#### DEPARTMENT OF DEVELOPMENTAL SERVICES

1215 O Street, MS 8-30 Sacramento, CA 95814 TTY: 711 (916) 654-1958



July 7, 2021

Dr. Jasmeet Bains, Board President Kern Regional Center 3200 North Sillect Avenue Bakersfield, CA 93308

Dear Dr. Bains:

The Department of Developmental Services' (DDS) Audit Section has completed the audit of the Kern Regional Center (KRC). The period of review was from July 1, 2014 through June 30, 2016, with follow-up as needed into prior and subsequent periods. The enclosed report discusses the areas reviewed along with the findings and recommendations. The audit report includes the response submitted by KRC as Appendix A and DDS' reply on page 28.

If there is a disagreement with the audit findings, a written "Statement of Disputed Issues" may be filed with DDS' Audit Appeals Unit, pursuant to California Code of Regulations (CCR), Title 17, Section 50730, Request for Administrative Review (excerpt enclosed). The "Statement of Disputed Issues" must be filed and submitted within 30 days of receipt of this audit report to the address below:

Department of Developmental Services Audit Appeals Unit Attn: Carla Castañeda, Chief Deputy Director 1215 O Street, MS 9-90 Sacramento, CA 95814

The cooperation of KRC's staff in completing the audit is appreciated.

Your invoice for the total amount of \$2,638,298.40 from the current audit findings is enclosed. When making payments to DDS, please refer to the invoice number to ensure that proper credit is given. If you have any questions regarding the payment process, please contact Diane Nanik, Manager, Accounting Section, at (916) 654-2932.

"Building Partnerships, Supporting Choices"

Dr. Jasmeet Bains, Board President July 7, 2021 Page two

If you have any questions regarding the audit report, please contact Edward Yan, Manager, Audit Section, at (916) 651-8207.

Sincerely,

-DocuSigned by:

Erica Reimer Snell

ERICA REIMER SNELL
Deputy Director
Community Services Division

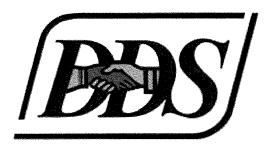
#### Enclosure(s)

cc: Dr. Michi Gates, KRC Tom Wolfgram, KRC Bob Sands, DHCS Carla Castañeda, DDS Brian Winfield, DDS Jim Knight, DDS Pete Cervinka, DDS Ernie Cruz, DDS Aaron Christian, DDS Vicky Lovell, DDS Diane Nanick, DDS Dean Shellenberger, DDS Greg Nabong, DDS Jonathan Hill, DDS Nury Enciso, DDS Edward Yan, DDS Luciah Ellen Nzima, DDS Dong Le, DDS

# California Code of Regulations Title 17, Division 2 Chapter 1 - General Provisions Subchapter 7 - Fiscal Audit Appeals Article 2 - Administrative Review

#### §50730. Request for Administrative Review.

- a) An individual, entity, or organization which disagrees with any portion or aspect of an audit report issued by the Department or regional center may request an administrative review. The appellant's written request shall be submitted to the Department within 30 days after the receipt of the audit report. The request may be amended at any time during the 30-day period.
- (b) If the appellant does not submit the written request within the 30-day period, the appeals review officer shall deny such request, and all audit exceptions or findings in the report shall be deemed final unless the appellant establishes good cause for late filing.
- (c) The request shall be known as a "Statement of Disputed Issues." It shall be in writing, signed by the appellant or his/her authorized agent, and shall state the address of the appellant and of the agent, if any agent has been designated. An appellant shall specify the name and address of the individual authorized on behalf of the appellant to receive any and all documents, including the final decision of the Director, relating to proceedings conducted pursuant to this subchapter. The Statement of Disputed Issues need not be formal, but it shall be both complete and specific as to each audit exception or finding being protested. In addition, it shall set forth all of the appellant's contentions as to those exceptions or findings, and the estimated dollar amount of each exception or finding being appealed.
- (d) If the appeals review officer determines that a Statement of Disputed Issues fails to state the grounds upon which objections to the audit report are based, with sufficient completeness and specificity for full resolution of the issues presented, he/she shall notify the appellant, in writing, that it does not comply with the requirements of this subchapter.
- (e) The appellant has 15 days after the date of mailing of such notice within which to file an amended Statement of Disputed Issues. If the appellant does not amend his/her appeal to correct the stated deficiencies within the time permitted, all audit exceptions or findings affected shall be dismissed from the appeal, unless good cause is shown for the noncompliance.
- (f) The appellant shall attach to the Statement of Disputed Issues all documents which he/she intends to introduce into evidence in support of stated contentions. An appellant that is unable to locate, prepare, or compile such documents within the appeal period specified in Subsection (a) above, shall include a statement to this effect in the Statement of Disputed Issues. The appellant shall have an additional 30 days after the expiration of the initial 30-day period in which to submit the documents. Documents that are not submitted within this period shall not be accepted into evidence at any stage of the appeal process unless good cause is shown for the failure to present the documents within the prescribed period.



AUDIT OF THE KERN REGIONAL CENTER FOR FISCAL YEARS 2014-15 AND 2015-16

**Department of Developmental Services** 

# This audit report was prepared by the California Department of Developmental Services 1215 O Street Sacramento, CA 95814

Pete Cervinka, Chief Deputy Director, Data Analytics and Strategy Vicky Lovell, Chief, Research, Audit, and Evaluation Branch Edward Yan, Manager, Audit Section Luciah Ellen Nzima, Chief, Regional Center Audit Unit Soi Ly, Supervisor, Regional Center Audit Unit

Audit Staff: Nestor Tuazon, Dong Le, and Shoua Vue

For more information, please call: (916) 654-3695.

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#### **EXECUTIVE SUMMARY**

The Department of Developmental Services (DDS) conducted a fiscal compliance audit of Kern Regional Center (KRC) to ensure KRC is compliant with the requirements set forth in the Lanterman Developmental Disabilities Services Act and Related Laws/Welfare and Institutions (W&I) Code; the Home and Community-based Services (HCBS) Waiver for the Developmentally Disabled; California Code of Regulations (CCR), Title 17; Federal Office of Management and Budget (OMB) Circulars A-122 and A-133; and the contract with DDS. Overall, the audit indicated that KRC maintains accounting records and supporting documentation for transactions in an organized manner.

The audit period was July 1, 2014, through June 30, 2016, with follow-up, as needed, into prior and subsequent periods. This report identifies some areas where KRC's administrative and operational controls could be strengthened, and also identifies several operational areas in which repeat findings remain uncorrected. None of the findings are of a nature that would indicate systemic issues or constitute major concerns regarding KRC's overall operations. A follow-up review to the prior DDS audit report also was performed to ensure KRC has taken corrective action to resolve the findings identified in that prior DDS audit report.

#### Findings that need to be addressed.

#### Finding 1: Overstated Claims

#### A. Negotiated Rates Above the Median Rate

The sample review of 95 Purchase of Service (POS) vendor files revealed KRC reimbursed two vendors above the median rate. KRC reimbursed Just Johnson's, Vendor Number PK5330, Service Code 063, a rate of \$37.21 per hour when the median rate was \$23.50 per hour. KRC also reimbursed George Leckner, Vendor Number PK5374, Service Code 674, a rate of \$85 per hour when the median rate was \$50.87 per hour.

This resulted in overpayments totaling \$1,856,834.62 for both vendors from July 2014 through June 2016. This is not in compliance with W&I Code, Section 4691.9(a)(1)&(2).

# B. Rate Increase After the Rate Freeze (Repeat)

The sample review of the 95 POS vendor files revealed KRC increased the rates for two vendors after the rate freeze became effective on July 1, 2008. The rate for Horrigan Cole, Vendor Number PK2713, Service Code 063, increased from \$29.42 per hour to \$34.62 per hour

and the rate for Inyo-Mono Association, Vendor No. PK3377, Service Code 063, increased from \$20.87 per hour to \$54.60 per hour.

In addition, a follow-up review of the prior audit findings revealed KRC continued to reimburse Employment Through Adaptation of Tehachapi, Vendor Number PK3742, Service Code 063, at the increased rate of \$37.21 per hour rather than \$34.24 per hour and Aimes Consulting, Vendor Number PK4168, Service Code 860, at the increased rate of \$20 per hour rather than \$19 per hour.

This resulted in overpayments totaling \$773,846.55 from July 2014 through June 2016 from prior and current audits. This is not in compliance with W&I Code, Section 4648.4(b).

#### C. Partial Month Stays

The sample review of 95 POS vendor files revealed KRC incorrectly applied the 30.44 proration factor to partial month stays for 19 vendors resulting in over and underpayments totaling \$7,617.23 and \$12,348.91 respectively. This is not in compliance with CCR, Title 17, Section 56917(h)&(i).

#### Finding 2: Equipment Inventory (Repeat)

The sample review of 50 items selected for testing from KRC's inventory listing revealed five items were missing and 38 items were disposed without completing the Property Survey Report (Form Std. 152). In addition, 25 out of the 38 disposed items remained on the inventory list. This issue was identified in two prior audit reports. In its response to the prior report, KRC stated that it would continue to improve its equipment inventory procedures to better safeguard State property. However, KRC did not provide details on how this would be accomplished. This is not in compliance with State Contract, Article IV, Section 4(a) and State's Equipment Management System Guidelines, Section III (E).

# Finding 3: <u>Improper Allocation of CPP Funds</u> (Repeat)

The review of KRC's Community Placement Program (CPP) expenditures revealed that KRC improperly allocated CPP funding to one consumer. KRC continued to allocate CPP funding beyond the consumer's initial Fiscal Year (FY) of placement. This resulted in improper allocation of CPP funds totaling \$1,151.04 for FY 2016-17. This issue was identified in the prior audit, and KRC resolved \$69,148.08 out of the \$73,092.08 improperly allocated CPP funds. This is not in compliance with Guidelines for Regional Center Community Placement Plan.

#### Finding 4: Family Cost Participation Program - Late Assessments (Repeat)

The sample review of 24 Family Cost Participation Program (FCPP) consumers' files revealed 13 instances in which KRC did not assess the families' share of cost participation as part of the consumers' Individualized Program Plan (IPP) or Individualized Family Service Plan (IFSP) review. This issue was identified in two prior audit reports. This is not in compliance with W&I Code, Section 4783(g)(1)(A)(B)(C).

#### Finding 5: Bank Reconciliations Not Completed Timely (Repeat)

The review of KRC's Bank Reconciliation Policy revealed that KRC allows for bank reconciliations to be completed up to 90 days after the bank statements are released, even though the monthly bank statements can be obtained online within two days after the end of each month. This issue was identified in two prior audit reports.

#### Finding 6: Bank Signature Cards Not Updated

The review of KRC's bank signature cards revealed that KRC does not have updated signature cards on file. The signature cards contained signatory authority for individuals who are no longer employed by KRC. This is not in compliance with State Contract, Article III, Section 3(f) and (g).

#### Finding 7: Stale-Dated Checks (Repeat)

The review of KRC bank accounts revealed, as of June 30, 2017, 15 checks totaling \$9,540.65 remained outstanding for more than six months, with the oldest checks dating back to September 2013. This issue was identified in the prior audit. KRC stated that this occurred due to excessive workload of the Accounting Manager and his subsequent separation of employment from KRC. This is not in compliance with KRC's Bank Reconciliation Policy, which is to void and reissue checks outstanding for more than six months.

# Finding 8: Lack of Minutes for Closed Board Meetings (Repeat)

The review of KRC's Board minutes revealed that minutes were recorded for all open Board meetings; however, KRC could not provide the minutes for any of its closed Board meetings, including meetings which involved discussions related to employee governance policies, labor issues, and lawsuits. This issue was identified in the prior two audit reports, but KRC did not address how it would maintain minutes for closed Board meetings. This is not in compliance with W&I Code, Section 4663(a)(b).

#### Finding 9: Annual Family Program Fee – Assessments Not Supported

The sample review of 20 Annual Family Program Fee (AFPF) assessments revealed four instances where families were assessed less than the required \$200 annual fee. KRC could not provide the families' income documentation to justify the lower assessed fee of \$150. This is not in compliance with the DDS Annual Family Fee Program Procedures, Section II (A) and (C).

## Finding 10: Vendors Not Enrolled into E-Billing

The review of KRC's electronic billing process revealed 100 vendors that were not enrolled into E-Billing. None of these vendors were paid with vouchers or demonstrated that enrolling into electronic billing would present a financial hardship, which would preclude them from E-Billing. This is not in compliance with WIC Section 4641.5 (a).

#### BACKGROUND

DDS is responsible, under the W&I Code, for ensuring that persons with developmental disabilities (DD) receive the services and supports they need to lead more independent, productive, and integrated lives. To ensure that these services and supports are available, DDS contracts with 21 private, nonprofit community agencies/corporations that provide fixed points of contact in the community for serving eligible individuals with DD and their families in California. These fixed points of contact are referred to as regional centers (RCs). The RCs are responsible under State law to help ensure that such persons receive access to the programs and services that are best suited to them throughout their lifetime.

DDS is also responsible for providing assurance to the California Department of Health Care Services, and to the Centers for Medicare and Medicaid Services (CMS), that services billed under California's HCBS Waiver program actually are provided and that criteria set forth for receiving funds have been met. As part of DDS' program for providing this assurance, the Audit Section conducts fiscal compliance audits of each RC no less than every two years, and completes follow-up reviews in alternate years. Also, DDS requires RCs to contract with independent Certified Public Accountants (CPAs) to conduct an annual financial statement audit. The DDS audit is designed to wrap around the independent CPA's audit to ensure comprehensive financial accountability.

In addition to the fiscal compliance audit, each RC also will be monitored by the DDS Federal Programs Operations Section to assess overall programmatic compliance with HCBS Waiver requirements. The HCBS Waiver compliance monitoring review has its own criteria and processes. These audits and program reviews are an essential part of an overall DDS monitoring system that provides information on RCs' fiscal, administrative, and program operations.

DDS and Kern Regional Center, Inc. entered into State Contract HD 149009, effective July 1, 2014 through June 30, 2021. This contract specifies that Kern Regional Center, Inc. will operate an agency known as the Kern Regional Center (KRC) to provide services to individuals with DD and their families in the Inyo, Kern, and Mono Counties. The contract is funded by state and federal funds that are dependent upon KRC performing certain tasks, providing services to eligible consumers, and submitting billings to DDS.

This audit was conducted at KRC from May 8, 2017, through June 21, 2017, by the Audit Section of DDS.

#### **AUTHORITY**

The audit was conducted under the authority of the W&I Code, Section 4780.5 and Article IV, Section 3 of the State Contract between DDS and KRC.

#### CRITERIA

The following criteria were used for this audit:

- W&I Code,
- "Approved Application for the HCBS Waiver for the Developmentally Disabled,"
- CCR, Title 17,
- OMB Circulars A-122 and A-133, and
- The State Contract between DDS and KRC, effective July 1, 2021.

#### **AUDIT PERIOD**

The audit period was July 1, 2014, through June 30, 2016, with follow-up, as needed, into prior and subsequent periods.

# **OBJECTIVES, SCOPE, AND METHODOLOGY**

This audit was conducted as part of the overall DDS monitoring system that provides information on RCs' fiscal, administrative, and program operations. The objectives of this audit were:

- To determine compliance with the W&I Code,
- To determine compliance with the provisions of the HCBS Waiver Program for the Developmentally Disabled,
- To determine compliance with CCR, Title 17 regulations,
- To determine compliance with OMB Circulars A-122 and A-133, and
- To determine that costs claimed were in compliance with the provisions of the State Contract between DDS and KRC.

The audit was conducted in accordance with the <u>Generally Accepted Government Auditing Standards</u> issued by the Comptroller General of the United States. However, the procedures do not constitute an audit of KRC's financial statements. DDS limited the scope to planning and performing audit procedures necessary to obtain reasonable assurance that KRC was in compliance with the objectives identified above. Accordingly, DDS examined transactions on a test basis to determine whether KRC was in compliance with the W&I Code; the HCBS Waiver for the Developmentally Disabled; CCR, Title 17; OMB Circulars A-122 and A-133; and the State Contract between DDS and KRC.

DDS' review of KRC's internal control structure was conducted to gain an understanding of the transaction flow and the policies and procedures, as necessary, to develop appropriate auditing procedures.

DDS reviewed the annual audit reports that were conducted by an independent CPA firm for Fiscal Years (FYs) 2014-15 and 2015-16 issued on March 22, 2016 and March 15, 2017, respectively. It was noted that no management letter was issued for KRC. This review was performed to determine the impact, if any, upon the DDS audit and, as necessary, develop appropriate audit procedures.

The audit procedures performed included the following:

#### I. Purchase of Service

DDS selected a sample of POS claims billed to DDS. The sample included consumer services and vendor rates. The sample also included consumers who were eligible for the HCBS Waiver Program. For POS claims, the following procedures were performed:

- DDS tested the sample items to determine if the payments made to service providers were properly claimed and could be supported by appropriate documentation.
- DDS selected a sample of invoices for service providers with daily and hourly rates, standard monthly rates, and mileage rates to determine if supporting attendance documentation was maintained by KRC. The rates charged for the services provided to individual consumers were reviewed to ensure compliance with the provision of the W&I Code; the HCBS Waiver for the Developmentally Disabled; CCR, Title 17, OMB Circulars A-122 and A-133; and the State Contract between DDS and KRC.
- DDS selected a sample of individual Consumer Trust Accounts to determine if there were any unusual activities and whether any account balances exceeded \$2,000, as prohibited by the Social Security Administration. In addition, DDS determined if any retroactive Social Security benefit payments received exceeded the \$2,000 resource limit for longer than nine months. DDS also reviewed these accounts to ensure that the interest earnings were distributed quarterly, personal and incidental funds were paid before the 10th of each month, and proper documentation for expenditures was maintained.
- DDS selected a sample of Uniform Fiscal Systems (UFS) reconciliations to determine if any accounts were out of balance or if there were any outstanding items that were not reconciled.
- DDS analyzed all of KRC's bank accounts to determine whether DDS had signatory authority, as required by the State Contract with DDS.
- DDS selected a sample of bank reconciliations for Operations (OPS) accounts and Consumer Trust bank accounts to determine if the reconciliations were properly completed on a monthly basis.

#### II. Regional Center Operations

DDS selected a sample of OPS claims billed to DDS to determine compliance with the State Contract. The sample included various expenditures claimed for

administration that were reviewed to ensure KRC's accounting staff properly input data, transactions were recorded on a timely basis, and expenditures charged to various operating areas were valid and reasonable. The following procedures were performed:

- A sample of the personnel files, timesheets, payroll ledgers, and other support documents were selected to determine if there were any overpayments or errors in the payroll or the payroll deductions.
- A sample of OPS expenses, including, but not limited to, purchases of office supplies, consultant contracts, insurance expenses, and lease agreements were tested to determine compliance with CCR, Title 17, and the State Contract.
- A sample of equipment was selected and physically inspected to determine compliance with requirements of the State Contract.
- DDS reviewed KRC's policies and procedures for compliance with the DDS Conflict of Interest regulations, and DDS selected a sample of personnel files to determine if the policies and procedures were followed.

# III. Targeted Case Management (TCM) and Regional Center Rate Study

The TCM Rate Study determines the DDS rate of reimbursement from the federal government. The following procedures were performed upon the study:

- Reviewed applicable TCM records and KRC's Rate Study. DDS examined the months of April 2015 and April 2016 and traced the reported information to source documents.
- Reviewed KRC's TCM Time Study. DDS selected a sample of payroll timesheets for this review and compared timesheets to the Case Management Time Study Forms (DS 1916) to ensure that the forms were properly completed and supported.

# IV. <u>Service Coordinator Caseload Survey</u>

Under the W&I Code, Section 4640.6(e), RCs are required to provide service coordinator caseload data to DDS. The following average service coordinator-to-consumer ratios apply per W&I Code Section 4640.6(c)(1)(2)(3)(A)(B)(C):

- "(c) Contracts between the department and regional centers shall require regional centers to have service coordinator-to-consumer ratios, as follows:
  - (1) An average service coordinator-to-consumer ratio of 1 to 62 for all consumers who have not moved from the developmental centers to

the community since April 14, 1993. In no case shall a service coordinator for these consumers have an assigned caseload in excess of 79 consumers for more than 60 days.

- (2) An average service coordinator-to-consumer ratio of 1 to 45 for all consumers who have moved from a developmental center to the community since April 14, 1993. In no case shall a service coordinator for these consumers have an assigned caseload in excess of 59 consumers for more than 60 days.
- (3) Commencing January 1, 2004, the following coordinator-to-consumer ratios shall apply:
  - (A) All consumers three years of age and younger and for consumers enrolled in the Home and Community-based Services Waiver program for persons with developmental disabilities, an average service coordinator-to-consumer ratio of 1 to 62.
  - (B) All consumers who have moved from a developmental center to the community since April 14, 1993, and have lived continuously in the community for at least 12 months, an average service coordinator-to-consumer ratio of 1 to 62.
  - (C) All consumers who have not moved from the developmental centers to the community since April 14, 1993, and who are not described in subparagraph (A), an average service coordinator-to-consumer ratio of 1 to 66."

DDS also reviewed the Service Coordinator Caseload Survey methodology used in calculating the caseload ratios to determine reasonableness and that supporting documentation is maintained to support the survey and the ratios as required by W&I Code, Section 4640.6(e).

#### V. <u>Early Intervention Program (EIP; Part C Funding)</u>

For the EIP, there are several sections contained in the Early Start Plan. However, only the Part C section was applicable for this review.

# VI. Family Cost Participation Program

The FCPP was created for the purpose of assessing consumer costs to parents based on income level and dependents. The family cost participation assessments are only applied to respite, day care, and camping services that are included in the child's Individual Program Plan (IPP)/Individualized Family Services Plan (IFSP). To determine whether KRC was in compliance with CCR, Title 17, and the W&I Code, Section 4783, DDS performed the following procedures during the audit review:

- Reviewed the list of consumers who received respite, day care, and camping services, for ages 0 through 17 years who live with their parents and are not Medi-Cal eligible, to determine their contribution for the FCPP.
- Reviewed the parents' income documentation to verify their level of participation based on the FCPP Schedule.
- Reviewed copies of the notification letters to verify that the parents were notified of their assessed cost participation within 10 working days of receipt of the parents' income documentation.
- Reviewed vendor payments to verify that KRC was paying for only its assessed share of cost.

#### VII. Annual Family Program Fee

The AFPF was created for the purpose of assessing an annual fee of up to \$200 based on the income level of families with children between the ages of 0 through 17 years receiving qualifying services through the RC. The AFPF fee shall not be assessed or collected if the child receives only respite, day care, or camping services from the RC and a cost for participation was assessed to the parents under FCPP. To determine whether KRC was in compliance with the W&I Code, Section 4785, DDS requested a list of AFPF assessments and verified the following:

- The adjusted gross family income is at or above 400 percent of the federal poverty level based upon family size.
- The child has a DD or is eligible for services under the California Early Intervention Services Act.
- The child is less than 18 years of age and lives with his or her parent.
- The child or family receives services beyond eligibility determination, needs assessment, and service coordination.
- The child does not receive services through the Medi-Cal program.
- Documentation was maintained by the RC to support reduced assessments.

#### VIII. Parental Fee Program (PFP)

The PFP was created for the purpose of prescribing financial responsibility to parents of children under the age of 18 years who are receiving 24-hour, out-of-home care services through an RC or who are residents of a state hospital or on

leave from a state hospital. Parents shall be required to pay a fee depending upon their ability to pay, but not to exceed (1) the cost of caring for a child without DD at home, as determined by the Director of DDS, or (2) the cost of services provided, whichever is less. To determine whether KRC is in compliance with the W&I Code, Section 4782, DDS requested a list of PFP assessments and verified the following:

- Identified all children with DD who are receiving the following services:
  - (a) All 24-hour, out-of-home community care received through an RC for children under the age of 18 years;
  - (b) 24-hour care for such minor children in state hospitals. Provided, however, that no ability to pay determination shall be made for services required by state or federal law, or both, to be provided to children without charge to their parents.
- Provided DDS with a listing of new placements, terminated cases, and client deaths for those clients. Such listings shall be provided not later than the 20th day of the month following the month of such occurrence.
- Informed parents of children who will be receiving services that DDS is required to determine parents' ability to pay and to assess, bill, and collect parental fees.
- Provided parents a package containing an informational letter, a Family Financial Statement (FFS), and a return envelope within 10 working days after placement of a minor child.
- Provided DDS a copy of each informational letter given or sent to parents, indicating the addressee and the date given or mailed.

#### IX. Procurement

The Request for Proposal (RFP) process was implemented to ensure RCs outline the vendor selection process when using the RFP process to address consumer service needs. As of January 1, 2011, DDS requires RCs to document their contracting practices, as well as how particular vendors are selected to provide consumer services. By implementing a procurement process, RCs will ensure that the most cost-effective service providers, amongst comparable service providers, are selected, as required by the Lanterman Act and the State Contract. To determine whether KRC implemented the required RFP process, DDS performed the following procedures during the audit review:

- Reviewed KRC's contracting process to ensure the existence of a Board-approved procurement policy and to verify that the RFP process ensures competitive bidding, as required by Article II of the State Contract, as amended.
- Reviewed the RFP contracting policy to determine whether the protocols in place included applicable dollar thresholds and comply with Article II of the State Contract, as amended.
- Reviewed the RFP notification process to verify that it is open to the public
  and clearly communicated to all vendors. All submitted proposals are
  evaluated by a team of individuals to determine whether proposals are
  properly documented, recorded, and authorized by appropriate officials at
  KRC. The process was reviewed to ensure that the vendor selection
  process is transparent and impartial and avoids the appearance of
  favoritism. Additionally, DDS verified that supporting documentation is
  retained for the selection process and, in instances where a vendor with a
  higher bid is selected, written documentation is retained as justification for
  such a selection.

DDS performed the following procedures to determine compliance with Article II of the State Contract for contracts in place as of January 1, 2011:

- Selected a sample of Operations, Community Placement Plan (CPP), and negotiated POS contracts subject to competitive bidding to ensure KRC notified the vendor community and the public of contracting opportunities available.
- Reviewed the contracts to ensure that KRC has adequate and detailed documentation for the selection and evaluation process of vendor proposals and written justification for final vendor selection decisions and that those contracts were properly signed and executed by both parties to the contract.

In addition, DDS performed the following procedures:

- To determine compliance with the W&I Code, Section 4625.5 for contracts in place as of March 24, 2011: Reviewed to ensure KRC has a written policy requiring the Board to review and approve any of its contracts of two hundred fifty thousand dollars (\$250,000) or more before entering into a contract with the vendor.
- Reviewed KRC Board-approved Operations, Start-Up, and POS vendor contracts of \$250,000 or more, to ensure the inclusion of a provision for fair and equitable recoupment of funds for vendors that cease to provide services to consumers; verified that the funds provided were specifically

used to establish new or additional services to consumers, the usage of funds is of direct benefit to consumers, and the contracts are supported with sufficiently detailed and measurable performance expectations and results.

The process above was conducted in order to assess KRC's current RFP process and Board approval for contracts of \$250,000 or more, as well as to determine whether the process in place satisfies the W&I Code and KRC's State Contract requirements, as amended.

#### X. Statewide/Regional Center Median Rates

The Statewide and RC Median Rates were implemented on July 1, 2008, and amended on December 15, 2011, to ensure that RCs are not negotiating rates higher than the set median rates for services. Despite the median rate requirement, rate increases could be obtained from DDS under health and safety exemptions where RCs demonstrate the exemption is necessary for the health and safety of the consumers.

To determine whether KRC was in compliance with the Lanterman Act, DDS performed the following procedures during the audit review:

- Reviewed sample vendor files to determine whether KRC is using appropriately vendorized service providers and correct service codes, and that KRC is paying authorized contract rates and complying with the median rate requirements of W&I Code, Section 4691.9.
- Reviewed vendor contracts to ensure that KRC is reimbursing vendors
  using authorized contract median rates and verified that rates paid
  represented the lower of the statewide or RC median rate set after
  June 30, 2008. Additionally, DDS verified that providers vendorized
  before June 30, 2008, did not receive any unauthorized rate increases,
  except in situations where required by regulation, or health and safety
  exemptions were granted by DDS.
- Reviewed vendor contracts to ensure that KRC did not negotiate rates with new service providers for services which are higher than the RC's median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower. DDS also ensured that units of service designations conformed with existing RC designations or, if none exists, ensured that units of service conformed to a designation used to calculate the statewide median rate for the same service code.

#### XI. Other Sources of Funding from DDS

RCs may receive other sources of funding from DDS. DDS performed sample tests on identified sources of funds from DDS to ensure KRC's accounting staff were inputting data properly, and that transactions were properly recorded and claimed. In addition, tests were performed to determine if the expenditures were reasonable and supported by documentation. The sources of funding from DDS identified in this audit are:

- CPP;
- Part C Early Start Program;
- Foster Grandparent (FGP);
- Self Determination;

#### XII. Follow-up Review on Prior DDS Audit Findings

As an essential part of the overall DDS monitoring system, a follow-up review of the prior DDS audit findings was conducted. DDS identified prior audit findings that were reported to KRC and reviewed supporting documentation to determine the degree of completeness of KRC's implementation of corrective actions.

# **CONCLUSIONS**

Based upon the audit procedures performed, DDS has determined that except for the items identified in the Findings and Recommendations section, KRC was in compliance with applicable sections of the W&I Code; the HCBS Waiver for the Developmentally Disabled; CCR, Title 17; OMB Circulars A-122 and A-133; and the State Contract between DDS and KRC for the audit period, July 1, 2014, through June 30, 2016.

The costs claimed during the audit period were for program purposes and adequately supported.

As of the date of this review, KRC has not taken appropriate corrective action to resolve all findings from prior audits.

# **VIEWS OF RESPONSIBLE OFFICIALS**

DDS issued the draft audit report on April 21, 2020. The findings in the draft audit report were discussed at a formal exit conference with KRC on August 17, 2020. The views of KRC's responsible officials are included in this final audit report.

# **RESTRICTED USE**

This audit report is solely for the information and use of DDS, Department of Health Care Services, CMS, and KRC. This restriction does not limit distribution of this audit report, which is a matter of public record.

#### FINDINGS AND RECOMMENDATIONS

Findings that need to be addressed.

#### Finding 1: Overstated Claims

#### A. Negotiated Rates Above the Median Rate

The sample review of the 95 POS vendor files revealed KRC reimbursed two vendors above the median rate. KRC reimbursed Just Johnson's, Vendor Number PK5330, Service Code 063, a rate of \$37.21 per hour when the median rate was \$23.50 per hour, resulting in overpayments totaling \$1,841,066.56. KRC also reimbursed George Leckner, Vendor Number PK5374, Service Code 674, a rate of \$85.00 per hour when the median rate was \$50.87 per hour, resulting in overpayments totaling \$15,768.06. The total of overpayments due to negotiating a rate above the median for both vendors from July 2014 through June 2016 is \$1,856,834.62. (See Attachment A)

W&I Code, Section 4691.9 (a) - (1) & (2) states in part:

- "(1) A regional center shall not pay an existing service provider, for services where rates are determined through a negotiation between the regional center and the provider, a rate higher than the rate in effect on June 30, 2008, unless the increase is required by a contract between the regional center and the vendor that is in effect on June 30, 2008, or the regional center demonstrates that the approval is necessary to protect the consumer's health or safety and the department has granted prior written authorization.
- (2) A regional center shall not negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the regional center and the provider, that is higher than the regional center's median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower."

#### Recommendation:

KRC must reimburse to DDS \$1,856,834.62 for the overpayments. In addition, KRC must comply with W&I Code, Section 4691.9 and ensure that all vendor rates negotiated after June 30, 2008, are below the Statewide/KRC Median Rates.

#### B. Rate Increase After the Rate Freeze (Repeat)

The sample review of 95 POS vendor files revealed KRC increased the rates for two vendors after the rate freeze became effective on July 1, 2008. The rate for Horrigan Cole, Vendor Number PK2713, Service Code 063, increased from \$29.42 per hour to \$34.62 per hour and the rate for Inyo-Mono Association, Vendor No. PK3377, Service Code 063, increased from \$20.87 per hour to \$54.60 per hour. This resulted in overpayments totaling \$690,224.10 for both vendors from July 2014 through June 2016.

In addition, a follow-up review of the prior audit findings revealed KRC continued to reimburse Employment Through Adaptation of Tehachapi, Vendor Number PK3742, Service Code 063, at the increased rate of \$37.21 per hour rather than \$34.24 per hour. Further, KRC continued to reimburse Aimes Consulting, Vendor Number PK4168, Service Code 860, at the increased rate of \$20.00 per hour rather than \$19.00 per hour. This resulted in overpayments totaling \$83,622.45 for both vendors from February 2015 through June 2016.

Total identified overpayments are \$773,846.55 from July 2014 through June 2016. (See Attachment B)

W&I Code, Section 4648.4 (b) states in part:

"(b) Notwithstanding any other provision of law or regulation, except for subdivision (a), no regional center may pay any provider of the following services or supports a rate that is greater than the rate that is in effect on or after June 30, 2008, unless the increase is required by a contract between the regional center and the vendor that is in effect on June 30, 2008, or the regional center demonstrates that the approval is necessary to protect the consumer's health or safety and the department has granted prior written authorization."

#### Recommendation:

KRC must reimburse to DDS \$773,846.55 for overpayments that resulted from granting rate increases to vendors after the rate freeze became effective on July 1, 2008. In addition, KRC must revert to the original payment terms of the contracts that were in place prior to the implementation of the rate freeze.

#### C. Partial Month Stays

The sample review of the 95 POS vendor files revealed 60 instances where KRC incorrectly applied the 30.44 proration factor for consumers' partial month stays in residential facilities, resulting in overpayments made to 12 vendors totaling \$7,617.23 and underpayments made to seven vendors totaling \$12,348.91 from July 2014 through June 2016. (See Attachment C)

CCR, Title 17, Section 56917 (h) & (i) states in part:

- "(h) The established rate shall be paid for the full month when the consumer is temporarily absent from the facility 14 days or less per month.
- (i) The established rate shall be prorated for a partial month of service in all other cases by dividing the established rate by 30.44, then multiplying by the number of days the consumer resided in the facility."

#### Recommendation:

KRC must reimburse \$12,348.91 of underpayments to the vendors who were undercompensated for services provided and must reimburse to DDS \$7,617.23 of overpayments made due to incorrect proration of partial month stays. In addition, KRC should review its payments for partial month stays to ensure it correctly applies the 30.44 proration factor.

# Finding 2: <u>Equipment Inventory</u> (Repeat)

The sample review of 50 items selected from KRC's inventory listing revealed five items were missing and 38 items were disposed without completing the Form Std. 152. In addition, 25 out of the 38 disposed items remained on the inventory list. These issues were identified in two prior audit reports. KRC indicated that this occurred because the Facilities Manager who was responsible for the equipment inventory no longer is employed at KRC. The Payroll Specialist had recently assumed responsibility for the equipment inventory and indicated she was unfamiliar with the processes and requirements for acquiring, tracking, and disposal of equipment. (See Attachment D)

State Contract, Article IV, Section 4(a) states:

"Contractor shall maintain and administer, in accordance with sound business practice, a program for the utilization, care, maintenance, protection and preservation of State of California property so as to assure its full availability and usefulness for the performance of this contract. Contractor shall comply with the State's Equipment Management System Guidelines for regional center equipment and appropriate directions and instructions which the State may prescribe as reasonably necessary for the protection of State of California property."

State's Equipment Management System Guidelines, Section III (E), states:

"RCs will conform to the following guidelines for any state-owned equipment that is junked, recycled, lost, stolen, donated, destroyed, traded-in, transferred to, or otherwise removed from the control of the RC.

RCs shall work directly with their regional Department of General Services' (DGS) office to properly dispose of State-owned equipment. RCs will complete a Property Survey Report (Std. 152) for all State-owned equipment subject to disposal."

#### Recommendation:

KRC should ensure the staff who are responsible for monitoring and maintaining the equipment inventory receive appropriate training. KRC also must follow the State's Equipment Management Guidelines for safeguarding State property. In addition, KRC must submit a Property Survey Report Form 152 to the Department of General Services (DGS) to report the missing items and adjust its property accounting records. This would ensure compliance with the State contract requirements regarding State property.

# Finding 3: <u>Improper Allocation of CPP Funds</u> (Repeat)

The review of KRC's CPP expenditures for 18 consumers who moved from the Developmental Centers (DC) to the community during FYs 2014-15 and 2015-16 revealed one consumer received services beyond the FY of placement. The consumer, UCI Number 7031771, received placement for CPP services on June 16, 2015 and continued to receive services totaling \$1,151.04 in FY 2016-17. This issue was identified in the prior audit. The KRC has resolved \$69,148.08 of the \$73,092.08 in improperly allocated CPP funds.

Guidelines for Regional Center Community Placement Plan states:

"The following are guidelines specific to the types of requests that may be submitted in FY 2015-16 CPP proposals.

#### A. Placement Funding Requests

A CPP placement occurs when a consumer who is currently residing in a DC, mental health facility ineligible for FFP, or receiving services out-of-state, moves to the community within California. Placement funding should be based on projected service and support costs for those consumers projected to be placed in FY 2015-16, and include only costs associated with transitioning and maintaining a consumer previously living in a DC, mental health facility ineligible for FFP, or out-of-state....

Placement funding will be allocated based on claims associated with CPP placements that occur during the FY. As part of the POS claims review process, the Department may periodically request verification of consumers who have transitioned to the community and their associated costs."

#### Recommendation:

KRC must reclassify the \$1,151.04 from the CPP fund to the general fund. In addition, KRC must review the authorizations of each DC mover to ensure CPP services are not provided beyond the consumer's FY of placement.

# Finding 4: Family Cost Participation Program - Late Assessments (Repeat)

The sample review of 24 FCPP consumers' assessments revealed 13 instances in which KRC did not assess the families' share of cost participation as part of the consumers' IPP or IFSP. This issue was identified in two prior audit reports. In its prior response, KRC stated that it will print the following reports; PS970S01, YTD, #ATTENDV01, and the Attendance History Report, one month prior to the assessment date of the FCPP. These reports should be given to case management staff as notification that assessments are required. However, these procedures have not been implemented as stated in the response. (See Attachment E)

W&I Code, Section 4783(g)(1)(A)(B)(C) states:

- "(g) Family cost participation assessments or reassessments shall be conducted as follows:
  - (1)(A) A regional center shall assess the cost participation for all parents of current consumers who meet the criteria specified in this section. A regional center shall use the most recent individual program plan or individualized family service plan for this purpose.

- (B) A regional center shall assess the cost participation for parents of newly identified consumers at the time of the initial individual program plan or the individualized family service plan.
- (C) Reassessments for cost participation shall be conducted as part of the individual program plan or individual family service plan review pursuant to subdivision (b) of Section 4646 of this code or subdivision (f) of Section 95020 of the Government Code."

#### Recommendation:

KRC should ensure that all FCPP assessments are completed as part of the consumers' IPP or IFSP review. In addition, KRC must follow the procedures set forth in the prior audit response. This will ensure compliance with the W&I Code, Section 4873(g)(1)(A)(B)(C).

#### Finding 5: Bank Reconciliations Not Completed Timely (Repeat)

The review of KRC's Bank Reconciliation Policy revealed that KRC allows for bank reconciliations to be completed up to 90 days after the bank statements are released, even though the monthly bank statements can be obtained online within two days after the end of each month. This issue was identified in two prior audit reports.

Good business practice requires that bank reconciliations be completed before the receipt of the next month-end bank statements in order to identify reconciling items and errors in a timely manner.

#### Recommendation:

KRC must amend its policy to ensure bank reconciliations are completed timely. Completing bank reconciliations timely will aid in the early detection of errors and inappropriate transactions.

# Finding 6: <u>Bank Signature Cards Not Updated</u>

The review of KRC's bank signature cards revealed that KRC does not have updated signature cards on file. The signature cards contained signatory authority for individuals who no longer are employed by KRC.

State Contract, Article III, Section 3(f) states in part:

"All bank accounts and any investment vehicles containing funds from this contract and used for regional center operations.

employee salaries and benefits or for consumers' services and supports, shall be in the name of the State and Contractor."

Also, State Contract, Article III, Section 3(g) states in part:

"For the bank accounts above referenced, there shall be prepared three (3) alternative signature cards with riders attached to each indicating their use."

#### Recommendation:

KRC must ensure that current signatory authorizations are maintained for all State funded bank accounts as required by the contract with the State.

#### Finding 7: Stale-Dated Checks

The review of KRC bank accounts revealed, as of June 30, 2017, 15 checks totaling \$9,540.65 remained outstanding for more than six months, with the oldest checks dating back to September 2013. This issue was identified in the prior audit. KRC stated that this occurred due to excessive workload of the Accounting Manager and his subsequent separation of employment from KRC. (See Attachment F)

KRC's Bank Reconciliation Policy states in part:

"Every six months, all outstanding checks shall be stale dated, unless otherwise noted from research to void the check and reissue."

#### Recommendation:

KRC must follow its Bank Reconciliation Policy for stale dated checks and research each stale dated check to determine if the checks should be voided or re-issued. Allowing stale-dated checks to remain on the bank account will misrepresent the actual bank balance.

# Finding 8: <u>Lack of Minutes for Closed Board Meetings</u> (Repeat)

The review of KRC's Board minutes revealed that minutes were recorded for all open Board meetings; however, KRC did not retain minutes of its closed Board meetings, including meetings which involved discussions related to employee governance policies, labor issues, and lawsuits. This issue was identified in two prior audit reports. However, KRC did not address how it would resolve this issue of recording or maintaining closed Board minutes.

Welfare and Institutions (W&I) Code, Article 3, Section 4663 (a) and (b) states:

- "(a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following:
  - (1) Real estate negotiations.
  - (2) The appointment, employment, evaluation of performance, or dismissal of a regional center employee.
  - (3) Employee salaries and benefits.
  - (4) Labor contract negotiations.
  - (5) Pending litigation....

Minutes of closed sessions shall be kept by a designated officer or employee of the regional center, but these minutes shall not be considered public records. Prior to and directly after holding any closed session, the regional center board shall state the specific reason or reasons for the closed session. In the closed session, the board may consider only those matters covered in its statement."

#### Recommendation:

KRC must ensure all minutes of closed Board sessions are recorded and retained by a designated officer or employee of KRC. In addition, prior to, and directly after, holding any closed session, KRC's Board shall state the specific reason or reasons for the closed session.

#### Finding 9: Annual Family Program Fee - Assessments Not Supported

The sample review of 20 AFPF assessments revealed four instances where families were assessed less than the required \$200 fee. KRC could not provide the families' income documentation to justify the lower assessed fee of \$150. (See Attachment G)

DDS Annual Family Fee Program Procedures Section II (A) states:

"Regional center shall, at the time of intake or at the time of development, scheduled review, or modification of a consumer's Individual Program Plan (IPP) or Individualized Family Services Plan (IFSP), but no later than June 30, 2012, initially assess the \$200 AFPF when all of the criteria in WIC Section 4785(a)(1)(A)-(E) is met. Regional center shall provide parents a remittance form (appendix C, DDS form DS6010) and an envelope for the mailing of the \$200 AFPF to the Department of Developmental Services (Department or DDS)."

DDS Annual Family Fee Program Procedures Section II (C) states:

"Upon request from the parents, regional centers shall review, and when applicable, adjust the family's fee assessment if it is demonstrated that the adjusted gross family income is less than 800 percent of the federal poverty level (FPL). Families shall provide the regional center with records to show their total adjusted gross family income as defined in WIC Section 4785 (j)(1).... If the parents' income is determined to be below 800 percent of the current year FPL, the regional center shall adjust the annual family fee to \$150.00. If the parents' adjusted gross income is below 400 percent of current year FPL, the family shall not be assessed the AFPF."

#### Recommendation:

KRC must follow the AFPF procedures provided by DDS which requires regional centers to verify families' annual incomes.

#### Finding 10: Vendors Not Enrolled into E-Billing

The review of KRC's electronic billing process revealed 100 vendors that were not enrolled into E-Billing. None of these vendors were paid with vouchers or demonstrated that enrolling into electronic billing would present a financial hardship, which would preclude them from E-Billing.

WIC Section 4641.5 (a) states:

- "(a) Effective July 1, 2011, all regional centers shall begin transitioning all vendors of all regional center services to electronic billing for services purchased through a regional center. All vendors and contracted providers shall submit all billings electronically for services provided on or after July 1, 2012, with the exception of the following:
  - (1) A vendor or provider whose services are paid for by vouchers, as that term is defined in subdivision (i) of section 4512 of the Welfare and Institution Code.
  - (2) A vendor or provider who demonstrates that submitting billings electronically for services presents substantial financial hardship for the provider."

#### Recommendation:

KRC must continue to work on enrolling the 100 vendors into the E-Billing process to ensure compliance with the Welfare and Institution Code, Section 4641.5 (a).

# **EVALUATION OF RESPONSE**

As part of the audit report process, KRC was provided with a draft audit report and was requested to provide a response to the findings. KRC's response dated December 4, 2020, is provided as Appendix A.

DDS' Audit Section has evaluated KRC's response and will confirm the appropriate corrective actions have been taken during the next scheduled audit.

#### Finding 1: Overstated Claims

#### A. Negotiated Rates Above the Median Rate

KRC agreed with the finding, but when it requested to renegotiate the providers' rates, both George Leckner and Just Johnson gave notice and closed their business, in May 2017 and December 2018, respectively. KRC stated in its response that the Lanterman Act does not address a regional center as a guarantor of its vendors' legal obligations and, therefore, DDS should not hold KRC legally liable for the reimbursements of funds that are owed by its former vendors. KRC is requesting DDS to reconsider its recommendation to reimburse the overpayment, since it believes it may not be cost-effective to pursue such claims.

DDS does not agree that KRC should not be held legally liable for the reimbursements of funds, since it was KRC's actions that caused the overpayment when it negotiated the rates above the median rate with the vendors. Therefore, DDS stands by its recommendation that KRC reimburse the overpayment totaling \$1,856,834.62, since it did not comply with W&I Code, Section 4691.9, which requires all vendor rates negotiated after June 30, 2008, to be at or below the Statewide/KRC Median Rates.

#### B. Rate Increase After the Rate Freeze (Repeat)

KRC agreed with the finding and overpayments for two vendors, Inyo-Mono Association and AIMES, but disagreed with the overpayments to Horrigan Cole and ETA Tehachapi.

KRC stated that it failed to collect or change the Horrigan Cole rate because the provider appealed its collection request to DDS and KRC is waiting for DDS' feedback on the appeal. KRC also does not believe that it should reimburse DDS for the ETA Tehachapi overpayment since DDS audited the vendor and sent a collection letter for the overpayment.

DDS disagrees with KRC's response regarding the appeal by Horrigan Cole as this was an audit of KRC, not an audit of Horrigan Cole. Horrigan Cole cannot appeal the DDS audit of KRC, since it was KRC that created the overpayment when it negotiated the rate increase with Horrigan Cole after the rate freeze became effective on July 1, 2008; therefore KRC has the responsibility to reimburse DDS the overpayments made to the vendor. Of note, DDS will be informing Horrigan Cole that the appropriate appellant is KRC, not Horrigan Cole.

In addition, DDS also disagrees with KRC's response that DDS audited ETA Tehachapi and sent the provider a collection letter for the overpayment. The vendor audited by DDS and sent a collection letter totaling \$3,986,385.59 was ETA Bakersfield, Vendor Number PK3268, Service Code 063 and not ETA Tehachapi, Vendor Number PK3742, Service Code 063.

Therefore, KRC must reimburse DDS the overpayments to the four vendors from July 2014 through June 2016 totaling \$773,846.55, due to noncompliance with W&I Code, Section 4648.4(b).

#### C. Partial Month Stays (Repeat)

KRC agreed with the finding and stated that it will reimburse DDS the overpayment totaling \$7,617.23 but did not address the underpayments to the vendors totaling \$11,621.65. In addition, KRC indicated that going forward it will review partial month payments to ensure prorations are calculated correctly. DDS will conduct a follow-up during the next scheduled audit to determine if over and underpayments to the vendors have been resolved.

# Finding 2: <u>Equipment Inventory</u> (Repeat)

KRC agreed with the finding and provided DDS with its newly implemented guidelines for fixed assets. KRC stated that it was in the process of conducting a full physical inventory of all equipment, though the process had been delayed due to COVID. In addition, KRC stated that all current purchases were being tagged and recorded according to the guidelines. DDS will conduct a follow-up during the next scheduled audit to determine if these guidelines are followed and this issue has been resolved.

#### Finding 3: Improper Allocation of CPP Funds (Repeat)

KRC agreed that one consumer UCI 7031771 who moved from a Developmental Center (DC) to the community on June 16, 2015 continued to receive services beyond the FY of placement, a total of \$1,151.04. KRC provided its new guidelines which indicate that it will monitor and track the placement of each DC mover. In addition, its Service Coordinators will review POS authorizations during quarterly meetings to ensure CPP services are not provided beyond the FY of placement.

#### Finding 4: Family Cost Participation Program - Late Assessments (Repeat)

KRC agreed with the finding and provided its newly implemented procedures to resolve late assessments. DDS will conduct a follow-up during the next scheduled audit to determine if these procedures are followed and if the issue has been resolved.

#### Finding 5: Bank Reconciliations Not Completed Timely (Repeat)

KRC agreed with the finding and stated that since late 2018, bank reconciliations are completed on a monthly basis, and immediately after the state claim is completed. DDS will conduct a follow-up during the next scheduled audit to determine if bank reconciliations are completed timely.

## Finding 6: Bank Signature Cards Not Updated

KRC agreed with the finding and stated that bank signature cards have been updated; however, KRC did not provide copies of the signature cards to DDS for review. DDS will conduct a follow-up during the next scheduled audit to ensure KRC has updated the bank signature cards on file.

# Finding 7: Stale-Dated Checks

KRC agreed with the finding and provided procedures implemented in late 2018 to resolve stale dated checks. DDS will conduct a follow-up during the next scheduled audit to ensure newly implemented procedures are followed.

# Finding 8: <u>Lack of Minutes for Closed Board Meetings</u> (Repeat)

KRC agreed with the finding and stated that the Executive Assistant now attends and documents minutes during closed board meetings. The minutes are maintained by both the Executive Assistant and Executive Director. In addition, KRC stated that specific reasons for holding any closed sessions will be stated before and after each closed session. DDS will conduct a follow-up during the next scheduled audit to ensure closed board minutes are returned.

# Finding 9: <u>Annual Family Program Fee – Assessments Not Supported</u>

KRC agreed with the finding and stated that it will follow the DDS AFPF procedures. DDS will conduct a follow-up during the next scheduled audit to determine if the DDS AFPF procedures are followed.

# Finding 10: Vendors Not Enrolled into E-Billing

KRC agreed with the finding and stated that it has since enrolled 35 of its vendors into e-billing. KRC indicated that it is working on ensuring that by the end of 2020 all 65 remaining vendors are either included into e-billing or have requested and are granted waivers due to hardship. In addition, KRC indicated that it has included e-billing enrollment as part of the vendorization process.

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Authorization Number	Payment Period	Over Payments
1	PK5330	Just Johnson	1960731	063	16309282	Jan 16	\$596.40
2	PK5330	Just Johnson	1961143	063	16310630	Feb 16 - Jun 16	\$6,709.50
3	PK5330	Just Johnson	1964618	063	15271931	Jul 14 - Jun 15	\$12,822.60
4	PK5330	Just Johnson	1964618	063	16271931	Jul 15 - Jun 16	\$12,643.68
5	PK5330	Just Johnson	4801106	063	15226618	Jul 14 - Jun 15	\$21,172.21
6	PK5330	Just Johnson	4801106	063	16226618	Jul 15 - Jun 16	\$22,081.72
7	PK5330	Just Johnson	4956918	063	15294059	Nov 14 - Jun 15	\$9,292.66
8	PK5330	Just Johnson	4956918	063	16294059	Jul 15 - Jun 16	\$14,928.64
9	PK5330	Just Johnson	4957130	063	15299576	Apr 15 - Jun 15	\$2,900.00
10	PK5330	Just Johnson	4957130	063	16299576	Jul 15 - Oct 15	\$1,860.02
11	PK5330	Just Johnson	5190624	063	16308671	Jan 16 - Jun 16	\$5,956.55
12	PK5330	Just Johnson	5347497	063	15297077	Feb 15 - Jun 15	\$5,367.60
13	PK5330	Just Johnson	5347497	063	16297077	Jul 15 - Jun 16	\$14,253.96
14	PK5330	Just Johnson	5385331	063	16304112	Aug 15 - Jun 16	\$10,794.84
15	PK5330	Just Johnson	5387238	063	15268523	Jul 14 - Jun 15	\$16,568.75
16	PK5330	Just Johnson	5387238	063	16268523	Jul 15 - Jun 16	\$16,244.45
17	PK5330	Just Johnson	5515648	063	15231682	Jul 14 - Jun 15	\$12,762.96
18	PK5330	Just Johnson	5515648	063	16231682	Jul 15 - Jun 16	\$12,285.84
19	PK5330	Just Johnson	5516661	063	15273594	Jul 14 - Jun 15	\$13,559.87
20	PK5330	Just Johnson	5516661	063	16273594	Jul 15 - Jun 16	\$14,194.32
21	PK5330	Just Johnson	5518303	063	15292949	Apr 15 - May 15	\$2,549.61
22	PK5330	Just Johnson	5518303	063	15301047	Jun 15	\$1,453.73
23	PK5330	Just Johnson	5518303	063	16301047	Jul 15 - Jun 16	\$11,782.63
24	PK5330	Just Johnson	5726369	063	15294046	Nov 14 - Jun 15	\$7,991.76
25	PK5330	Just Johnson	5726369	063	16294046	Jul 15 - Jun 16	\$10,437.00
26	PK5330	Just Johnson	5753330	063	15237820	Jul 14 - Jun 15	\$13,269.92
27	PK5330	Just Johnson	5753330	063	16237820	Jul 15 - May 16	\$12,621.32
28	PK5330	Just Johnson	5753330	063	16314360	Jun 15	\$1,353.08
29	PK5330	Just Johnson	5853700	063	15226609	Jul 14 - Jun 15	\$23,669.63
30	PK5330	Just Johnson	5853700	063	16226609	Jul 15 - Jun 16	\$24,008.83
31	PK5330	Just Johnson	5854732	063	15261038	Jul 14 - Jun 15	\$18,536.87
	PK5330	Just Johnson	5854732	063	16261038	Jul 15 - Jun 16	\$27,143.66
<u> </u>	PK5330	Just Johnson	5856364	063	15274617	Jul 14 - Jun 15	\$15,953.71
34	PK5330	Just Johnson	5856364	063	16274617	Jul 15 - Jun 16	\$15,156.02
35	PK5330	Just Johnson	5951645	063	15244741	Jul 14 - Jun 15	\$10,407.18
36	PK5330	Just Johnson	5951645	063	16244741	Jul 15	\$59.64
37	PK5330	Just Johnson	6601195	063	15230240	Jul 14 - Jun 15	\$17,832.36

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Authorization Number	Payment Period	Over Payments
38	PK5330	Just Johnson	6601195	063	16230240	Jul 15 - Jun 16	\$17,653.44
39	PK5330	Just Johnson	6605353	063	15257382	Jul 14 - Jun 15	\$24,012.56
40	PK5330	Just Johnson	6605353	063	16257382	Jul 15 - Aug 15	\$2,191.77
41	PK5330	Just Johnson	6608263	063	15301178	Jun 15	\$1,312.08
42	PK5330	Just Johnson	6608263	063	16301178	Jul 15 - Jun 16	\$14,432.88
43	PK5330	Just Johnson	6700579	063	16309764	Jan 16 - Jun 16	\$7,246.27
44	PK5330	Just Johnson	6702949	063	15226645	Jul 14 - Jun 15	\$16,251.91
45	PK5330	Just Johnson	6702949	063	16226645	Jul 15	\$130.46
46	PK5330	Just Johnson	6708980	063	15286914	Jul 14 - Jun 15	\$11,346.51
47	PK5330	Just Johnson	6708980	063	16286914	Jul 15 - Jun 16	\$11,678.26
48	PK5330	Just Johnson	6855281	063	15281872	Jul 14 - Feb 15	\$8,651.53
49	PK5330	Just Johnson	6956799	063	16305437	Sep 15 - Nov 15	\$3,015.55
50	PK5330	Just Johnson	7201077	063	15226641	Jul 14 - Jun 15	\$12,781.61
51	PK5330	Just Johnson	7201077	063	16226641	Jul 15 - Mar 16	\$9,236.75
52	PK5330	Just Johnson	7201081	063	15284015	Jul 14 - Jun 15	\$13,105.90
53	PK5330	Just Johnson	7201081	063	16284015	Jul 15 - Jun 16	\$14,436.62
54	PK5330	Just Johnson	7202897	063	15226648	Jul 14 - Jun 15	\$20,143.41
55	PK5330	Just Johnson	7202897	063	16226648	Jul 15 - Jun 16	\$17,414.88
56	PK5330	Just Johnson	7203282	063	15246880	Jul 14 - Jun 15	\$11,629.80
57	PK5330	Just Johnson	7203282	063	16246880	Jul 15 - Feb 16	\$8,521.07
58	PK5330	Just Johnson	7203282	063	16311277	Mar 16 - Jun 16	\$4,226.99
59	PK5330	Just Johnson	7203988	063	15226602	Jul 14 - Jun 15	\$9,467.24
60	PK5330	Just Johnson	7203988	063	16226602	Jul 15 - Jun 16	\$9,859.24
61	PK5330	Just Johnson	7204313	063	15245707	Jul 14 - Sep 14	\$3,242.93
62	PK5330	Just Johnson	7204788	063	15302291	Jun 15	\$119.28
63	PK5330	Just Johnson	7204788	063	16302291	Jul 15 - Jun 16	\$14,432.88
64	PK5330	Just Johnson	7204826	063	16308946	Dec 15 - Jun 16	\$8,968.37
65	PK5330	Just Johnson	7205257	063	15298597	Mar 15 - Jun 15	\$4,059.25
66	PK5330	Just Johnson	7205257	063	16298597	Jul 15 - Jun 16	\$13,594.20
67	PK5330	Just Johnson	7210159	063	16313017	May 16 - Jun 16	\$1,669.92
68	PK5330	Just Johnson	7210652	063	16308146	Nov 15 - Jun 16	\$9,698.96
69	PK5330	Just Johnson	7210704	063	15296300	Mar 15 - Jun 15	\$4,562.46
70	PK5330	Just Johnson	7210704	063	16296300	Jul 15 - Jun 16	\$16,128.90
71	PK5330	Just Johnson	7211421	063	15293375	Oct 14 - Jun 15	\$9,274.02
72	PK5330	Just Johnson	7211421	063	16293375	Jul 15 - Aug 15	\$2,087.40
73	PK5330	Just Johnson	7211490	063	16312219	May 16 - Jun 16	\$2,504.88
74	PK5330	Just Johnson	7212329	063	15279169	Jul 14 - May 15	\$6,918.24

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Authorization Number	Payment Period	Over Payments
75	PK5330	Just Johnson	7212644	063	16305235	Sep 15 - Jun 16	\$11,693.17
76	PK5330	Just Johnson	7213632	063	15284847	Jul 14	\$1,606.55
77	PK5330	Just Johnson	7213632	063	15284847	May 15	\$1,375.45
78	PK5330	Just Johnson	7213632	063	15284847	Jun 15	\$1,908.48
79	PK5330	Just Johnson	7213632	063	16284847	Jul 15 - Nov 15	\$6,485.85
80	PK5330	Just Johnson	7213632	063	16308497	Dec 15 - Jun 16	\$6,403.85
81	PK5330	Just Johnson	7214145	063	16305234	Aug 15 - Jun 16	\$11,532.89
82	PK5330	Just Johnson	7214412	063	15246052	Jul 14 - Jun 15	\$16,307.83
83	PK5330	Just Johnson	7214412	063	16246052	Jul 15 - Jun 16	\$15,853.07
84	PK5330	Just Johnson	7214642	063	15301168	Jun 15	\$1,397.81
85	PK5330	Just Johnson	7214642	063	16301168	Jul 15 - May 16	\$12,591.50
86	PK5330	Just Johnson	7214642	063	16314171	Jun 16	\$1,401.54
87	PK5330	Just Johnson	7215287	063	15284077	Jul 14 - Sep 14	\$3,444.21
88	PK5330	Just Johnson	7216133	063	15257535	Jul 14 - Jun 15	\$19,062.45
89	PK5330	Just Johnson	7216133	063	16257535	Jul 15 - Jun 16	\$18,618.87
90	PK5330	Just Johnson	7216566	063	15244788	Aug 14 - Jan 15	\$6,101.92
91	PK5330	Just Johnson	7217258	063	15242950	Jul 14 - Jun 15	\$14,194.32
92	PK5330	Just Johnson	7217258	063	16242950	Jul 15 - Aug 15	\$2,564.52
93	PK5330	Just Johnson	7217559	063	16304799	Aug 15 - Jun 16	\$11,324.15
94	PK5330	Just Johnson	7218235	063	16302987	Jul 15 - Jun 16	\$14,563.35
95	PK5330	Just Johnson	7219939	063	15279725	Jul 14 - Aug 14	\$2,507.69
96	PK5330	Just Johnson	7219939	063	15291408	Aug 14	\$134.19
97	PK5330	Just Johnson	7219939	063	15291409	Sep 14 - Jun 15	\$13,143.18
98	PK5330	Just Johnson	7219939	063	16291409	Jul 15 - Jun 16	\$16,102.82
99	PK5330	Just Johnson	7219971	063	16306114	Oct 15 - Jun 16	\$10,854.48
100	PK5330	Just Johnson	7220852	063	15297076	Feb 15 - May 15	\$3,101.28
101	PK5330	Just Johnson	7220852	063	16297076	Sep 15	\$652.31
102	PK5330	Just Johnson	7220852	063	16305650	Oct 15 - Feb 16	\$6,564.13
103	PK5330	Just Johnson	7220852	063	16310833	Mar 16 - Jun 16	\$8,360.78
104	PK5330	Just Johnson	7221160	063	16311148	Mar 16 - Apr 16	\$357.84
105	PK5330	Just Johnson	7221508	063	15293151	Oct 14 - Jun 15	\$5,546.52
106	PK5330	Just Johnson	7221508	063	16293151	Jul 15	\$775.32
107	PK5330	Just Johnson	7221858	063	16308473	Dec 15 - Jun 16	\$8,409.24
108	PK5330	Just Johnson	7221976	063	15299843	May 15 - Jun 15	\$2,027.76
109	PK5330	Just Johnson	7221976	063	16299843	Jul 15 - Jun 16	\$14,253.96
110	PK5330	Just Johnson	7221978	063	16311596	Mar 16	\$298.20
111	PK5330	Just Johnson	7221978	063	16313723	Apr 16 - Jun 16	\$3,697.68

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Authorization Number	Payment Period	Over Payments
112		Just Johnson	7260351	063	15230431	Jul 14 - Jun 15	\$16,505.38
113	PK5330	Just Johnson	7260351	063	16230431	Jul 15 - Jun 16	\$19,539.56
114	PK5330	Just Johnson	7260967	063	15298745	Apr 15 - Jun 15	\$3,518.76
115	PK5330	Just Johnson	7260967	063	16298745	Jul 15 - Jun 16	\$14,075.04
116	PK5330	Just Johnson	7261329	063	16307438	Nov 15 - Jun 16	\$9,177.11
117	PK5330	Just Johnson	7292032	063	15272669	Jul 14 - Jun 15	\$14,313.60
118	PK5330	Just Johnson	7292032	063	16272669	Jul 15 - Jun 16	\$14,373.24
119	PK5330	Just Johnson	7292086	063	16305541	Sep 15 - Jun 16	\$12,710.78
120	PK5330	Just Johnson	7292202	063	15294683	Dec 14 - Jun 15	\$5,427.24
121	PK5330	Just Johnson	7292202	063	16294683	Jul 15 - Aug 15	\$1,848.84
122	PK5330	Just Johnson	7292573	063	15253481	Jul 14 - Jun 15	\$13,359.36
123	PK5330	Just Johnson	7292573	063	16253481	Jul 15 - Jun 16	\$18,130.56
124	PK5330	Just Johnson	7292627	063	15226632	Jul 14 - Jun 15	\$14,820.55
125	PK5330	Just Johnson	7292627	063	16226632	Jul 15 - Jun 16	\$16,095.36
126	PK5330	Just Johnson	7292628	063	15226633	Jul 14 - Jun 15	\$14,805.64
127	PK5330	Just Johnson	7292628	063	16226633	Jul 15 - Jun 16	\$16,233.28
128	PK5330	Just Johnson	7292629	063	15226634	Jul 14 - Jun 15	\$14,637.90
129	PK5330	Just Johnson	7292629	063	16226634	Jul 15 - Jun 16	\$16,166.18
130	PK5330	Just Johnson	7292676	063	15226603	Jul 14 - Jun 15	\$16,002.17
131	PK5330	Just Johnson	7292676	063	16226603	Jul 15 - Sep 15	\$3,354.75
132	PK5330	Just Johnson	7292724	063	16306970	Oct 15 - Jun 16	\$11,212.32
133	PK5330	Just Johnson	7292844	063	16308756	Dec 15 - Jun 16	\$8,569.53
134	PK5330	Just Johnson	7292952	063	15226585	Jul 14 - Apr 15	\$23,021.04
135	PK5330	Just Johnson	7292952	063	15301051	Apr 15 - Jun 15	\$5,099.22
136	PK5330	Just Johnson	7292952	063	16301051	Jul 15 - Jun 16	\$28,985.04
137	PK5330	Just Johnson	7293129	063	15289219	Jul 14 - Mar 15	\$8,230.32
138	PK5330	Just Johnson	7293129	063	16289219	Sep 15 - Jan 16	\$3,556.04
139	PK5330	Just Johnson	7293230	063	15294997	Dec 14 - Mar 15	\$2,982.00
140	PK5330	Just Johnson	7293230	063	15298427	Mar 15 - May 15	\$1,047.43
141	PK5330	Just Johnson	7293346	063	15226619	Jul 14 - Aug 14	\$2,661.44
142	PK5330	Just Johnson	7293346	063	15291413	Jul 14 - Aug 14	\$201.29
143	PK5330	Just Johnson	7293346	063	15291414	Sep 14 - Jun 15	\$13,583.02
144	PK5330	Just Johnson	7293346	063	16291414	Jul 15 - Jun 16	\$12,017.47
145	PK5330	Just Johnson	7293486	063	15250426	Jul 14 - Jun 15	\$14,731.08
146	PK5330	Just Johnson	7293486	063	16250426	Jul 15 - Jun 16	\$13,955.76
147	PK5330	Just Johnson	7293498	063	15226625	Jul 14 - Jun 15	\$15,159.75
148	PK5330	Just Johnson	7293498	063	16226625	Jul 15 - Jun 16	\$15,894.07

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Authorization Number	Payment Period	Over Payments
149	PK5330	Just Johnson	7293670	063	15299808	Apr 15 - Jun 15	\$2,445.24
150	PK5330	Just Johnson	7293670	063	16299808	Jul 15 - May 16	\$11,331.60
151	PK5330	Just Johnson	7293979	063	16312193	Apr 15 - Jun 15	\$2,147.04
152	PK5330	Just Johnson	7295537	063	16313143	May 16 - Jun 16	\$2,385.60
153	PK5330	Just Johnson	7295846	063	15283736	Jul 14 - Jun 15	\$15,081.48
154	PK5330	Just Johnson	7295846	063	16283736	Jul 15 - Jun 16	\$15,640.60
155	PK5330	Just Johnson	7296055	063	15289356	Jul 14 - Jun 15	\$13,322.10
156	PK5330	Just Johnson	7296055	063	16289356	Jul 15 - Jun 16	\$13,944.58
157	PK5330	Just Johnson	7296193	063	15250089	Jul 14 - Sep 14	\$2,873.91
158	PK5330	Just Johnson	7296193	063	15301894	Jun 15	\$119.28
159	PK5330	Just Johnson	7296193	063	16301894	Jul 15	\$1,192.80
160	PK5330	Just Johnson	7296347	063	15276979	Jul 14 - Oct 14	\$3,891.51
161	PK5330	Just Johnson	7296454	063	16304545	Aug 15 - Jun 16	\$13,605.38
162	PK5330	Just Johnson	7296505	063	15268841	Jul 14 - Jun 15	\$12,393.94
163	PK5330	Just Johnson	7296505	063	16268841	Jul 15 - Jun 16	\$7,872.48
164	PK5330	Just Johnson	7296549	063	15241189	Jul 14 - May 15	\$14,339.71
165	PK5330	Just Johnson	7297620	063	15240948	Jul 14 - Jun 15	\$20,456.53
166	PK5330	Just Johnson	7297620	063	16240948	Jul 15 - Sep 15	\$3,876.60
167	PK5330	Just Johnson	7298155	063	15278655	14-Jul	\$1,174.16
168	PK5330	Just Johnson	7298155	063	15290950	Aug 14 - Sep 14	\$2,549.61
169	PK5330	Just Johnson	7298155	063	15292742	Oct 14 - Jun 15	\$10,444.46
170	PK5330	Just Johnson	7298155	063	16292742	Jul 15	\$834.96
171	PK5330	Just Johnson	7298155	063	16306264	Oct 15 - Nov 15	\$1,013.88
172	PK5330	Just Johnson	7298982	063	16307233	Oct 15 - Nov 15	\$715.68
173	PK5330	Just Johnson	7299493	063	15250844	Jul 14 - Jun 15	\$14,030.31
174	PK5330	Just Johnson	7299493	063	16250844	Jul 15 - Jun 16	\$13,717.20
175	PK5330	Just Johnson	7306703	063	15226579	Jul 14 - Jun 15	\$15,897.80
176	PK5330	Just Johnson	7306703	063	16226579	Jul 15 - Jun 16	\$15,961.16
177	PK5330	Just Johnson	7599552	063	15283799	Jul 14 - Apr 15	\$11,913.10
178	PK5330	Just Johnson	7698461	063	16313008	May 16 - Jun 16	\$1,073.52
179	PK5330	Just Johnson	7791135	063	15251982	Jul 14 - Jun 15	\$16,419.65
180	PK5330	Just Johnson	7791135	063	16251982	Jul 15 - Jun 16	\$16,352.55
181	PK5330	Just Johnson	7793680	063	16310492	Feb 16 - Jun 16	\$5,386.24
182	PK5330	Just Johnson	7857998	063	15259889	Jul 14	\$1,341.90
183	PK5330	Just Johnson	7857998	063	15291352	Aug 14 - Jun 15	\$14,067.59
184	PK5330	Just Johnson	7857998	063	16291352	Jul 15 - Jun 16	\$16,505.39
185	PK5330	Just Johnson	7896210	063	15284848	Jul 14 - Feb 15	\$8,498.71

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Authorization Number	Payment Period	Over Payments
186	PK5330	Just Johnson	7896210	063	15300262	May 15 - Jun 15	\$1,923.39
187	PK5330	Just Johnson	7896210	063	16300262	Jul 15 - Jun 16	\$15,871.70
188	PK5374	George Leckner	7219288	674	15289848	Aug 14	\$102.39
189	PK5374	George Leckner	7219288	674	15292383	Oct 14 - Dec 14	\$409.56
190	PK5374	George Leckner	7219288	674	15296892	Jan 15	\$34.13
191	PK5374	George Leckner	7219704	674	15284740	Jul 14 - Sep 14	\$443.69
192	PK5374	George Leckner	7219861	674	15285742	Jul 14 - Dec 14	\$784.99
193	PK5374	George Leckner	7219861	674	15296985	Jan 15 - May 15	\$716.73
194	PK5374	George Leckner	7221101	674	16306321	Oct 15	\$102.39
195	PK5374	George Leckner	7221101	674	16307574	Nov 15 - Mar 16	\$477.82
196	PK5374	George Leckner	7221233	674	15290552	Aug 14	\$102.39
197	PK5374	George Leckner	7221366	674	15289849	Jul 14	\$102.39
198	PK5374	George Leckner	7221498	674	15290575	Aug 14	\$102.39
199	PK5374	George Leckner	7221562	674	15289981	Jul 14	\$102.39
200		George Leckner	7221562	674	15291337	Oct 14 - May 15	\$989.77
201	PK5374	George Leckner	7221632	674	15291110	Sep 14	\$102.39
202	PK5374	George Leckner	7221632	674	15292757	Oct 14 - Jun 15	\$1,092.16
203	PK5374	George Leckner	7221632	674	16292757	Jul 15 - Mar 16	\$1,023.90
204	PK5374	George Leckner	7221632	674	16292757	Jun 16	\$34.13
205	PK5374	George Leckner	7221735	674	15294135	Nov 14 - Dec 14	\$170.65
206	PK5374	George Leckner	7221735	674	15295052	Dec 14 - Jun 15	\$853.25
207	PK5374	George Leckner	7221735	674	16302914	Jul 15 - Jun 16	\$1,501.72
208	PK5374	George Leckner	7221825	674	16305671	Sep 15	\$102.39
209	PK5374	George Leckner	7221825	674	16307437	Nov 15 - Jun 16	\$887.38
210	PK5374	George Leckner	7221936	674	15294348	Feb 15	\$34.13
211	PK5374	George Leckner	7222085	674	15295564	Feb 15 - Mar 15	\$204.78
212	PK5374	George Leckner	7222085	674	15297868	Apr 15 - Jun 15	\$409.56
213	PK5374	George Leckner	7222085	674	16304872	Jul 15 - Jun 16	\$1,262.81
214	PK5374	George Leckner	7222088	674	15295879	Jan 15	\$102.39
215	PK5374	George Leckner	7222088	674	15297754	Mar 15 - Jun 15	\$443.69
216	PK5374	George Leckner	7222088	674	16302974	Jul 15 - Mar 16	\$1,092.16
217	PK5374	George Leckner	7222165	674	16306798	Oct 15	\$102.39
218	PK5374	George Leckner	7222165	674	16307923	Dec 15 - Jun 16	\$648.47
219	PK5374	George Leckner	7222684	674	16304586	Aug 15	\$102.39
220	PK5374	George Leckner	7222689	674	16303542	Aug 15	\$102.39
221	PK5374	George Leckner	7222689	674	16307378	Dec 15 - Jun 16	\$819.12
222	PK5374	George Leckner	7223527	674	16310654	Jan 16	\$102.39

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Authorization Number	Payment Period	Over Payments
223	PK5374	George Leckner	7224098	674	16313892	Jun 16	\$102.39
	T	otal Overstated	Claim Due to R	ates Neg	otiated Above t	he Median Rate:	\$1,856,834.62

Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over Payments
_	PK4168	Aimes Consulting	5476288	860		15281979	Feb 15 - Jun 15	\$1,310,50
7	PK4168	Aimes Consulting	5476288	860		16281979	Jul 15 - Dec 15	^; +
က	PK4168	Aimes Consulting	5476288	860		16303758	Jul 15	\$10.50
4	PK4168	Aimes Consulting	5476288	860		16304193	Aug 15	\$20.00
2	PK4168	Aimes Consulting	5476288	860		16306677	Oct 15	\$10.00
ဖ	PK4168	Aimes Consulting	5476288	860		16308853	Dec 15	\$5.00
	PK4168	Aimes Consulting	5476288	860		16309486	Dec 15	\$8.00
∞ ·	PK4168	Aimes Consulting	7932303	860		15284556	Feb 15 - Jun 15	\$2,872.50
တ	$\dashv$	Aimes Consulting	7932303	860		16284556	Jul 15 - Dec 15	\$3,548.24
위		Aimes Consulting	6411661	860		15298198	Mar 15 - Jun 15	\$50.00
7	$\dashv$	Employment Through Adaptation	6633038	063	TRVTM	15256916	Feb 15 - Jun 15	\$522.72
12	$\dashv$	Employment Through Adaptation	6633099	063	TRVTM	16256916	Jul 15 - Jun 16	\$1,158.30
13	-	Employment Through Adaptation	7295042	063	TRVTM	16287110	Aug 15 - Jan 16	\$570.24
4	-	Employment Through Adaptation	6689685	063	TRVTM	15295610	Feb 15 - Apr 15	\$237.60
15	-	Employment Through Adaptation	6689685	063	JOBCH	15295611	Feb 15 - Apr 15	\$692.01
16	$\dashv$	Employment Through Adaptation	7210986	063	JOBCH	15291379	Feb 15 - Jun 15	\$1,069.20
	$\dashv$	Employment Through Adaptation	7210986	063	TRVTM	15291580	Feb 15 - Jun 15	\$356.40
9	$\dashv$	Employment Through Adaptation	7210986	063	ЛОВСН	16291379	Jul 15 - Jun 16	\$2,407.20
13	+	Employment Through Adaptation	7210986	063	TRVTM	16291580	Jul 15 - Jun 16	\$813.78
20	+	Employment Through Adaptation	7295100	063	TRVTM	15256918	Feb 15 - Jun 15	\$451.44
21	$\dashv$	Employment Through Adaptation	7295100	063	TRVTM	16256918	Jul 15 - Jun 16	\$1,104.84
77	$\dashv$	Employment Through Adaptation	7897024	063	ЈОВСН	16312167	Apr 16 - Jun 16	\$413.57
23	-	Employment Through Adaptation	7897024	063	TRVTM	16312168	Apr 16 - Jun 16	\$154.44
24		Employment Through Adaptation	7216541	063	ЈОВСН	15281094	Feb 15 - Jun 15	\$641.52
25	_	Employment Through Adaptation	7216541	063	TRVTM	15281095	Feb 15 - Jun 15	\$213.84
76	PK3742	Employment Through Adaptation	7216541	063	JOBCH	16281094	Jul 15 - Jun 16	\$2,396.05

Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over Payments
22	PK3742	Employment Through Adaptation	7216541	063	TRVTM	16281095	Jul 15 - Jun 16	\$801.90
28	PK3742	Employment Through Adaptation	7204921	063	TRVTM	16311914	Apr 16 - May 16	\$172.26
29	PK3742	Employment Through Adaptation	7204921	063	JOBCH	16311915	Apr 16 - May 16	\$512.33
30	PK3742	Employment Through Adaptation	7211361	063	JOBCH	16305351	Sep 15 - Nov 15	\$605.88
31	PK3742	Employment Through Adaptation	7211361	063	TRVTM	16305352	Sep 15 - Nov 15	\$201.96
32	PK3742	Employment Through Adaptation	6938583	063	JOBCH	16312809	May 16 - Jun 16	\$510.84
33	PK3742	Employment Through Adaptation	6938583	063	TRVTM	16312810	May 16 - Jun 16	\$172.26
34	PK3742	Employment Through Adaptation	5484563	063	JOBCH	16310112	Feb 16 - Jun 16	\$1,369.17
35	PK3742	Employment Through Adaptation	5484563	063	TRVTM	16310113	Feb 16 - Jun 16	\$457.38
36	PK3742	Employment Through Adaptation	7219549	063	JOBCH	15283964	Feb 15 - Jun 15	\$1,792.40
37	PK3742	Employment Through Adaptation	7219549	063	TRVTM	15283965	Feb 15 - Jun 15	\$611.82
38	PK3742	Employment Through Adaptation	7219549	063	JOBCH	16283964	Jul 15 - Feb 16	\$2,333.69
39	PK3742	Employment Through Adaptation	7219549	063	TRVTM	16283965	Jul 15 - Feb 16	\$813.78
40	PK3742	Employment Through Adaptation	7213517	063	JOBCH	15300411	May 15	\$121.77
41	PK3742	Employment Through Adaptation	7213517	063	TRVTM	15300412	May 15	\$41.58
42	PK3742	Employment Through Adaptation	7874548	063	TRVTM	15264512	Feb 15 - May 15	\$225.72
43	PK3742	Employment Through Adaptation	7840481	063	TRVTM	15274463	Feb 15 - Jun 15	\$534.60
44	PK3742	Employment Through Adaptation	7840481	063	TRVTM	16274463	Jul 15	\$118.80
45	PK3742	Employment Through Adaptation	7840481	063	TRVTM	16306151	Aug 15 - Jun 16	\$1,306.80
46	PK3742	Employment Through Adaptation	7295836	063	TRVTM	15282037	Feb 15 - Jun 15	\$332.64
47	PK3742	Employment Through Adaptation	7295836	063	JOBCH	15282038	Feb 15 - Jun 15	\$974.17
48	PK3742	Employment Through Adaptation	7295836	063	TRVTM	16282037	Jul 15 - Feb 16	\$493.02
49	PK3742	Employment Through Adaptation	7295836	063	JOBCH	16282038	Jul 15 - Feb 16	\$1,479.06
50	PK3742	Employment Through Adaptation	5387105	063	JOBCH	16312029	Apr 16 - Jun 16	\$694.98
51	PK3742	Employment Through Adaptation	5387105	063	TRVTM	16312030	Apr 16 - Jun 16	\$231.66
52	PK3742	Employment Through Adaptation	7221399	063	JOBCH	16303111	Aug 15 - Jun 16	\$2,823.01

Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over Payments
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23	PK3742	Employment I hrough Adaptation	7221399	063	TRVTM	16303112	Aug 15 - Sep 15	\$190.08
54	PK3742	Employment Through Adaptation	7221399	063	TRVTM	16303112	Dec 15 - May 16	\$564.30
52	PK3742	Employment Through Adaptation	5644984	063	JOBCH	15292263	Feb 15 - Jun 15	\$1,689.19
26	PK3742	Employment Through Adaptation	5644984	063	TRVTM	15294363	Feb 15 - Jun 15	\$564.30
57	PK3742	Employment Through Adaptation	5644984	063	JOBCH	16292263	Jul 15 - Jun 16	\$3,070.98
28	PK3742	Employment Through Adaptation	5644984	063	TRVTM	16294363	Jul 15 - Jun 16	\$1,033.56
59	PK3742	Employment Through Adaptation	5672993	063	TRVTM	15277016	Feb 15 - Jun 15	\$611.82
9	PK3742	Employment Through Adaptation	5672993	063	JOBCH	15290714	Feb 15 - Jun 15	\$1,835.46
61	PK3742	Employment Through Adaptation	5672993	063	TRVTM	16277016	Jul 15 - Jun 16	\$1,419.66
62	PK3742	Employment Through Adaptation	5672993	063	JOBCH	16290714	Jul 15 - Jun 16	\$4,223.34
63	PK3742	Employment Through Adaptation	5001599	063	TRVTM	15263300	Feb 15 - Jun 15	\$439.56
64	PK3742	Employment Through Adaptation	5001599	063	TRVTM	16263300	Jul 15 - Jun 16	\$1,419.66
65	PK3742	Employment Through Adaptation	7216646	063	TRVTM	15278852	Feb 15 - Jun 15	\$481.14
99	PK3742	Employment Through Adaptation	7216646	063	TRVTM	16278852	Aug 15 - Jun 16	\$1,247.40
67	PK3742	Employment Through Adaptation	7292442	063	JOBCH	15287109	Feb 15 - Jun 15	\$1,033.56
89	PK3742	Employment Through Adaptation	7292442	063	JOBCH	16287109	Jul 15 - Sep 15	\$588.06
69	PK3742	Employment Through Adaptation	7295916	063	JOBCH	16309787	Jan 16 - Jun 16	\$1,387.74
70	PK3742	Employment Through Adaptation	7295916	063	TRVTM	16309788	Jan 16 - Jun 16	\$469.26
71	PK3742	Employment Through Adaptation	7298855	063	JOBCH	15290719	Feb 15 - Jun 15	\$980.10
72	PK3742	Employment Through Adaptation	7298855	063	TRVTM	15290720	Feb 15 - Jun 15	\$326.70
73	PK3742	Employment Through Adaptation	7298855	063	JOBCH	16290719	Jul 15 - Jun 16	\$2,306.95
74	PK3742	Employment Through Adaptation	7298855	063	TRVTM	16290720	Jul 15 - Jun 16	\$772.20
75	PK3742	Employment Through Adaptation	7299599	063	JOBCH	15283480	Feb 15 - Jun 15	\$1,853.28
9/	PK3742	Employment Through Adaptation	7299599	063	TRVTM	15283481	Feb 15 - Jun 15	\$617.76
77	PK3742	Employment Through Adaptation	7299599	063	JOBCH	16283480	Jul 15 - Jun 16	\$4,249.33
78	PK3742	Employment Through Adaptation	7299599	063	TRVTM	16283481	Jul 15 - Jun 16	\$1,419.66

Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over
62	PK3742	Employment Through Adaptation	7222350	063	JOBCH	16310152	Feb 15 - Jun 15	\$1,407.78
80	PK3742	Employment Through Adaptation	7221756	063	JOBCH	15301281	Jun 15	\$114.35
81	PK3742	Employment Through Adaptation	7221756	063	TRVTM	15301530	Jun 15	\$41.58
82	PK3742	Employment Through Adaptation	7221756	063	JOBCH	16301281	Jul 15	\$261.36
83	PK3742	Employment Through Adaptation	7221756	063	TRVTM	16301530	Jul 15	\$95.04
84	PK3742	Employment Through Adaptation	7292176	063	TRVTM	15264441	Feb 15 - Jun 15	\$504.90
82	PK3742	Employment Through Adaptation	7799974	063	TRVTM	15277020	Feb 15 - Mar 15	\$184.14
98	PK3742	Employment Through Adaptation	6711570	063	TRVTM	15256179	Feb 15 - Mar 15	\$196.02
87	PK3742	Employment Through Adaptation	6711570	063	TRVTM	16256179	Jul 15 - Jan 16	\$671.22
88	PK3742	Employment Through Adaptation	6711570	063	TRVTM	16256179	Mar 16	\$100.98
83	PK3742	Employment Through Adaptation	6711570	063	TRVTM	16256179	May 16 - Jun 16	\$207.90
8	PK3742	Employment Through Adaptation	7881785	063	TRVTM	15277620	Feb 15 - Jun 15	\$594.00
91	PK3742	Employment Through Adaptation	7881785	063	TRVTM	16277620	Jul 15 - Jun 16	\$1,372.14
92	PK3742	Employment Through Adaptation	7200627	063	TRVTM	15262733	Feb 15 - Jun 15	\$564.30
93	PK3742	Employment Through Adaptation	7200627	063	TRVTM	16262733	Jul 15 - Aug 15	\$166.32
94	PK2713	Horrigan Cole	5950977	063		15278104	Jul 14 - Feb 15	\$2,763.80
92	PK2713	Horrigan Cole	5950977	063		15278104	Jun 15	\$135.20
96	PK2713	Horrigan Cole	5950977	063		16278104	Jul 15 - Jun 16	\$2,883.40
97	PK2713	Horrigan Cole	7210609	063		15284379	Jul 14 - Feb 15	\$5,211.70
86	PK2713	Horrigan Cole	7202280	063		15286913	Jul 14 - Aug 14	\$475.80
66	PK2713	Horrigan Cole	7202280	063	J1	15299494	Apr 15 - Jun 15	\$156.00
100		Horrigan Cole	7202280	063	J1	16299494	Jul 15 - Jun 16	\$3,617.90
101		Horrigan Cole	5756416	063		15296539	Feb 15 - Jun 15	\$540.80
102		Horrigan Cole	5756416	063		15301659	Jun 15	\$403.00
103	PK2713	Horrigan Cole	5756416	063		16301659	Jul 15 - Jun 16	\$5,171.40
104	PK2713	Horrigan Cole	4879664	063	J1	15287839	Jul 14 - Jun 15	\$2,665.00

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Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over
105	PK2713	Horrigan Cole	4879664	063	J1	16287839	Jul 18	\$306.80
106		Horrigan Cole	4879664	063		16304639	Aug 15 - Jun 16	\$2,044.90
107	PK2713	Horrigan Cole	5386768	063		15269519	Jul 14 - Oct 14	\$2,954.90
108	1	Horrigan Cole	7292487	063		15290581	Aug 14 - Nov 14	\$143.00
109		Horrigan Cole	7292487	063		15290581	Jan 15	\$10.40
110		Horrigan Cole	7212796	063	J1	15294147	Dec 14 - Jun 15	\$1,877.20
111		Horrigan Cole	7212796	063	J1	16294147	Jul 15 - Feb 16	\$2,319.20
112		Horrigan Cole	7212796	063		16314740	Mar 16 - Jun 16	\$1,042.60
113	PK2713	Horrigan Cole	7098743	063	J1	15284287	Jul 14 - Jun 15	\$2,694.90
114		Horrigan Cole	7297467	063		16308840	Feb 16 - Jun 16	\$96.20
115		Horrigan Cole	7204380	063		16308841	Jan 16 - Jun 16	\$522.60
116	PK2713	Horrigan Cole	7218447	063	J1	15289694	Jul 14 - Nov 14	\$1,640.60
117		Horrigan Cole	7218447	063		15295440	Jan 15 - Jun 15	\$1,909.70
118		Horrigan Cole	7218447	063		15295441	Dec 14	\$460.20
119	PK2713	Horrigan Cole	7218447	063		15295442	Sep 14 - Nov 14	\$286.00
120		Horrigan Cole	7218447	063		16295440	Jul 15 - Jun 16	\$4,453.80
121	PK2713	Horrigan Cole	6216929	063		15280312	Jul 14 - Jun 15	\$10,956.40
122	PK2713	Horrigan Cole	6216929	063		16280312	Jul 15 - Jun 16	\$10,601.50
123		Horrigan Cole	5192331	063	J1	15286911	Jul 14 - Jun 15	\$7,584.20
124	PK2713	Horrigan Cole	5192331	063	J1	16302578	Jul 15 - Jun 16	\$4,167.80
125	PK2713	Horrigan Cole	4905444	063	J1	15283602	Jul 14 - May 15	\$2,074.80
126		Horrigan Cole	5757075	063		15284191	Jul 14 - Dec 14	\$2,145.00
127	PK2713	Horrigan Cole	5757075	063		15293256	Oct 14 - Jun 15	\$2,575.30
128	PK2713	Horrigan Cole	5757075	063		16293256	Jul 15 - Jun 16	\$3,272.10
129	PK2713	Horrigan Cole	7211294	063	J1	15293295	Nov 14 - Dec 14	\$137.80
130	PK2713	Horrigan Cole	5950407	063		15277847	Jul 14 - Feb 15	\$982.80

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Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub Code	Authorization Number	Payment Period	Over Payments
131	PK2713	Horrigan Cole	7200947	063		15284378	Sep 14	\$5.20
132	PK2713	Horrigan Cole	5191663	063	11	15291201	Sep 14 - Oct 14	\$15.60
133	PK2713	Horrigan Cole	5191663	063	J1	15291201	Oct 14	\$18.20
134	PK2713	Horrigan Cole	6286669	063	11	15294000	Nov 14 - Mar 15	\$1,597.70
135		Horrigan Cole	6386829	063		15297341	Feb 15 - Mar 15	\$456.30
136	_	Horrigan Cole	6286669	063		16311924	Apr 16 - Jun 16	\$93.60
137		Horrigan Cole	7203602	063	J1	15246646	Jul 14 - Jun 15	\$3,701.10
138		Horrigan Cole	7203602	063	J1	16246646	Jul 15 - Jun 16	\$3,888.30
139		Horrigan Cole	7298982	063	J1	15285996	Jul 14 - Aug 14	\$761.80
140		Horrigan Cole	7298982	063		15291993	Sep 14 - Oct 14	\$416.00
141	PK2713	Horrigan Cole	1961127	063	J1	15300187	Jun 15	\$171.60
142		Horrigan Cole	1961127	063	J1	16300187	Jul 15 - Aug 15	\$135.20
143		Horrigan Cole	7297082	063	J1	15288131	Jul 14	\$15.60
144		Horrigan Cole	7297082	063	J1	15288131	Sep 14 - Jun 15	\$2,104.70
145		Horrigan Cole	7297082	063	J1	16288131	Jul 15 - Jun 16	\$3,168.10
146		Horrigan Cole	4957759	063	J1	15286206	Jul 14 - Jun 15	\$3,005.60
147	PK2713	Horrigan Cole	4957759	063	J1	16286206	Jul 15 - Jun 16	\$3,003.00
148		Horrigan Cole	7299857	063	J1	15283793	Jul 14 - May 15	\$3,350.10
149	PK2713	Horrigan Cole	7299857	063		15286699	Jul 14	\$119.60
150	PK2713	Horrigan Cole	6289825	063	J1	15286912	Jul 14 - Oct 14	\$150.80
151		Horrigan Cole	6289825	063	J1	16286912	Aug 15	\$36.40
152	_	Horrigan Cole	7693534	063		15297071	Feb 15	\$20.80
153	PK2713	Horrigan Cole	7693534	063		15297071	Apr 15 - Jun 15	\$1,276.60
154	PK2713	Horrigan Cole	7693534	063	11	16302690	Jul 15 - Aug 15	\$1,196.00
155		Horrigan Cole	7693534	063		16304980	Sep 15 - Jun 16	\$7,163.00
156	PK2713	Horrigan Cole	6707485	063		15267375	Jul 14 - Sep 14	\$2,282.80

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Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over
157	PK2713	Horrigan Cole	7295327	063		15254075	Jul 14 - Jun 15	\$7,836.40
158	PK2713	Horrigan Cole	7295327	063		16254075	Jul 15 - Jun 16	\$4,037.80
159	PK2713	Horrigan Cole	5516984	063		15285231	Jul 14	\$78.00
160		Horrigan Cole	7625050	063	J	15285232	Jul 14 - Sep 14	\$104.00
161	PK2713	Horrigan Cole	7625050	063	J1	15294966	Oct 14	\$62.40
162		Horrigan Cole	7210652	063		16303318	Jul 15 - Aug 15	\$332.80
163		Horrigan Cole	7210652	063		16305391	Sep 15 - Oct 15	\$379.60
164	PK2713	Horrigan Cole	6728696	063	J1	15288130	Jul 14	\$62.40
165		Horrigan Cole	7203282	063		15297408	May 15 - Jun 15	\$28.60
166		Horrigan Cole	7219657	063		16303694	Sep 15 - Jun 16	\$1,820.00
167	PK2713	Horrigan Cole	7219657	063		16314272	Jun 16	\$907.40
168		Horrigan Cole	5519251	063		15281308	Jul 14 - Oct 14	\$3,438.50
169		Horrigan Cole	5519251	063		15292406	Aug 14	\$275.60
170		Horrigan Cole	5519251	063		15292406	Oct 14 - Jun 15	\$5,981.30
171		Horrigan Cole	5519251	063		16307771	Dec 15	\$20.80
172		Horrigan Cole	5519251	063		16307771	Feb 16 - Jun 16	\$356.20
173	PK2713	Horrigan Cole	5194162	063		15271455	Jul 14 - Jun 15	\$1,419.60
174	1	Horrigan Cole	5194162	063		16271455	Jul 15 - Oct 15	\$96.20
175	PK2713	Horrigan Cole	5194162	063		16271455	Dec 15	\$31.20
176		Horrigan Cole	5194162	063		16271455	Feb 16 - Jun 16	\$1,019.20
177		Horrigan Cole	7211134	063		15295901	Feb 15 - Jun 15	\$1,151.80
178	PK2713	Horrigan Cole	7211134	063		15302424	May 15	\$198.90
179		Horrigan Cole	7211134	063		16295901	Jul 15	\$501.80
180		Horrigan Cole	7211134	063		16303788	Aug 15	\$205.40
181		Horrigan Cole	7211134	063		16303788	Jan 16 - May 16	\$462.80
182	PK2713	Horrigan Cole	7200926	063	ا 11	15287120	Jul 14 - Nov 14	\$644.80

Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service	Sub	Authorization Number	Payment Period	Over Payments
183	PK2713	Horrigan Cole	7200926	063	11	15293527	Aug 14 - Sep 14	\$332.80
184	PK2713	Horrigan Cole	7200926	063	7	15293754	Nov 14 - Jun 15	\$3,988.40
185	PK2713	Horrigan Cole	7200926	063	J1	15294432	Oct 14	\$335.40
186		Horrigan Cole	7200926	063	11	15302571	Jun 15	\$53.30
187	PK2713	Horrigan Cole	7200926	063	J1	16293754	Jul 15 - May 16	\$4,576.00
188		Horrigan Cole	7200926	063	J1	16303320	Jul 15 - Aug 15	\$149.50
189		Horrigan Cole	7200926	063		16314890	Jun 16	\$625.18
130	ļ	Horrigan Cole	7292806	063		16312261	Apr 16 - Jun 16	\$148.20
191		Horrigan Cole	1900273	063		15298918	Apr 16 - Jun 16	\$708.50
192		Horrigan Cole	1900273	063		16298918	Jul 15 - Apr 16	\$2,328.30
193	PK2713	Horrigan Cole	1900273	063		16298918	Jun 16	\$114.40
194		Horrigan Cole	7222046	063	J1	15302228	Jun 15	\$540.80
195		Horrigan Cole	7222046	063	J1	16302228	Jul 15 - Jun 16	\$11,138.40
196		Horrigan Cole	7222046	063	J1	16304138	Sep 15 - Oct 15	\$124.80
197	- 1	Horrigan Cole	7222046	063	J1	16304138	Dec 15 - Jan 16	\$135.20
198	- 1	Horrigan Cole	7293813	063		15287040	Jul 14 - May 15	\$2,579.20
199		Horrigan Cole	7293494	063		16311299	Apr 16 - Jun 16	\$62.40
200		Horrigan Cole	5855143	063		15283968	Jul 14 - Dec 14	\$2,278.90
201		Horrigan Cole	5855143	063	J1	15295376	Jan 15 - Jun 15	\$2,468.70
202	PK2713	Horrigan Cole	5855143	063	J1	15300824	May 15 - Jun 15	\$334.10
203		Horrigan Cole	5855143	063	J1	16302874	Jul 15 - Jun 16	\$4,680.00
204		Horrigan Cole	7219513	063		16314012	Jun 16	\$31.20
205	PK2713	Horrigan Cole	7213859	063	J1	15290140	Jul 14 - Jun 15	\$7,325.50
206		Horrigan Cole	7213859	063	11	16290140	Jul 15 - Dec 15	\$3,186.30
207	i	Horrigan Cole	6728712	063	ASMT	15293679	Jul 14 - Jan 15	\$1,800.50
208	PK2713	Horrigan Cole	6728712	063		15295713	Nov 14 - Dec 14	\$214.50

Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

N O	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over
209		Horrigan Cole	7218171	063		15287372	Jul 14 - Sep 14	\$507.00
210		Horrigan Cole	7218171	063		15293965	Sep 14 - Jun 15	\$2,960.10
211	PK2713	Horrigan Cole	7218171	063		16293965	Jul 15 - Apr 16	\$2,598.70
212		Horrigan Cole	7218171	063		16293965	Jun 16	\$39.00
213		Horrigan Cole	5857933	063	J1	15294222	Dec 14	\$15.60
214		Horrigan Cole	5857933	063	J1	15294713	Jan 15 - Jun 15	\$2,020.20
215		Horrigan Cole	5857933	063	J1	16303804	Jul 15 - Aug 15	\$639.60
216	_	Horrigan Cole	5857933	063	J1	16305730	Jul 15 - Dec 15	\$1,861.60
217		Horrigan Cole	5857933	063	J1	16305730	Mar 16 - Jun 16	\$990.60
218		Horrigan Cole	5475371	063		15291273	Sep 14 - Jan 15	\$339.30
219		Horrigan Cole	5475371	063		15291273	Mar 15 - Jun 15	\$514.80
220		Horrigan Cole	5388392	063		15293776	Nov 14 - Dec 14	\$559.00
221		Horrigan Cole	5388392	063		16311318	Mar 16 - Jun 16	\$343.20
222		Inyo-Mono Association	7931583	063		15223774	Jul 14 - Jun 15	\$5,632.95
223	PK3377	Inyo-Mono Association	7931583	063		16223774	Jul 15 - Jun 16	\$5,565.48
224		Inyo-Mono Association	7293541	063	ASMT	16303529	Aug 15	\$64.10
225	PK3377	Inyo-Mono Association	7293541	063		16305065	Sep 15 - Jun 16	\$8,634.89
226		Inyo-Mono Association	6802854	063		15272563	Jul 14 - Apr 15	\$3,693.44
227		Inyo-Mono Association	6802854	063		15272563	Jun 15	\$354.17
228	PK3377	Inyo-Mono Association	6802854	063		16272563	Jul 15 - Sep 15	\$1,096.23
229		Inyo-Mono Association	6802854	063		16272563	Nov 15 - Mar 16	\$1,753.97
230		Inyo-Mono Association	6802854	063		16272563	May 16 - Jun 16	\$826.39
231		Inyo-Mono Association	7299560	063	ASMT	15291578	Sep 14	\$96.15
232	PK3377	Inyo-Mono Association	7299560	063		15293241	Nov 14 - Jun 15	\$14,756.88
233		Inyo-Mono Association	7299560	063		16293241	Jul 15 - Jun 16	\$22,531.65
234	PK3377	Inyo-Mono Association	7815996	063		15264798	Jul 14 - Jun 15	\$9,056.51

# Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

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No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over Payments
235		Inyo-Mono Association	7815996	063		16264798	Jul 15 - Jun 16	\$9,427.54
236	PK3377	Inyo-Mono Association	7294003	063		15278428	Jul 14 - Sep 14	\$4,249.98
237	PK3377	Inyo-Mono Association	7212315	063	ASMT	16309077	Feb 16	\$64.10
238		Inyo-Mono Association	7215619	063		16307410	Dec 15	\$109.62
239		Inyo-Mono Association	7215619	063		16307410	Apr 16 - May 16	\$472.22
240	PK3377	Inyo-Mono Association	7221921	063		16300297	Jul 15	\$1,079.36
241		Inyo-Mono Association	7221921	063	ASMT	15296005	Feb 15	\$96.15
242		Inyo-Mono Association	7221921	063		15300297	May 15 - Jun 15	\$2,293.64
243	PK3377	Inyo-Mono Association	7221921	063		16300297	Aug 15 - Jun 16	\$12,125.94
244		Inyo-Mono Association	7220337	063		15280062	Jul 14 - Feb 15	\$17,708.26
245		Inyo-Mono Association	7211456	063		15264131	Jul 14 - Jun 15	\$36,175.47
246		Inyo-Mono Association	7211456	063		16264131	Jul 15 - Jun 16	\$37,018.73
247		Inyo-Mono Association	7292765	063		15295738	Jan 15 - Jun 15	\$15,532.67
248		Inyo-Mono Association	7292765	063		16295738	Jul 15 - Jun 16	\$39,177.40
249		Inyo-Mono Association	7292765	063		16307425	Dec 15 - May 16	\$7,943.42
250		Inyo-Mono Association	7295535	063		16313759	Jun 16	\$1,821.42
251		Inyo-Mono Association	7214890	063		15231555	Jul 14 - Nov 14	\$6,003.94
252		Inyo-Mono Association	7214890	063		15282266	Jul 14 - Nov 14	\$5,042.64
253		Inyo-Mono Association	7214890	063		15294636	Dec 14 - Jun 15	\$13,778.71
254		Inyo-Mono Association	7214890	063		16294636	Jul 15 - Jun 16	\$24,083.22
255		Inyo-Mono Association	7216049	063		15234902	Aug 14 - Feb 15	\$1,821.42
256		Inyo-Mono Association	4996302	063		15264797	Jul 14 - Jan 15	\$6,020.81
257		Inyo-Mono Association	4996302	063		15264797	Mar 15 - Jun 15	\$3,912.68
258	PK3377	Inyo-Mono Association	4996302	063		16264797	Jul 15 - Jun 16	\$10,102.14
259		Inyo-Mono Association	6908597	063		15231556	Jul 14 - Mar 15	\$7,117.03
260	PK3377	Inyo-Mono Association	6908597	063		15297661	Mar 15 - Jun 15	\$8,921.59

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Kern Regional Center Rate Increase After the Rate Freeze Fiscal Years 2014-15 through 2015-16

, o N	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over Payments
261	PK3377	Inyo-Mono Association	6908597	063		16297661	Jul 15 - Aug 15	\$8.651.75
262	PK3377	Inyo-Mono Association	7222319	063	ASMT	16309594	Jan 16	\$64.10
263	PK3377	Inyo-Mono Association	7222319	063		16310364	Feb 16 - Jun 16	\$19.934.44
264	PK3377	Inyo-Mono Association	7295621	063	ASMT	15292932	Oct 14	\$38.46
265	PK3377	Inyo-Mono Association	2896292	063		15298418	Mar 15	\$202.38
266	PK3377	Inyo-Mono Association	7222320	063		16306281	Oct 15 - Jun 16	\$26,419.05
267		Inyo-Mono Association	7214888	063		15286600	Jul 14 - Jan 15	\$20,322.35
268		Inyo-Mono Association	7292406	063		15291306	Sep 14 - Dec 14	\$1,433.53
269		Inyo-Mono Association	7292406	063		15291306	May 15 - Jun 15	\$1,315.47
270		Inyo-Mono Association	7292406	063		15300835	Jun 15	\$2,833.07
271	PK3377	Inyo-Mono Association	7292406	063		16300835	Jul 15 - Jun 16	\$38,305.51
			Total Overstated	l Claim Du	ie to Rat	e Increase After	Overstated Claim Due to Rate Increase After the Rate Freeze:	\$773,846.55

Kern Regional Center Partial Month Stays Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over/Under Payments
		Overpayments D	Due to Incorrect	Proration	is for Pai	to Incorrect Prorations for Partial Month Stays	(0	
-	H26887	McClellen Board & Care	5950381	915	L4I	16256108	201509	\$148.26
7	H26887	McClellen Board & Care	7218448	915	L4I	16308200	201511	\$599.58
က	HK3301	Half Moon Home	5836531	915	L4F	15295150	201412	\$100.19
4	HK3653	McClellen Board & Care #2	7213440	915	L4F	15266926	201407	\$109.01
2	HK3653	McClellen Board & Care #2	7202903	915	L4FRC	16286802	201507	\$143.53
ဖ	HK6204	New Horizon #4	7299757	915	L4I	16304172	201510	\$48.23
7	HK6204	New Horizon #4	7214556	915	L41	16311335	201602	\$319.55
∞	HK6215	New Horizon #5	7221574	915	L4I	15292942	201409	\$164.70
တ	HK6215	New Horizon #5	5953286	915	L4I	15297224	201501	\$99.95
9	P73904	California Mentor Family	7200627	904	T1	15251632	201504	\$40.90
=	P73904	California Mentor Family	5896436	904	T1	15291561	201408	\$99.47
12	P73904	California Mentor Family	7299645	904	T1	15293410	201410	\$494.23
13	P73904	California Mentor Family	1961564	904	T1	15294640	201411	\$494.25
14	P73904	California Mentor Family	7202263	904	T2	15295263	201412	\$197.70
15	P73904	California Mentor Family	6900123	904	T4	16204604	201604	\$136.16
16	P73904	California Mentor Family	6471349	904	T4	16271869	201604	\$136.15
17	P73904	California Mentor Family	5853445	904	T2	16281253	201508	\$82.26
18	P73904	California Mentor Family	5192331	904	T2	16284542	201605	\$82.26
19	P73904	California Mentor Family	7897021	904	T2	16286431	201602	\$82.26
70	P73904	California Mentor Family	7212866	904	T2	16303288	201510	\$210.80
21	P73904	California Mentor Family	6638138	904	T2	16303491	201606	\$82.26
22	P73904	California Mentor Family	7296086	904	T2	16309863	201601	\$96.39
23	P73904	California Mentor Family	7219606	904	Ţ	16313418	201605	\$532.94

Kern Regional Center Partial Month Stays Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over/Under Payments
24	PK3454	Creative Connections, Inc.	7210703	904	LEVBF	15273577	201503	\$81.88
25	PK3454	Creative Connections, Inc.	4801890	904	LEVC	15290646	201408	\$112.29
26	PK3454	Creative Connections, Inc.	7213517	904	LEVC	15299646	201504	\$443.79
27	PK3454	Creative Connections, Inc.	7506215	904	LEVC	16275851	201508	\$112.15
28	PK3454	Creative Connections, Inc.	7827637	904	LEVC	16313455	201606	\$112.17
29	PK3577	Cardiff	7296086	113		15278258	201506	\$367.74
30	PK5154	Liberty In The West	5515929	113		16307861	201510	\$96.70
31	PK5154	Liberty In The West	5515929	113	СРР	16308198	201511	\$599.58
32	PK5309	Aimes Noble	6801682	113	HSCON	15245731	201501	\$360.86
33	PK5743	Mission Wells, Inc. Saddl	6809475	113		16295530	201509	\$229.49
34	PK6222	Rhone	7931771	113	СРР	15302499	201506	\$499.65
35	PK6222	Rhone	7200233	113	CPP	16304417	201507	\$99.93
		Total Ove	erpayments Due	to Incor	rect Pror	erpayments Due to Incorrect Proration for Partial Month Stays	Month Stays	\$7,617.23

		Underpayments Due to Incorrect Prorations for Partial Month Stays	<b>Jue to Incorrect</b>	t Prorati	ons for Pa	rtial Month Star	/s	
_	HK2190	HK2190   Kavalier Home	7877626	915	L4FRC	16311666	201603	(\$399.72)
2	HK6204	New Horizon #4	5950746	915	147	15285582	201506	(\$1,586.34)
3	HK6204	New Horizon #4	5856315	915	L41	15295152	201412	(\$8.51)
4	HK6204	New Horizon #4	7299757	915	L4I	16304172	201508	(\$148.32)
2	HK6204	HK6204 New Horizon #4	4800702	915	L4	16313459	201605	(\$159.82)
9	HK6215	HK6215 New Horizon #5	7211054	915	[4]	15292379	201409	(\$147.12)
7	HK6215	HK6215 New Horizon #5	7492712	915	L4IRC	15302360	201506	(\$179.95)
ω	HK6215	HK6215 New Horizon #5	7210403	915	L4I	16285600	201509	(\$1,366.96)
တ	P73904	P73904   California Mentor Family	7214879	904	TOFL	15302355	201506	(\$67.50)

Kern Regional Center Partial Month Stays Fiscal Years 2014-15 through 2015-16

No.	Vendor Number	Vendor Name	Unique Client Identification Number	Service Code	Sub	Authorization Number	Payment Period	Over/Under Payments
10	P73904	California Mentor Family	7212927	904	T2KRC	16248980	201603	(\$276.09)
11	P73904	California Mentor Family	7212866	904	T2	16303288	201507	(\$82.26)
12	P73904	California Mentor Family	6638138	904	T2	16303491	201507	(\$82.26)
13	P73904	California Mentor Family	5853445	904	T3	16304813	201508	(\$112.74)
14	P73904	California Mentor Family	7201138	904	T3	16307611	201509	(\$675.90)
15	P73904	California Mentor Family	7296086	904	F	16307621	201510	(\$74.21)
16	P73904	California Mentor Family	7212927	904	T2FL	16311853	201603	(\$391.66)
17	P73904	California Mentor Family	5192331	904	T3	16313414	201605	(\$112.72)
18	PK3454	Creative Connections, Inc.	4801890	904	LEVC	15290646	201410	(\$589.50)
19	PK3454	Creative Connections, Inc.	7214879	904	LEVBF	15297744	201502	(\$115.07)
20	PK3454	Creative Connections, Inc.	7200581	904	LEVC	15302359	201506	(\$112.20)
21	PK3454	Creative Connections, Inc.	5519293	904	LEVC	15302929	201506	(\$112.22)
22	PK3454	Creative Connections, Inc.	7293877	904	LEVBF	16313452	201604	(\$115.13)
23	PK5743	Mission Wells, Inc. Saddl	1961044	113		16307734	201510	(\$3,829.88)
24	PK6222	Rhone	7931771	113	СРР	15302626	201506	(\$1,373.33)
25	PK6222	Rhone	7293844	113		15303267	201505	(\$229.50)
		Total Uve	Total Uverpayments Due to Incorrect Proration for Partial Month Stays	to Incor	rect Pror	ation for Partial	Month Stays	(\$12,348.91)

# Kern Regional Center Equipment Inventory Fiscal Years 2014-15 through 2015-16

No.	Description	Serial Number	State Tag Number
	Property Disposal Forms No	ot Completed	
1	Dell Laptop w/ Cover	BNN71L1	00350194
2	Dell Optiplex 745 Processor	6145BC1	00339340
3	Dell Processor	F345BC1	00339308
4	Laser Jet Printer	SJPRGL39480	00350047
5	1-Lazor Jet Printer	USKT108561	00315315
6	1-Lazor Jet Printer	JPKK050845	00315394
7	HP Computer	N/A	00355109
8	HP Computer	N/A	00355110
9	HP Laser Jet Printer	SJPRGL35312	00350027
10	Optiplex 755 Desk Top Core 2 Duo	JMOCLF1	00350102
11	Optiplex 755 Desk Top Core 2 Duo	5NOCLF1	00350103
12	Printer Laserjet HP	SUSBXN03717	00339212
13	Printer LJ9000DN	SJPBR11808	00339203
14	Dell Optiplex 745 Desktop Pentium w/Monitor	N/A	00350043
15	Dell Optiplex 745 Desktop Pentium w/Monitor	N/A	00350042
16	Computer	4BRNB51	00339200
17	Computer	D6SX451	00317124
18	Optiplex 755 Desk Top Core 2 Duo	3NOCLF1	00350111
19	Computer	466335590WKM	00339234
20	Computer	J7LBN81	00339239
21	Laptop	139288952449	00339300
22	Laptop Computer	GCMV451	00317134
23	Dell Optiplex 745 Processor	5X35BC1	00339332
24	Dell Optiplex 745 Processor	C445BC1	00339334
25	Dell Optiplex 745 Processor	4545 BC1	00339390
26	Dell Optiplex 745 Processor	9045 BC1	00339392
27	Computer	N/A	00355052
28	Computer Tower	N/A	00355035
29	Dell Optiplex 745 Desktop Pentium w/Monitor	JVQWXC1	00350035
30	Dell Optiplex 745 Processor	BY35BC1	00339378
31	Dell Optiplex 745 Processor	6545 BC1	00339368
32	Dell Optiplex 755	N/A	00350175
33	Cell Phone	AA1CA23552B	00355128
34	Computer	N/A	00317016
35	Sony Laptop	N/A	00350164
36	Canon	SPW00473	00339399
37	Lenovo Computer	N/A	00355034
38	Apple Laptop	W882019ZYKO	00350131

# Kern Regional Center Equipment Inventory Fiscal Years 2014-15 through 2015-16

No.	Description	Serial Number	State Tag Number
	Missing Equipme	nt	
1	Printer Hewlett Packard LJ2100SE	USGGO14821	00324913
2	Dell Laptop Computer	CNOGF470	00350004
3	Printer Laserjet HP	SCNGGH30219	00339213
4	HP Compaq Pro Computer	2UA238205X	No State Tag
5	Computer	FHS451	00317126

# Kern Regional Center Family Cost Participation - Late Assessments Fiscal Years 2014-15 through 2015-16

No.	Unique Client Identification Number	Authorization	Date IPP Signed	Assessed Date	Days from IPP Date
1	7220102	16302449	5/13/2016	6/23/2016	41
2	7214797	15264952	4/28/2014	9/17/2014	142
3	7221525	17297493	9/15/2016	10/24/2016	39
4	7219805	16299555	12/1/2015	1/14/2016	44
5	7220473	17305568	5/22/2015	9/4/2015	105
6	7221796	15297190	1/16/2015	3/12/2015	55
7	7260108	N/A	11/18/2014	1/5/2015	48
8	7210081	14255613	3/15/2013	1/13/2014	304
9	7221505	N/A	5/19/2015	11/5/2015	170
10	7213488	N/A	10/23/2012	4/26/2013	185
11	7216164	15300061	8/4/2014	5/18/2015	287
12	7221787	15295654	12/19/2014	3/19/2015	90
13	7214692	N/A	12/28/2012	10/21/2013	297

# Kern Regional Center Stale Dated Checks Fiscal Years 2014-15 through 2015-16

No.	Check Number	Check Date	Check Amount
1	179738	08/05/16	\$400.00
2	196556	06/28/16	\$5,266.93
3	1055390	09/03/13	\$130.00
4	1239256	03/07/16	\$130.00
5	1239987	03/10/16	\$41.68
6	1253051	06/03/16	\$131.00
7	1256825	07/01/16	\$14.95
8	1258229	07/07/16	\$131.00
9	1258275	07/07/16	\$131.00
10	1260789	07/27/16	\$340.00
11	1262778	08/05/16	\$131.00
12	1262788	08/05/16	\$131.00
13	1264628	08/17/16	\$500.00
14	1282506	12/12/16	\$62.09
15	1283698	12/21/16	\$2,000.00
	Total S	\$9,540.65	

# Kern Regional Center Annual Family Program Fee - Unsupported Assessments Fiscal Years 2014-15 through 2015-16

No.	Unique Client Identification Number	IPP Date	Assessment Date	Amount Assessed
1	7299697	10/15/15	10/28/15	\$150.00
2	7222375	10/26/16	04/20/15	\$150.00
3	7221624	09/02/15	09/02/15	\$150.00
4	7221625	09/02/15	09/02/15	\$150.00

## **APPENDIX A**

# **KERN REGIONAL CENTER**

# RESPONSE TO AUDIT FINDINGS

(Certain documents provided by the Kern Regional Center as attachments to its response are not included in this report due to the detailed and sometimes confidential nature of the information).

# Kern Regional Center Audit Response

#### 14-15 15-16

# FINDINGS AND RECOMMENDATIONS

Findings that need to be addressed.

# Finding 1: Overstated Claims

## A. Negotiated Rates Above the Median Rate

The sample review of the 95 POS vendor files revealed KRC reimbursed two vendors above the median rate. KRC reimbursed Just Johnson's, Vendor Number PK5330, Service Code 063, a rate of \$37.21 per hour when the median rate was \$23.50 per hour, resulting in overpayments totaling \$1,841,066.56. KRC also reimbursed George Leckner, Vendor Number PK5374, Service Code 674, a rate of \$85.00 per hour when the median rate was \$50.87 per hour, resulting in overpayments totaling \$15,768.06. The total of overpayments due to negotiating a rate above the median for both vendors from July 2014 through June 2016 is \$1,856,834.62. (See Attachment A)

W&I Code, Section 4691.9 (a) - (1) & (2) states in part:

- "(1) A regional center shall not pay an existing service provider, for services where rates are determined through a negotiation between the regional center and the provider, a rate higher than the rate in effect on June 30, 2008, unless the increase is required by a contract between the regional center and the vendor that is in effect on June 30, 2008, or the regional center demonstrates that the approval is necessary to protect the consumer's health or safety and the department has granted prior written authorization.
- (2) A regional center shall not negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the regional center and the provider, that is higher than the regional center's median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower."

#### Recommendation:

KRC must reimburse to DDS \$1,856,834.62 for the overpayments. In addition, KRC must comply with W&I Code, Section 4691.9 and ensure that all vendor rates negotiated after June 30, 2008, are below the

Statewide/KRC Median Rates.

# KRC Response:

(1) KRC accepts the finding.

Attached is a summary of events with Just Johnson. KRC requested the provider change its rates due to the audit findings of Negotiated Rate above the Median Rate. In the end, the provider gave notice and closed its business as of 12/31/2018.

KRC has the legal discretion to determine whether to pursue claims against vendors who are out of business, and KRC may elect not to do so if it reasonably believes it would not be cost effective to pursue such claims. Further, nothing in the Lanterman Act makes KRC a guarantor of its vendors' legal obligations. Therefore, DDS should not hold KRC legally liable for reimbursements of funds that such former vendors owe to KRC. Based on these facts, KRC requests DDS to reconsider its recommendation that KRC reimburse DDS for the overpayment.

## Just Johnson Summary of Issues as of 12/31/2018:

# <u>Timeline:</u>

**01/21/2010** - Just Johnson was assigned a new vendor number PK5330. The original vendor number was PK4150 and PK4163, and tied to PK3268 and PK3820 (employment through adaptation).

**2013** – DDS audited Just Johnson for the period of 01/01/2011 to 06/30/2013.

**2014** – Just Johnson provided a revised Program Design in an attempt to better explain services. KRC reviewed the design extensively with Just Johnson but was unable to resolve issues and did not approve the changes. **2/17/2015** – Just Johnson email from Julie Carter confirming KRC has been asking for a signed contract since 12/16/2014, and stating, "There has never been an executed contract".

**6/30/2015** – DDS finalized their audit of Just Johnson with a finding of \$421,452.41 for billing for non-direct care services. Just Johnson did not appeal the decision and is currently making payments.

1/11/2017 – John Johnson, President of ETA and in business with Just Johnson was sent a letter by DDS requesting the collection of \$3,986,385.59 based on an audit finding. DDS and KRC are unable to locate John Johnson to collect the monies.

**11/22/2017** – John Noriega, Program Manager of Community Services Department, requested financial records for July, August, September and October of 2017.

12/08/2017 - Just Johnson provided financial records.

**4/17/2018** – KRC requested a cost statement so it could assess compliance with the 15% administrative cost cap and had a contract follow up discussion with Julie, by John Noriega via phone.

**4/18/2018** – Letter received from Just Johnson's attorney, Chad Carlock, directing KRC to have all communication directed to him.

5/03/2018 – John Noriega sent a letter to Just Johnson's attorney Chad Carlock, confirming that per his letter on 4/18/18 KRC would inform him of all communication regarding Just Johnson.

**5/16/2018** – Letter received from Just Johnson attorney about the KRC contract with multiple issues/concerns cited.

**5/30/2018** – After consulting with KRC attorney, KRC responded (Cherylle Mallinson) to the 5/16/18 letter addressing concerns with the contract. **6/14/18** – Letter received from Just Johnson attorney, in response to KRC's 05/30/18 letter about the contract, stating, "We understand that the law

requires KRC to include this language, but we still disagree with the language. In short, we don't have to agree with it just because the law requires KRC to put that language in its contracts."

**6/19/18** – KRC sent letter to Chad Carlock and Just Johnson requesting a meeting on July 2<sup>nd</sup> at 9 am at a location most convenient for them. If July 2<sup>nd</sup> doesn't work will schedule a meeting for the week before.

**6/21/18** – Chad Carlock responds agreeing to meet but only after they submit their administrative appeal which is due July 11<sup>th</sup>.

**7/3/18** – KRC responds to Chad Carlock's letter of 6/14/18, reiterating its offer to meet. The letter continues with additional explanation regarding contract requirements.

**7/10/18** – Just Johnson submits their formal appeal to KRC's notice of termination of vendorization.

**7/12/18** – Chad Carlock responds to KRC's letter of 7/3/18 disagreeing with KRCs position regarding contract requirements.

**7/25/18** – KRC responds to Just Johnson's formal appeal, listing additional information and documentation required for their appeal.

**8/3/18** – Chad Carlock responds to KRC's 7/25/18 letter and notes multiple disagreements with it.

**8/21/18** – KRC responds to Chad Carlock's 8/3/18 letter and reiterates the documentation Just Johnson needs to submit in support of its appeal.

**8/28/18** – Just Johnson clients, families, staff give public comment at KRC's Board meeting.

**8/30/18** – KRC sends letter to Just Johnson requesting documents for compliance with T-17

**8/31/18** – Letter from Ryan Johnson informing KRC that they have relieved their attorney Chad Carlock from his duties as their representative and requesting a meeting.

**9/5/18** – Letter from Just Johnson with documents KRC requested in 8/21/18 letter.

**9/12/18** – Letter from Just Johnson with some of the documentation requested in KRC's 8/30/18 letter and status on other documentation.

**9/20/18** – Letter from Just Johnson with documentation that was lost by UPS in the 9/12/18 correspondence.

**9/28/18** – Letter from KRC to Just Johnson clarifying documentation that was requested and requesting its submission.

**10/2/18** – Letter from Just Johnson responding to KRC's 9/28/18 letter and providing a document in response. The document submitted does not meet the requirements. KRC requests further consultation with our attorney.

**11/7/18** – KRC and Just Johnson leadership teams meet face to face. KRC clarifies what documentation is still needed. KRC sends follow-up email to document what was discussed, including the documentation still needed.

**11/29/18** – Michi Gates and Suzanne Toothman, Community Services Program Manager, tour Just Johnson's program.

**11/29/18** – KRC has phone conference with DDS leadership about primary problem regarding Just Johnson program, that KRC pays a higher rate that allows the program to pay client wages out of KRC POS funding. DDS again does not support continuation of this rate.

11/30/18 – Email from Ryan Johnson stating he will have to close the program at the end of December unless there is a way to extend the program for a year. KRC and Just Johnson schedule a meeting for 12/14/18 to discuss any options that might keep the program open.

**12/5/18** – A KRC SC alerts management that Just Johnson has provided correspondence to its clients notifying them of possible closure at the end of December.

**12/6/18** – KRC receives notification from ARCA and Ryan Johnson about a news article and telecast on the possible closure of Just Johnson's program. Ryan states that he is out of town and was not aware the article and newscast had been done.

**12/6/18** – KRC talks to DDS leadership to provide them with an update and ask again about the wage issue, response is the same. KRC schedules meeting with Assemblyman Fong since he is reportedly visiting Just Johnson on Tuesday.

**12/20/18 -** KRC received correspondence from Just Johnson that they will be closing their business as of 12/31/2018.

## (2) KRC accepts this finding:

This is a parent that was vendored by KRC. There is no evidence to support the provider was U&C. KRC would have to agree with DDS audit finding over overpayment totaling \$7,781.64 for July 2016 to May 2017. The provider closed his vendorization on May 2017.

KRC has the legal discretion to determine whether to pursue claims against vendors who are out of business, and KRC may elect not to do so if it reasonably believes it would not be cost effective to pursue such claims. Further, nothing in the Lanterman Act makes KRC a guarantor of its vendors' legal obligations. Therefore, DDS should not hold KRC legally liable for reimbursements of funds that such former vendors owe to KRC. Based on these facts, KRC requests DDS to reconsider its recommendation that KRC reimburse DDS for the overpayment.

#### B. Rate Increase After the Rate Freeze (Repeat)

The sample review of 95 POS vendor files revealed KRC increased the rates for two vendors after the rate freeze became effective on July 1, 2008. The rate for Horrigan Cole, Vendor Number PK2713, Service Code 063, increased from \$29.42 per hour to \$34.62 per hour and the rate for Inyo-Mono Association, Vendor No. PK3377, Service Code 063, increased from \$20.87 per hour to \$54.60 per hour. This resulted in overpayments totaling \$690,224.10 for both vendors from July 2014 through June 2016.

In addition, a follow-up review of the prior audit findings revealed KRC continued to reimburse Employment Through Adaptation of Tehachapi, Vendor Number PK3742, Service Code 063, at the increased rate of \$37.21 per hour rather than \$34.24 per hour. Further, KRC continued to reimburse Aimes Consulting, Vendor Number PK4168, Service Code 860, at the increased rate of \$20.00 per hour rather than \$19.00 per hour. This resulted in overpayments totaling \$83,622.45 for both vendors from February 2015 through June 2016.

The total overpayments are \$773,846.55 from July 2014 through June 2016. (See Attachment B)

W&I Code, Section 4648.4 (b) states in part:

"(b) Notwithstanding any other provision of law or regulation, except for subdivision (a), no regional center may pay any provider of the following services or supports a rate that is greater than the rate that is in effect on or after June 30, 2008, unless the increase is required by a contract between the regional center and the vendor that is in effect on June 30, 2008, or the regional center demonstrates that the approval is necessary to protect the consumer's health or safety and the department has granted prior written authorization."

## Recommendation:

KRC must reimburse to DDS \$773,846.55 of overpayments that resulted from granting rate increases to vendors after the rate freeze became effective on July 1, 2008. In addition, KRC must revert to the original payment terms of the contracts that were in place prior to the implementation of the rate freeze.

#### **KRC Response:**

KRC accepts the finding.

#### Horrigan Cole PK2713 SC 063 -

KRC tried to collect and change the rate but the provider appealed to DDS. The vendor has appealed this decision with DDS on 01/24/2020. We reached out to DDS on 10/29/2020 and have yet to hear back on the status.

## ETA Tehachapi PK3742 SC 063

The vendor's president is the same as for Just Johnson. DDS sent them a letter of collection for over 3 million on 01/11/2017. We argue that DDS has already audited this vendor and has a collection out on them.

#### **AIMES PK4168 SC 860**

DDS issued a decision on this when the provider appealed our request for payment.

Per DDS decision on appeal, which ruled in favor of the service provider, KRC cannot collect this overpayment from the provider. As such, KRC accepts this finding with respect to this provider and will reimburse DDS accordingly.

## C. Partial Month Stays

The sample review of the 95 POS vendor files revealed 60 instances where KRC incorrectly applied the 30.44 proration factor for consumers' partial month stays in residential facilities, resulting in overpayments made to 12 vendors totaling \$7,617.23 and underpayments made to seven vendors totaling \$12,348.91 from July 2014 through June 2016. (See Attachment C)

CCR, Title 17, Section 56917 (h) & (i) states in part:

- "(h) The established rate shall be paid for the full month when the consumer is temporarily absent from the facility 14days or less per month.
- (i) The established rate shall be prorated for a partial month of service in all other cases by dividing the established rate by 30.44, then multiplying by the number of days the consumer resided in the facility."

#### Recommendation:

KRC must reimburse \$12,348.91 of underpayments to the vendors who were under compensated for services provided and must reimburse to DDS \$7,617.23 of overpayments made due to incorrect proration of partial month stays. In addition, KRC should review its payments for partial month stays to ensure it correctly applies the 30.44 proration factor.

# KRC Response:

KRC agrees with the finding.

KRC needs to reimburse DDS \$7,617.23. KRC will review its partial month payments to ensure the correct calculation.

# Finding 2: Equipment Inventory (Repeat)

The sample review of 50 items selected from KRC's inventory listing revealed five items were missing and 38 items were disposed without completing the Form Std. 152. In addition, 25 out of the 38 disposed items remained on the inventory list. These issues were identified in two prior audit reports. KRC indicated that this occurred because the Facilities Manager who was responsible for the equipment inventory is no longer employed at KRC. The Payroll Specialist had recently assumed the responsibility for the equipment inventory and indicated she was unfamiliar

with the processes and requirements for acquiring, tracking, and disposal of equipment. (See Attachment D).

State Contract, Article IV, Section 4(a) states:

"Contractor shall maintain and administer, in accordance with sound business practice, a program for the utilization, care, maintenance, protection and preservation of State of California property so as to assure its full availability and usefulness for the performance of this contract. Contractor shall comply with the State's Equipment Management System Guidelines for regional center equipment and appropriate directions and instructions which the State may prescribe as reasonably necessary for the protection of State of California property."

State's Equipment Management System Guidelines, Section III (E), states:

"RCs will conform to the following guidelines for any state-owned equipment that is junked, recycled, lost, stolen, donated, destroyed, traded-in, transferred to, or otherwise removed from the control of the RC.

RCs shall work directly with their regional Department of General Services' (DGS) office to properly dispose of State-owned equipment. RCs will complete a Property Survey Report (Std. 152) for all State-owned equipment subject to disposal."

#### Recommendation:

KRC should ensure the staff who are responsible for monitoring and maintaining the equipment inventory receive appropriate training. KRC must also follow the State's Equipment Management Guidelines for safeguarding State property. In addition, KRC must submit a Property Survey Report Form 152 to the Department of General Services (DGS) to report the missing items and adjust its property accounting records. This would ensure compliance with the State contract requirements regarding State property.

#### **KRC Response:**

KRC agrees with the finding.

KRC has implemented the attached guidelines for fixed assets. We are currently in the process of taking a full physical inventory of all equipment, though this has been delayed due to COVID. All current purchases are being tagged and recorded according to the guidelines.

#### **KRC Fixed Asset Procedure**

# 1. Purpose

This accounting procedure establishes the method of maintaining fixed asset information and the minimum cost (capitalization amount) that shall be used to determine the fixed asset that are to be recorded in Kern Regional Center's annual financial statements (or books).

#### 2. Fixed Asset definition

A Fixed Asset is defined as a unit of property that: (1) has an economic useful life that extends at least 12 months; <u>and</u> (2) was acquired or produced for a cost of \$5,000 or more and 3) are used to conduct Kern Regional Center business.

Property that does not meet the capitalization threshold is considered non-capitalized property. Acquisition of non-capitalized property will be recorded in the property register and accounted as an expenditure. Record keeping, identifying and tagging of these items will also be maintained.

#### 3. Maintenance of Fixed Asset List

A Fixed Asset List shall be maintained by the Accounting Manager and shall be reviewed annually by the Controller and/or Chief Financial Officer at close of the fiscal year, to ensure the document is accurate and up to date.

The Reception staff will receive the new equipment and its invoice and forward it to the Accounting Manager for tagging, distribution and processing. The Fiscal Revenue Coordinator Specialist will work with the Accounting Manager to update the Property Register to maintain accuracy and with adequate control over sensitive and high risk items.

All items in the Property Register will be tagged. In addition, the following information will be captured in the system for each item on the Property Register.

- Date acquired
- 2. Property description
- 3. Property Identification number
- 4. Cost or other basis of valuation
- 5. Owner fund
- 6. Rate of depreciation (or depreciation schedule), if applicable

The property information for each item of property constitutes the property register (i.e., an inventory listing of all departmental property). It shall include both capitalized and non-capitalized property.

## 4. Capitalization thresholds

Kern Regional Center establishes \$5,000 as the threshold amount for minimum capitalization. Any items costing below this amount should be expensed in Kern Regional Center's financial statements (or books).

# 5. <u>Capitalization method and procedure</u>

All Capital Assets are recorded at historical cost as of the date acquired.

Tangible assets costing below the aforementioned threshold amount are recorded as an expense for Kern Regional Center's annual financial statements. Alternatively, assets with an economic useful life of 12 months or less are required to be expensed for financial statement purposes, regardless of the acquisition or production cost.

# 6. Recordkeeping

An invoice substantiating an acquisition cost of each unit of property shall be retained for as long as the equipment is on the register.

# Finding 3: <u>Improper Allocation of CPP Funds</u> (Repeat)

The review of KRC's CPP expenditures for 18 consumers who moved from the Developmental Centers (DC) to the community during FYs 2014-15 and 2015-16 revealed one consumer received services beyond the FY of placement. The consumer, UCI Number 7031771, received placement for CPP services on June 16, 2015 and continued to receive services totaling \$1,151.04 in FY 2016-17. This issue was identified in the prior audit, and KRC resolved \$69,148.08 out of the \$73,092.08 in improper allocated CPP funds.

Guidelines for Regional Center Community Placement Plan states:

"The following are guidelines specific to the types of requests that may be submitted in FY 2015-16 CPP proposals.

#### A. Placement Funding Requests

A CPP placement occurs when a consumer who is currently residing in a DC, mental health facility ineligible for FFP, or receiving services out-of-state, moves to the community within California. Placement funding should be based on projected service and support costs for those consumers projected to be placed in FY 2015-16, and include only costs associated with transitioning and maintaining a consumer previously living in a DC, mental health facility ineligible for FFP, or out-of-state ....

Placement funding will be allocated based on claims associated with CPP placements that occur during the FY. As part of the POS claims review process, the Department may periodically request verification of consumers who have transitioned to the community

and their associated costs."

#### Recommendation:

KRC must reclassify the \$1,151.04 from the CPP fund to the general fund. In addition, KRC must review the authorizations of each DC mover to ensure CPP services are not provided beyond the consumer's FY of placement.

## **KRC Response:**

KRC accepts the finding.

Eighteen consumers moved from the Developmental Center (DC) to the community during fiscal years 2014-2015 and 2015-2016. One consumer UCI 7031771 moved from the Developmental Center to the community and received CPP services on June 16, 2015 and fiscal year 2016-2017.

#### Plan:

Kern Regional Center will monitor and track the placement of each DC mover. The assigned Service Coordinator will review all Purchase of Service authorizations at the quarterly review meetings to ensure that CPP services are not provided beyond the fiscal year of placement.

# Finding 4: <u>Family Cost Participation Program - Late Assessments</u> (Repeat)

The sample review of 24 FCPP consumers' assessments revealed 13 instances in which KRC did not assess the families' share of cost participation as part of the consumers' IPP or IFSP. This issue was identified in two prior audit reports. In its prior response, KRC stated that it will print the following reports; PS970S01, YTD, #ATTENDV01, and the Attendance History Report, one month prior to the assessment date of the FCPP. These reports should be given to case management staff as notification that assessments are required. However, these procedures have not been implemented as stated in the response. (See Attachment E)

W&I Code, Section 4783(g)(1)(A)(B)(C) states:

- "(g) Family cost participation assessments or reassessments shall be conducted as follows:
  - (1)(A) A regional center shall assess the cost participation for all parents of current consumers who meet the criteria specified in this section. A regional center shall use the most recent individual program plan or individualized family service plan for this purpose.
    - (B) A regional center shall assess the cost participation for

parents of newly identified consumers at the time of the initial individual program plan or the individualized family service plan.

(C) Reassessments for cost participation shall be conducted as part of the individual program plan or individual family service plan review pursuant to subdivision (b) of Section 4646 of this code or subdivision (f) of Section 95020 of the Government Code."

#### Recommendation:

KRC should ensure that all FCPP assessments are completed as part of the consumers' IPP or IFSP review. In addition, KRC must follow the procedures set forth in the prior audit response. This will ensure compliance with the W&I Code, Section 4873(g)(1)(A)(B)(C).

#### **KRC Response:**

KRC agrees with the finding and has implemented the following procedures:

- Sandis query FCPTOLIST is run and printed by the Finance Department a month prior to the client's birthday for any client aged 0 to 17 who receives either Respite, Day Care and/or Camping services and who is not Medi-Cal eligible.
- A FCPP packet (including the Sandis report, the information receipt form in English and Spanish, a letter informing the parent or guardian how to send their income documentation along with a copy of the FCPP guidelines) is placed by the Finance Department in the Program manager's mailbox for each eligible client
- When the requested information (family size, proof of income) is returned to Accounting, the FCPP percentage is determined by the fiscal revenue coordinator.
- Upon completion by the fiscal revenue coordinator, a copy of the assessed cost of participation is sent within 10 business days of the assessment to the parent or guardian, to the service coordinator and is kept in the client file.
- The Respite and/or Day care and/or Camping authorizations are then updated by the fiscal revenue specialist to reflect the Regional Center's share of cost.

## Finding 5: Bank Reconciliations not Completed Timely (Repeat)

The review of KRC's Bank Reconciliation Policy revealed that KRC allows for bank reconciliations to be completed up to 90 days after the bank statements are released, even though the monthly bank statements can be obtained online within two days after the end of each month. This issue was identified in two prior audit reports.

Good business practice requires that bank reconciliations be completed before the receipt of the next month-end bank statements in order to identify reconciling items and errors in a timely manner.

#### Recommendation:

KRC must amend its policy to ensure bank reconciliations are completed timely. Completing bank reconciliations timely will aid in the early detection of errors and inappropriate transactions.

#### KRC Response:

KRC agrees with the finding.

Starting late 2018, bank reconciliations have been completed on a monthly basis, the week after the State claim is done.

## Finding 6: Bank Signature Cards Not Updated

The review of KRC's bank signature cards revealed that KRC does not have updated signature cards on file. The signature cards contained signatory authority for individuals who are no longer employed by KRC.

State Contract, Article III, Section 3(f) states in part:

"All bank accounts and any investment vehicles containing funds from this contract and used for regional center operations, employee salaries and benefits or for consumers' services and supports, shall be in the name of the State and Contractor."

Also, State Contract, Article 111, Section 3(g) states in part:

"For the bank accounts above referenced, there shall be prepared three (3) alternative signature cards with riders attached to each indicating their use

#### Recommendation:

KRC must ensure that current signatory authorizations are maintained for all State funded bank accounts as required by the contract with the State.

#### **KRC Response:**

KRC accepts the finding.

The bank signature cards are updated and will remain updated.

# Finding 7: Stale-Dated Checks

The review of KRC bank accounts revealed, as of June 30, 2017, 15 checks totaling \$9,540.65 remained outstanding for more than six months, with the oldest checks dating back to September 2013. This issue was identified in the prior audit. KRC stated that this occurred due to excessive workload of the Accounting Manager and his subsequent separation of employment from KRC. (See Attachment F)

KRC's Bank Reconciliation Policy states in part:

"Every six months, all outstanding checks shall be stale dated, unless otherwise noted from research to void the check and reissue."

#### Recommendation:

KRC must follow its Bank Reconciliation Policy for stale dated checks and research each stale dated check to determine if the checks should be voided or re-issued. Allowing stale-dated checks to remain on the bank account will misrepresent the actual bank balance.

#### **KRC Response:**

KRC accepts the finding.

Starting late 2018, the following procedure for stale dated checks has been implemented:

- After the check reconciliation is completed, the controller is reviewing the outstanding check list.
- Any unpaid check older than 90 days is reviewed on a monthly basis by the 5<sup>th</sup> working day of the month.
- The list is split by workload and attributed to the appropriate fiscal revenue coordinator.
- Upon research, checks are either voided or re-issued by the fiscal revenue coordinator upon approval of the controller and/or Accounting Manager.

#### Finding 8: Lack of Minutes for Closed Board Meetings (Repeat)

The review of KRC's Board minutes revealed that minutes were recorded for all open Board meetings; however, KRC did not retain any minutes of its closed Board meetings, including meetings which involved discussions related to employee governance policies, labor issues, and lawsuits. This issue was identified in two prior audit reports; however, KRC did not address how it would resolve this issue of recording or maintaining closed Board minutes.

Welfare and Institutions (W&I) Code, Article 3, Section 4663 (a) and (b) states:

- "(a) The governing board of a regional center may hold a closed meeting to discuss or consider one or more of the following:
  - (1) Real estate negotiations.
  - (2) The appointment, employment, evaluation of performance, or dismissal of a regional center employee.
  - (3) Employee salaries and benefits.
  - (4) Labor contract negotiations.
  - (5) Pending litigation....

Minutes of closed sessions shall be kept by a designated officer or employee of the regional center, but these minutes shall not be considered public records. Prior to and directly after holding any closed session, the regional center board shall state the specific reason or reasons for the closed session. In the closed session, the board may consider only those matters covered in its statement."

#### Recommendation:

KRC must ensure all minutes of closed Board sessions are recorded and retained by a designated officer or employee of KRC. In addition, prior to, and directly after, holding any closed session, KRC's Board shall state the

## **KRC Response:**

KRC accepts the finding.

The KRC Executive Director's Executive Assistant attends KRC Board closed meeting sessions for the purpose of taking minutes. Closed session minutes are then maintained in both the Executive Assistant's and Executive Director's files. The specific reason for holding the closed session will be stated before and after each closed session.

## Finding 9: Annual Family Program Fee - Assessments not Supported

The sample review of 20 AFPF assessments revealed four instances where families were assessed less than the required \$200 fee. KRC could not provide the families' income documentation to justify the lower assessed fee of \$150. (See Attachment G)

DDS Annual Family Fee Program Procedures Section II (A) states:

"Regional center shall, at the time of intake or at the time of development, scheduled review, or modification of a consumer's Individual Program Plan (IPP) or Individualized Family Services Plan (IFSP), but no later than June 30, 2012, initially assess the \$200 AFPF when all of the criteria in WIC Section 4785(a)(1)(A)-(E) is met. Regional center shall provide parents a remittance form (appendix C, DDS form DS6010) and an envelope for the mailing

of the \$200 AFPF to the Department of Developmental Services (Department or DDS)."

DDS Annual Family Fee Program Procedures Section II (C) states:

"Upon request from the parents, regional centers shall review, and when applicable, adjust the family's fee assessment if it is demonstrated that the adjusted gross family income is less than 800 percent of the federal poverty level (FPL). Families shall provide the regional center with records to show their total adjusted gross family income as defined in WIC Section 4785 U)(1)...... If the parents' income is determined to be below 800 percent of the current year FPL, the regional center shall adjust the annual family fee to \$150.00. If the parents' adjusted gross income is below 400 percent of current year FPL, the family shall not be assessed the AFPF."

#### Recommendation:

KRC must follow the AFPF procedures provided by DDS which requires regional centers to verify families' annual incomes.

## **KRC Response:**

KRC accepts the finding and will follow the DDS AFPF procedures.

# Finding 10: Vendors Not Enrolled into E-Billing

The review of KRC's electronic billing process revealed 100 vendors that were not enrolled into E-Billing. None of these vendors were paid with vouchers or demonstrated that enrolling into electronic billing would present a financial hardship, which would preclude them from E-Billing.

WIC Section 4641.5 (a) states:

- "(a) Effective July 1, 2011, all regional centers shall begin transitioning all vendors of all regional center services to electronic billing for services purchased through a regional center. All vendors and contracted providers shall submit all billings electronically for services provided on or after July 1, 2012, with the exception of the following:
  - (1) A vendor or provider whose services are paid for by vouchers, as that term is defined in subdivision (i) of section 4512 of the Welfare and Institution Code.
  - (2) A vendor or provider who demonstrates that submitting billings electronically for services presents substantial financial hardship for the provider."

#### Recommendation:

KRC must continue to work on enrolling the 100 vendors into the E-Billing process to ensure compliance with the Welfare and Institution Code, Section 4641.5 (a).

## **KRC Response:**

KRC accepts the finding.

KRC has been working on getting all vendors including parent vendors in ebilling or have them provide a waiver for such requirement due to hardship. FY1415 to 1617 showed 100 vendors. KRC currently has 65 who are not in ebilling. KRC expects to have all 65 vendors who are not in e-billing enrolled or have a waiver by the end of 2020. KRC has included e-billing enrollment as part of the vendorization process.