

Kern Regional Center Board Training Curriculum (2020-21)

The following curriculum is designed to meet current Regional Center Board of Director training requirements pursuant to DDS Contract language for 2020-21.

Training Format:

Trainings and Education sessions can be conducted in person, small groups with remote access or completely via zoom or Team Meetings. It all depends on the Board, the RC and the status of COVID restrictions.

The Curriculum is divided into 6 training segments that can be conducted in any order a Board chooses and will depend on the experience of each Board and their needs and expectations. (Training sessions can be broken into small elements to provide shorter trainings more often) Each training session will be 90 minutes long and cover the topic(s) of each segment. The sessions will include a power-point, possible handouts and open Q&A sessions throughout. It will be conducted as an interactive, give and take process. Sessions can be Trainer led or a combination of trainer and/or staff on the various subject matter expert issues.

Training sessions will be conducted to be compliant with DDS requirements for fiscal year 2020/21. Each Board will need to calendar their training sessions accordingly.

Trainer Qualifications:

Matthew F. Bahr is an attorney and currently counsel for three regional centers (CVRC, KRC and VMRC) He has conducted Board trainings for the last 10 years for CVRC and has now included KRC and VMRC. Mr. Bahr successfully completed the Special Contract Language training requirement for KRC in 2018 and 2019. Mr. Bahr trains RC staff on mandatory policy requirements and has provided vendor trainings as well. Additional Mr. Bahr is involved in and advises on all aspects of RC activities, from Board of Director Bylaw revisions and Executive Director selection to case management, vendor, and HR issues.

Curriculum:

Segment 1: RC Board Governance:

Relation to DDS, DDS Contract analysis, Board Composition Requirements, Board Contractual Requirements, Governance principles.

Segment 2: Individuals We Serve

Case finding, Intake, IPP process, Self Determination Program

Additional presenters: (1) RC Intake representative, (2) RC SC or PM to describe hands on IPP process; (3) SDP specialist

Segment 3: Vendor community

Vendorization, POS process, resource development, QA and oversight, Corrective Action plan, Licensing.

Additional presenters: Resource Developer, QA Liaison

Segment 4: Special Programs

Early Start, Employment First, Self-Directed Services, Foster Grandparent

Additional presenters: Early Start PM or Asst. Director, SDP Specialist, Employment Specialist

Segment 5: Forensic Issues

Legal issues confronting individuals served: Criminal (competency, diversion), Probate (6500s, Conservatorships/Guardianships), Landlord Tenant, RCFs, DCs

Additional presenters: Forensic liaison, DCLs

Segment 6: Due Process/Fairness

Individual appeals and complaints, 4731, Whistleblower, Fair Hearing Process, Vendor Appeals, RC Transparency requirements

Additional presenters: Compliance Specialist, Transparency Specialist

In addition, ARCA Academy will be creating a RC Board training schedule that they hope to release in September. These trainings will be considered in addition to or in replacement of some of the above trainings depending on the topics.