



Board of Directors Meeting Agenda
Tuesday, October 24, 2023
6:00 – 7:30 p.m.

Kern Regional Center, 3200 N. Sillect Ave., Bakersfield CA 93308
Malibu Room

General Business			
1. Call to Order and Introductions		Kevin Gosselin, President	6:00 – 6:05 p.m.
2. Approval of Agenda	Action	Kevin Gosselin, President	6:05 – 6:07 p.m.
3. Approval of September 26, 2023 Board Minutes (Attachment 1)	Action	Kevin Gosselin, President	6:07 – 6:10 p.m.
4. Self-Determination Program: Goals, Progress, Projects, Outcomes (Attachment 2)	Info.	Chloe Hayes and Adriana Antonio, KRC Participant Choice Specialists and Tomas Cubias, Assistant Director	6:10 – 6:40 p.m.
5. Public Input	Info.		6:40 – 6:45 p.m.
Reports			
6. Board President Report	Info.	Kevin Gosselin, President	6:45 – 7:00 p.m.
7. Executive Director Report	Info.	Dr. Michi Gates, Executive Director	7:00 – 7:15 p.m.
8. Financial Report a. POS Report for August 2023 (Attachment 3) b. Operations Report for August 2023 (Attachment 4)	Info.	Tom Wolfgram, CFO	7:15 – 7:20 p.m.
9. Vendor Advisory Committee Report	Info.	Tamerla Prince, VAC Representative	7:20 – 7:30 p.m.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87626946536?pwd=YzRIZTRWK2U3d1g1dktpUHIZVm82dz09>

Webinar ID: 876 2694 6536 Passcode: 970112

Dial-In Number: (213) 338-8477

Next Board Meeting is November 28, 6:00 – 7:30 PM
Kern Regional Center, 3200 N. Sillect Ave., Bakersfield CA 93308
Malibu Room

3200 N. Sillect Avenue • Bakersfield, California 93308
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Attachment 1

**Kern Regional Center
Board of Directors Meeting
September 26, 2023**

This meeting was conducted as a hybrid meeting at Kern Regional Center, 3300 N. Sillect Ave., Bakersfield, California in the Malibu Room by the use of remote conferencing technology provided by Zoom.

CALL TO ORDER & ROLL CALL: Vice President, Tracey Mensch called the meeting to order at 6:13 p.m.

Board of Directors Present:

Ana Alonso, Board Member; Carlos Isidoro, Board Member; Ryan Jones, Board Member; Tracey Mensch, Vice President; Tamerla Prince, Vendor Advisory Representative; Donald Tobias, Board Member; Mark Tolentino, Board Member; Martin Vasquez, Secretary; Simon Verdugo, Board Member; and Ruth Watterson, Board Member. A quorum was established.

Board of Directors Absent:

Oscar Axume, Treasurer; Kevin Gosselin, President

Kern Regional Center Staff Present:

Rachele Berglund, Attorney, Advisor to the Board; Lulu Calvillo, Assistant Director, Early Childhood; Tomas Cubias, Assistant Director, Service Access & Equity; Michi Gates, Executive Director; Kristine Khuu, Assistant Director, Client Services; Shannon Lueck, Training and Information Manager; Lori Molhook, Nurse, Case Management; Celia Pinal, Director of Client Services; Darlene Pankey, Executive Assistant; Enrique Roman, Director, Community Services; Jose Santana, IT Department; Tom Wolfgram, CFO

Attendees:

Martha Chocateco; Rhonda Glenn; Adeyinka Glover, OCRA; Adriana Gutierrez; Briseida Moreno; John Noriega, advocate for Simon Verdugo; Edwin Pineda, DDS; Scott Rice; Rene Sandoval; Sandra Van Scotter; and Mitzi Villalon.

Interpreters: Nidya Madrigal-Navia, Spanish; Kayelle Morgan, ASL; Jonathan Parada, ASL

Dr. Michi Gates introduced the new Advisor to the Board, Rachele Berglund, who is replacing Matthew Bahr in this position. Ms. Berglund greeted the board and gave a brief history of her experience and her collaboration with Mr. Bahr to prepare her to assume this position. She is excited to serve.

AGENDA APPROVAL:

Vice President Mensch asked for a motion to approve the agenda for the meeting of September 26, 2023.

Moved by Prince and seconded by Verdugo to:

Accept the agenda for the meeting of September 26, 2023.

PASSED: 10

APPROVAL OF MINUTES:

Vice President Mensch asked for a motion to approve the minutes of the board meeting held on August 22, 2023.

Moved by Watterson and seconded by Prince to:

Approve the Kern Regional Center Board of Directors Meeting Minutes for August 22, 2023, as written.

PASSED: 10

SUPPORTS RESPONSIVE TO CULTURAL NEEDS: COORDINATED FAMILY SUPPORTS, PARTICIPANT CHOICE SERVICES, SELF-DETERMINATION PROGRAM, COMMUNITY NAVIGATOR

An educational lecture, *Supports and Delivery Options Responsive to Cultural Needs* was presented to the Board of Directors by Enrique Roman, KRC Director, Community Services and Celia Pinal, KRC Director, Client Services. A copy of the PowerPoint presentation will be filed with the minutes of this meeting.

2022 PERFORMANCE CONTRACT YEAR-END REPORT

The 2022 Performance Contract Year-End Report was presented by Enrique Roman, KRC Director, Community Services. A copy of the 2022 year-end report and data will be filed with the minutes of this meeting.

PUBLIC INPUT

There was no public input.

BOARD PRESIDENT REPORT

There was no report as President Gosselin was unable to attend this meeting.

EXECUTIVE DIRECTOR REPORT

Dr. Michi Gates presented the Executive Director's report to the Board of Directors.

- To address specific data presented in the 2022 Performance Contract Year-End Report, Dr. Gates provided additional information:
 - Intake – there are several psychologists who provide assessments for KRC; however, they are mostly remote and part-time. If family requests an in-person meeting, there is a several-month wait for them to get seen. This is an issue across the State of California.
 - Developmental Centers - Developmental Centers have all been closed except Porterville Developmental Center. This center is for individuals involved in the forensic system and typically are placed there for rehabilitation until they become competent to stand trial. This is why there is a limited number of individuals in the facility.
- Trailer bill packages:
 - Standardization of Regional Center processes for IPP, Respite Tool, Vendorization, and the Intake Process. DDS will be working on a definition of generic services and improving individuals' access to generic resources and getting the supports that they need.
 - A core set of services and supports that will be offered across all twenty-one regional centers will be determined.
 - If a regional center has not managed a referral within the first 15 days after receipt, the regional center must proceed with the assessment or make the individual eligible.
- DDS reconvened its Complex Needs Workgroup and the second meeting will take place next week. The Complex Needs Workgroup is a problem-solving group who works to find solutions in placing these individuals who are difficult to place in the community due to multiple factors in their diagnoses.
- The Quality Incentive Program work group continues to meet and is in its second year.
- Dr. Gates and Tracey Mensch will attend the ARCA Board of Directors meeting October 18-20 in San Diego.
- As part of the regional centers' performance measures, it is a requirement for regional center staff to engage, as part of our service access and equity efforts, in cultural competency training. KRC has the training set up with a contractor, Circle Up, and all staff will be trained in 2024. All regional centers will also be provided implicit bias training.
- Several exciting grant proposals were submitted to DDS today that will address service access and equity issues that are an issue in our regional center system.
- Dr. Gates and several community services staff attended the California Tribal Families Coalition Second Annual Symposium on Developmental Disabilities. We are proud to be part of this pilot program that involves Kern,

San Diego, and Far Northern regional centers. The work with CTFC focuses, presently, on the Early Start Program.

- HCBS Waiver audit will be occurring the first week of November.
- Several staff attended the Exceptional Family Center Annual Conference. Special thanks to Exceptional Family Center; it was a wonderful program.

FINANCIAL REPORT

Tom Wolfram, CFO, provided the Financial Report for Purchase of Services and Operations as of July 31, 2023.

Purchase of Services

Total spent for month ending July 31, 2023: \$16,706,888

YTD: \$16,706,888

There is an estimated \$6 million of unbilled services for July, so this will bring the July 2023 total to approximately \$22 million.

Operations Report

Total expenses for month ending July 31, 2023: \$2,709,421

YTD: \$2,709,421

\$1.89 million were spent on salaries and benefits. \$798,000 were spent on operating expenses. The operating expenses reflect both July and August rent payments and insurance payments due at the beginning of the fiscal year.

A copy of the Purchase of Services Report and the Operations Report for the month ending July 31, 2023, are attached to these minutes.

VENDOR ADVISORY COMMITTEE

Tamerla Prince, Vendor Advisory Committee representative, provided highlights from the VAC Meeting held on September 26, 2023, at 10:00 a.m.

- Jeff Popkin from Bakersfield ARC gave a brief overview of HBCS Training for the next 2 years. Two people from Bakersfield ARC will be assuming the training due to Mr. Popkin's retirement. Mr. Popkin will consult as needed.
- DSPs (Direct Service Providers) have been given the opportunity to complete two training modules and will be paid a stipend of \$625 per completed module. Also, instructor training, through Calgroves, has been made available with a stipend of up to \$6,000.
- Residential providers are concerned about the split-shift differential. If there is anything that they can do to help at the State level, please let the VAC know.
- The VAC Luncheon will take place on November 3 at the Doubletree Hotel. Registration was sent out today.

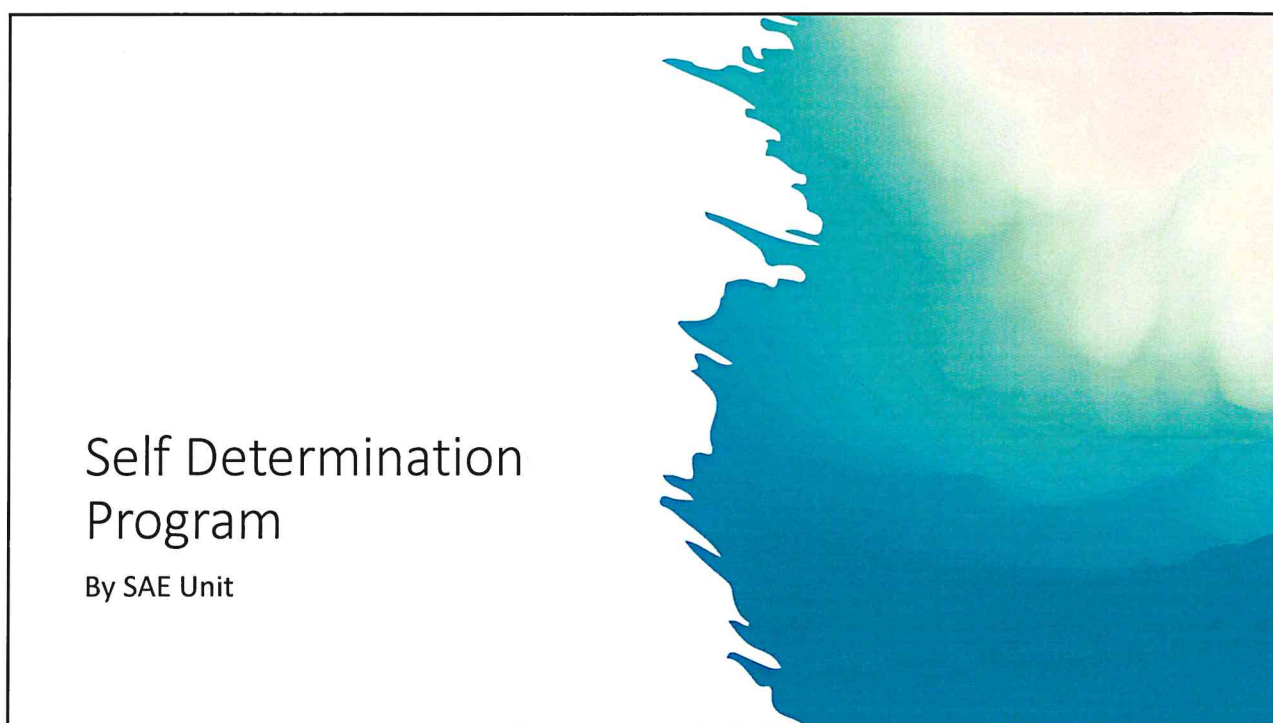
The VAC meeting agenda for September 26, 2023, will be filed with these minutes.

Tracey Mensch, Vice-President adjourned the meeting at 7:28 p.m.

The next meeting of the KRC Board of Directors is scheduled for Tuesday, October 24, 2023, at 6:00 p.m.

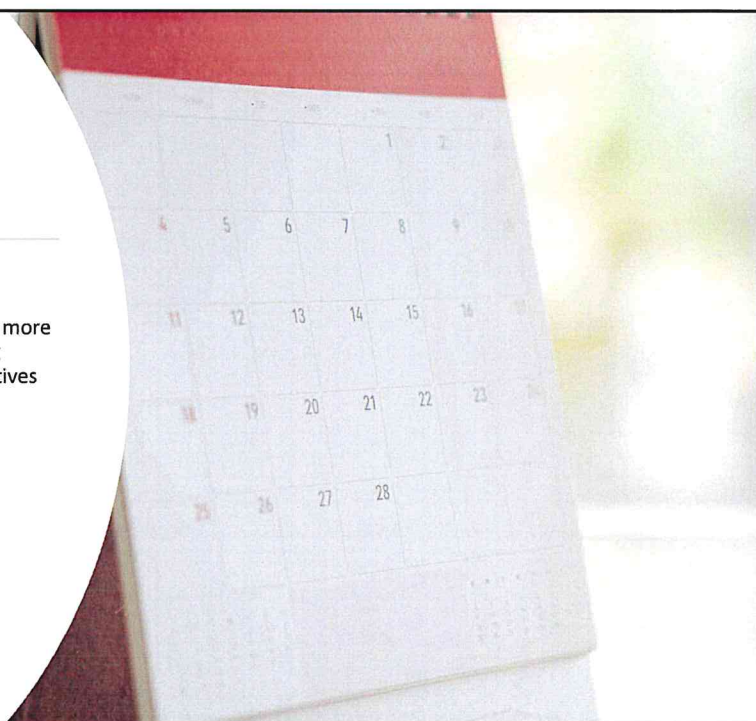
Darlene Pankey
Executive Assistant

Attachment 2



What is SDP?

- SDP provides individuals and their families with more freedom, control, and responsibility in choosing services and supports to help them meet objectives in their Individual Program Plan.



SDP Components and Process

- **#1 SDP Orientation:** Every person who is interested in the Self-Determination Program must attend an initial SDP orientation that meets standards set by the Department. The Department contracts with the State Council on Developmental Disabilities to provide SDP orientation. You may attend an orientation offered by your regional center.
- **#2-Person Centered Planning:** Person-centered planning is about the individual's future and reaching their goals. The process should be driven by the individual and reflect what is important to and for that person.
- Person-centered planning can include other people, such as family or friends, only if the individual chooses to include them in the process.
- The individual choices decided through person-centered planning about what the participant wants and needs and what services and supports will help them reach their goals is used to inform their individual program plan (IPP) with their regional center.



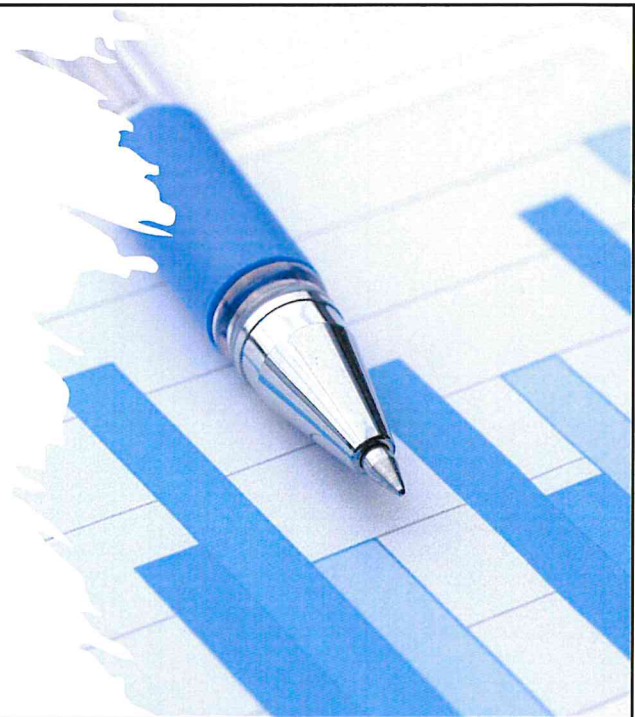
SDP Components and Process Cont...

- **#3-Expenditure:** The conversation to develop the individual budget is based on the prior 12-month expenditures (services rendered).
- **#4-Individual Budget:** It is the amount of funds a Self-Determination Program participant has available to purchase needed services and supports.
- **#5-Spending Plan:** This is the plan the participant develops to use their individual budget funds. The spending plan identifies the services and items the participant needs to implement their IPP. The plan also includes the cost of each service or item that will be purchased with budget funds.
- The amount of the spending plan cannot exceed the funds in the individual budget and must be attached to the participant's IPP. There are 3 major budget categories: Living Arrangements, Employment & Community participation, and Health & Safety.



SDP Components and Process Cont...

- **#6-IPP-Individual Person Plan:** As in the traditional service system, an IPP will be developed in SDP.
- The IPP will contain goals and objectives based on the needs, preferences, and life choices of the consumer and family.
- The IPP will also contain an approximate scheduled start dates and timelines for actions necessary to begin services and supports, a scheduled of the type and amount of services and supports to be purchased by the regional center or obtained from generic resources or other resources in order to achieve those goals and objectives, and a list of those responsible for providing the services and supports.

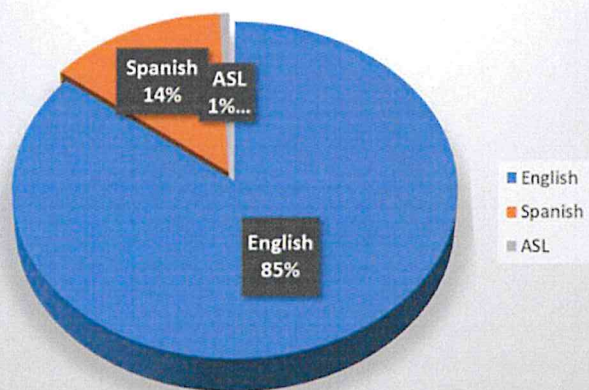


SDP Consumers Enrolled by Language

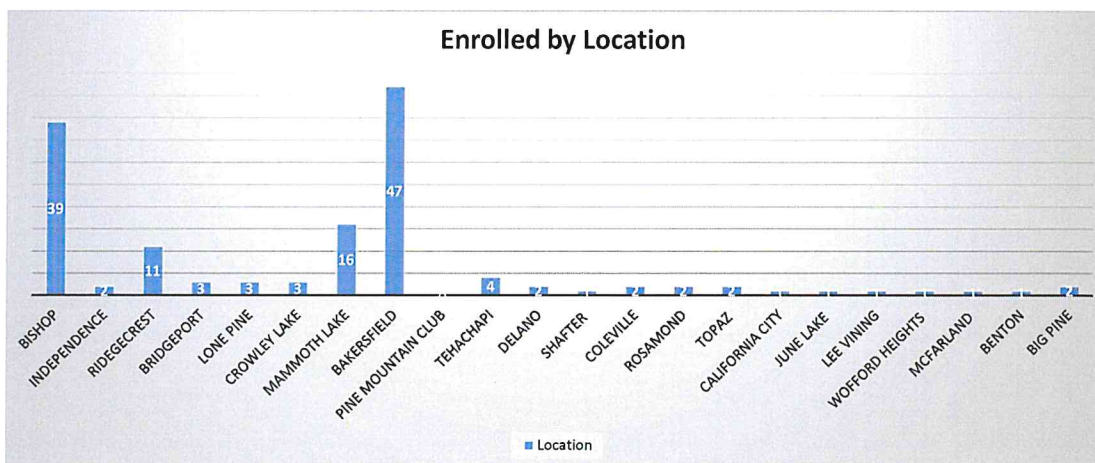
As of October 2, 2023 a total of 145 KRC clients are enrolled in SDP.

Below is the language breakdown of the clients enrolled,

- English/124
- Spanish /20
- ASL /1

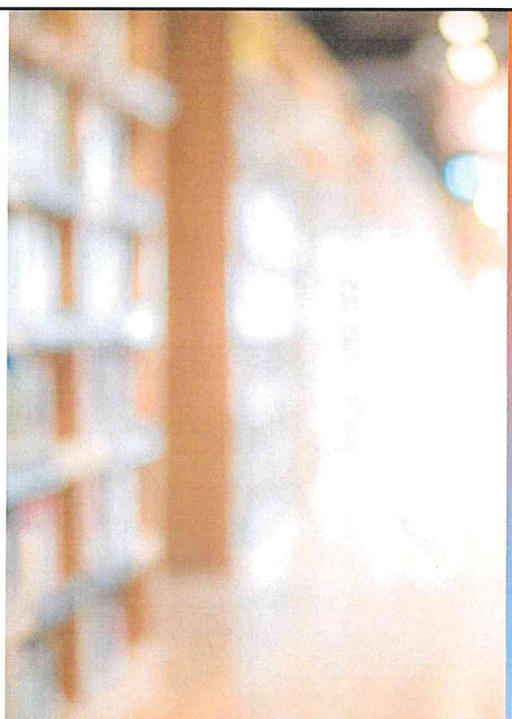


Who is currently enrolled onto SDP?



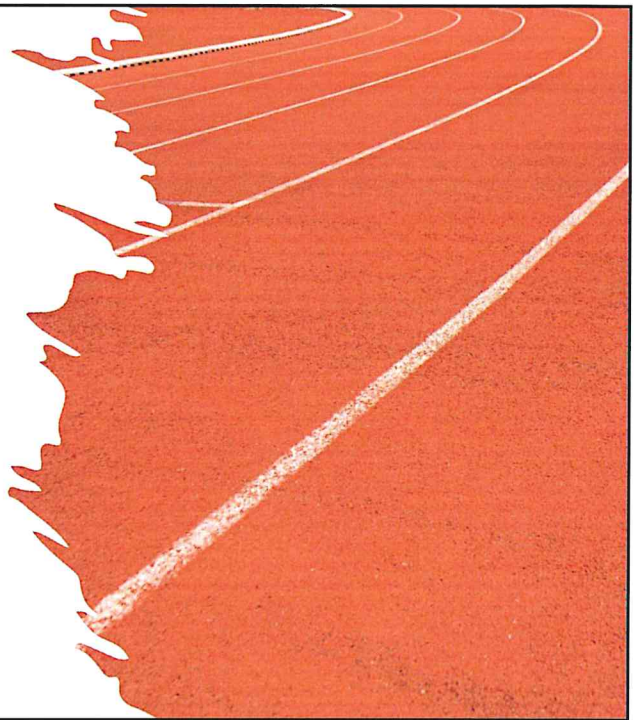
Learning Management System/Orientation Completion

- As of Oct 2, 2023, 190 people completed the Orientation through the KRC LMS System and in person. This includes (English, Spanish, ASL).
- Follow up will be conducted each of these clients/families to determine if they would like to pursue enrollment in SDP.



SDP Implementation & Outreach Efforts

- Ally Comprehensive Services-conduct monthly in person/virtual SDP Orientation for English and Spanish consumers. Provides monthly outreach for Bakersfield and outlying areas. Fast track coaching.
- First Choice Solutions- Provides outreach to outlying areas; Kern, Inyo and Mono counties. Provides weekly virtual Independent Facilitator trainings. Fast track coaching.



Attachment 3

**KERN REGIONAL CENTER
PURCHASE OF SERVICE
FY 2023-2024
AS OF August 31, 2023**

[illegible]

Attachment 4

KERN REGIONAL CENTER
OPERATIONS
FY 2023/2024
AS OF August 31, 2023

	PROPOSED EXPENDITURE S	YEAR TO DATE BUDGET	07/31/23	08/31/23	09/30/23	10/31/23	11/30/23	12/31/23	01/31/24	02/28/24	03/31/24	04/30/24	05/31/24	06/30/24	TOTAL	(OVER)/UNDER
OPERATIONS																
Salaries & Benefits	27,164,701	5,223,981	1,889,926	2,581,320											4,471,247	752,734
Operating Expenses	5,932,500	456,346	798,702	195,452											994,154	(537,808)
SUBTOTAL OPS	33,097,201	5,680,327	2,688,628	2,776,772	-	-	-	-	-	-	-	-	-	-	5,465,401	214,926
COMMUNITY PLACEMENT PLAN																
Salaries & Benefits		-													-	-
Operating Expenses																
SUBTOTAL CPP	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FOSTER GRANDPARENT PROGRAM																
Salaries & Benefits	95,176	18,303	6,461	8,385											14,847	3,456
Operating Expenses	182,301	30,384	5,976	8,288											14,264	16,120
SUBTOTAL FGP	277,477	48,687	12,437	16,673	-	-	-	-	-	-	-	-	-	-	29,110	19,576
SENIOR COMPANION PROGRAM																
Salaries & Benefits	71,800	13,808	4,308	6,890											11,198	2,610
Operating Expenses	138,797	23,133	4,048	3,304											7,352	15,781
SUBTOTAL SCP	210,597	36,941	8,355	10,194	-	-	-	-	-	-	-	-	-	-	18,550	18,391
TOTAL OPERATIONS	33,585,275	5,765,954	2,709,421	2,803,640	-	-	-	-	-	-	-	-	-	-	5,513,061	252,893