8. Financial Report

- A. Tom Wolfgram presented his financial report.
  - a. The E-1 allocation of the year provided a total of \$186.2 million in funding to KRC. \$165.1 million for services and \$21 million for operations.
  - b. KRC received the full amount for the rent at just under \$2 million.
  - c. KRC also received funding for the Senior Companion grant.
  - d. Projections indicate that KRC will end up with approximately \$200,000.
  - e. The current cash balance is \$19.3 million.
  - f. KRC has received the July claim of \$12.5 million.

### 9. Executive Director's Report

- a. Kern Regional Center identified a point person for the District Attorney's office. The point person is Jean Morgan, Legal Executive Assistant. Training was offered to the District Attorney's office as well.
- b. Michi attended the ARCA meeting last week. The main focus was ARCA's strategic plan. ARCA is also working on a schedule of all items that are due to DDS throughout the year. Self Determination was also discussed; DDS is sending out letters to individuals chosen as well as those that were not selected to participate. A "train the trainer" training will be taking place in the near future.
- c. DDS notified Kern that there is funding for expansion in Delano, Lamont and Bishop. KRC is reviewing the leases to ensure that those are in order.
- d. Michi attended the 3<sup>rd</sup> annual KRC carnival; she thanked all of the individuals involved in making this happen.

### 10. Vendor Advisory Committee

- a. The vendor advisory committee met this morning.
- b. Sub-committees are being created and will consist of both voting and non-voting members.
- c. The committee went over timely reporting for SIRs and discussed the vendor fair for families that KRC is working on.
- d. Roy Rocha will be holding a bed bug training for consumers on Thursday at Kern Regional Center.

- e. Various vendors will be holding a Halloween event this week. Drat, KAP, NAPD will hold theirs on Friday.
- f. Path Point is having an open house on Nov. 7<sup>th</sup>.
- g. Vendor Luncheon will take place Nov. 8<sup>th</sup> at the DoubleTree.
- h. Next VAC meeting will take place Jan. 22<sup>nd</sup>.

**11. Staff Report**

**A. Grassroots Day**

- a. Celia Pinal provided the Board with information related to Grassroots day and informed of the upcoming event. They are looking for two vendor reps, two client reps and two regional center reps. The set date for 2019 is April 3<sup>rd</sup>. KRC had been absent from Grassroots for some time.

**B. Self Determination**

- a. The next Self Determination meeting is being held on Dec. 3<sup>rd</sup> at 5:00 pm.

**C. Community Placement Plan**

- a. Cherylle Mallinson is looking forward to closing escrow on the Adult Facility for Persons with Special Health Care Needs.
- b. KRC is looking for a property for the EBHS home project.

**D. Performance Contract**

- a. The Board reviewed the performance contract at the last board meeting and had a training on it last week. Nickole Mensch makes a motion to approve the Performance Contract as presented. Ismael Romero seconds.  
**M/S/C** – (Mensch/Romero) to approve the Performance Contract as presented.  
 9-0-0.

**BOARD TRAINING**

**NEW BUSINESS**

**GOOD AND WELFARE**

- a. Meeting is adjourned at approximately 7:00 p.m.

The next Regular Meeting of the Board of Directors is scheduled for Tuesday, November 16<sup>th</sup>, 2018, at 6:30 p.m. in the Malibu Conference Room at the Kern Regional Center.

Note: Requests for a disability related modification or accommodation, including auxiliary aids or services, in order to attend or participate in a meeting should be made to the Administrative Assistant during regular business hours at 661-852-3360.

Respectfully submitted: \_\_\_\_\_

Eva Rocha

Action Items:

**M/S/C** – (Romero/Bains) to approve agenda. 8-0-0.

**M/S/C** – (Mason/Romero) to approve minutes of the regular meeting of the Board of Directors held September 25, 2018. 8-0-0.

**M/S/C** – (Mensch/Romero) to approve the Performance Contract as presented. 9-0-0.