



**Board of Directors Meeting Agenda**  
**Tuesday, March 26, 2024**  
**6:00 – 7:30 p.m.**

Kern Regional Center, 3200 N. Sillect Ave., Bakersfield CA 93308  
Malibu Room

<b>General Business</b>			
1. Call to Order and Introductions		Tracey Mensch, President	6:00 – 6:05 p.m.
2. Approval of Agenda	Action	Tracey Mensch, President	6:05 – 6:07 p.m.
3. Approval of February 27, 2023 Board Minutes (Attachment 1)	Action	Tracey Mensch, President	6:07 – 6:10 p.m.
4. Correction to November 2024 Meeting Date – Change from November 20 to November 19, 2024 (Attachment 2)	Action	Tracey Mensch, President	6:10 – 6:15 p.m.
5. Nomination and Voting for Board Applicant	Action	Tracey Mensch, President	6:15 – 6:20 p.m.
6. Nomination and Voting for Treasurer	Action	Tracey Mensch, President	6:20 – 6:25 p.m.
7. KRC Social Recreation Services (Attachment 3)	Info	Celia Pinal, Director, Client Services Enrique Roman, Director, Community Services	6:25 – 6:55 p.m.
8. Public Input	Info.	Tracey Mensch, President	6:55 – 7:00 p.m.
<b>Reports</b>			
9. Board President Report	Info.	Tracey Mensch, President	7:00 – 7:05 p.m.
10. Executive Director Report	Info.	Dr. Michi Gates, Executive Director	7:05 – 7:20 p.m.
11. Financial Report a. POS Report for January 2024 (Attachment 4) b. Operations Report for January 2024 (Attachment 5)	Info.	Tom Wolfgram, CFO	7:20 – 7:25 p.m.
12. Vendor Advisory Committee Report	Info.	Tamerla Prince, VAC Representative	7:25 – 7:30 p.m.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89833310469?pwd=dk5zeERwekdmaXZldVBmbFdHbHpwUT09>

**Webinar ID: 898 3331 0469 Passcode: 106717**

**Dial-In Number: (213) 338-8477**

**Next Board Meeting is April 23, 2024, 6:00 – 7:30 PM**  
**Kern Regional Center, 3200 N. Sillect Ave., Bakersfield CA 93308**  
**Malibu Room**

# Attachment 1



## **Kern Regional Center Board of Directors Meeting February 27, 2024**

*This meeting was conducted as a hybrid meeting at Kern Regional Center, 3300 N. Sillect Ave., Bakersfield, California in the Malibu Room and using remote teleconferencing technology provided by Zoom.*

### **Board of Directors Present:**

Ana Alonso, Board Member; Carlos Isidoro, Board Member; Ryan Jones, Board Member; Tracey Mensch, President; Tamerla Prince, Vendor Advisory Representative; Mark Tolentino, Board Member; Martin Vasquez, Secretary; Simon Verdugo, Board Member; and Ruth Watterson, Board Member. A quorum was established.

### **Board of Directors Absent:**

Donald Tobias, Board Member

### **Kern Regional Center Staff Present:**

Tomas Cubias, Assistant Director, Service Access & Equity; Ky Duyen, IT Department; Michi Gates, Executive Director; Kristine Khuu, Assistant Director, Intake; Lori Molhook, RN; Leslie Mosqueda, KRC HCBS Specialist; Darlene Pankey, Executive Assistant; Celia Pinal, Director of Client Services; Enrique Roman, Director, Community Services; Jose Santana, IT Department; Eduardo Soriano, IT Department; Tom Wolfgram, CFO

### **Attendees:**

Cindy Cox, Support for Donald Tobias; Adeyinka Glover, OCRA; Jill Green; Milton Fuentes; Rosie Lasca, Independent Facilitator Training Academy; Suzana Montoya; John Noriega, Support for Simon Verdugo; Edwin Pineda, DDS; Teresa Villanueva Rojas; Mitzi Villalon.

**Interpreters:** Nidya Madrigal-Navia, Spanish; Vanessa Klein, ASL; Sabrina Geoghegan, ASL

**CALL TO ORDER:** Tracey Mensch, President, called the meeting to order at 6:03 p.m. and introductions were made.

**AGENDA APPROVAL:** President Mensch asked for a motion to approve the agenda.

Moved by Watterson and seconded by Alonso to:

**Accept the agenda for the meeting of February 27, 2024.**

PASSED: 10

**APPROVAL OF MINUTES:** President Mensch asked for a motion to approve the minutes of the board meeting held on November 28, 2023.

Moved by Alonso and seconded by Prince to:

**Approve the Kern Regional Center Board of Directors Meeting Minutes for November 28, 2023, as written.**

PASSED: 10

## **2024 BOARD MEETING DATES IN MAY and NOVEMBER and CONSIDERATION of MEETING IN JULY**

The board votes to have board meetings on May 28, 2024, and November 20, 2024, with an added meeting on July 30, 2024 to replace the meeting that was missed in January 2024.

Moved by Watterson and seconded by Alonso to:

**Approve the Board Meeting dates of May 28, July 30, and November 20, 2024.**

PASSED: 10

## **REVIEW AND APPROVAL OF REVISED SOCIAL RECREATION POLICY**

The revised Social Recreation Policy, along with red-lined revisions showing the revisions made, was presented for approval. There were some questions regarding dollar amounts allowed; social and recreational services occurring during educational programming and or adult day programming; and one-on-one services. These were answered by Ms. Pinal and Mr. Roman. After discussion, it was agreed to change bulleted clauses to numbers for easier identification. Due to changing circumstances of social recreation during educational and adult day care time, it was agreed to remove the language of the policy that says, "Social/recreational activities should not interfere with or occur during educational programming and/or adult day programming." Ms. Pinal and Mr. Roman also presented the plan of outreach for notification of our clients, service providers and the community.

Moved by Alonso and seconded by Watterson to:

**Approve the KRC revised Social Recreation Policy with bulleted clauses replaced with numbering and the removal of the clause, "Social/recreational activities should not interfere with or occur during educational programming and/or adult day programming."**

PASSED: 10

## **HCBS (HOME-COMMUNITY BASED SETTINGS) RULES COMPLIANCE and KRC ACTIVITIES**

Mr. Roman gave a brief update to KRC's progress regarding the HCBS Settings Rules Compliance. Last year, our providers submitted written plans showing compliance with the final rule. We are now entering the phase when KRC staff is conducting visits to the facilities to assess compliance. Visits must be completed by August 2024 and any follow-up activities done by September 2024. KRC is visiting 180 vendors and reporting to DDS on a biweekly basis. Leslie Mosqueda presented a more detailed HCBS update. The PowerPoint presented is attached to these minutes.

## **NOMINATIONS AND VOTING FOR 2024 KRC BOARD OF DIRECTORS VICE PRESIDENT, TREASURER, AND NOMINATING COMMITTEE**

President Mensch asked if there were any nominations or any board members interested in the role of the KRC Board of Directors Vice-President. Board member, Ana Alonso, volunteered and President Mensch asked for a motion to elect.

Moved by Mark Tolentino and seconded by Prince to:

**Elect Ana Alonso as Vice-President of the Kern Regional Center Board of Directors effective February 27, 2024.**

PASSED: 9 ABSTENTIONS: 1

Fernando Fermin, a CPA from Hardaway Axume Weir CPAs LLP, has applied for the KRC Board of Directors Treasurer position and will be interviewed tomorrow evening. More information on the interview will be available soon.

Since 2 of our board members on the Nominating Committee have served out their board terms, we need to replace them. Board members Tamerla Prince and Ana Alonso expressed interest and volunteered to serve. These two board members will join President Mensch to complete the Nominating Committee.

### **PUBLIC INPUT**

Tomas Cubias invited board members and the public to the KRC Annual Purchase of Service/Disparity Data Report presentation. The information will be provided in both English and Spanish; ASL interpretation can be provided if requested 2 weeks ahead of the event. The information, including dates, times, and locations is posted on the KRC website and social media. The information is also provided on a flyer that was distributed at the meeting and attached to these minutes.

Ana Alonso thanked Enrique Roman and Celia Pinal for all their hard work on behalf of Padres Unidos.

### **EXECUTIVE DIRECTOR REPORT**

Dr. Michi Gates joined the board meeting via Zoom from Sacramento where she is attending Assembly Budget Subcommittee #2. Dr. Gates is presenting on behalf of a panel addressing how Senate Bill 138 has impacted equity issues for our system and offering recommendations for the future.

The annual caseload ratio will be run by regional centers on March 1 and is due to DDS on March 10. We have been busy hiring! Thanks to the hard work of KRC staff, Dr. Gates anticipates that KRC will be meeting the 1:40 ratio for Early Childhood, ages 0-5, for which we were funded. KRC strives to achieve caseload ratios as low as possible for all our client services areas.

### **FINANCIAL REPORT**

Tom Wolfram, CFO, provided the Financial Report for Purchase of Services and Operations as of December 31, 2023.

#### **Purchase of Services**

Total spent for month ending December 31, 2023: \$12,907,740

YTD: \$109,357,428

The report reflects an estimated \$11 Million more has been spent this year than at this time last year. Considering there are approximately \$9 Million in unbilled services, Mr. Wolfram anticipates a total expenditure of approximately \$128 Million.

#### **Operations Report**

Total expenses for month ending December 31, 2023: \$2,535,648

YTD: \$15,116,403

A copy of the Purchase of Services Report and the Operations Report for the month ending December 31, 2023, are attached to these minutes.

### **VENDOR ADVISORY COMMITTEE**

The VAC Committee met on January 23, 2024, and formed the new Vendor Advisory Committee for 2024. A new distribution and contact list will be shared and published through Constant Contact. VAC is also excited about another Vendor Fair to take place in the Spring 2024.

The next Board of Directors meeting will be held on March 26, 2024, at 6:00 p.m. President Tracey Mensch adjourned the meeting at 8:01 p.m.

Darlene Pankey  
Executive Assistant

# Attachment 2



# KERN REGIONAL CENTER

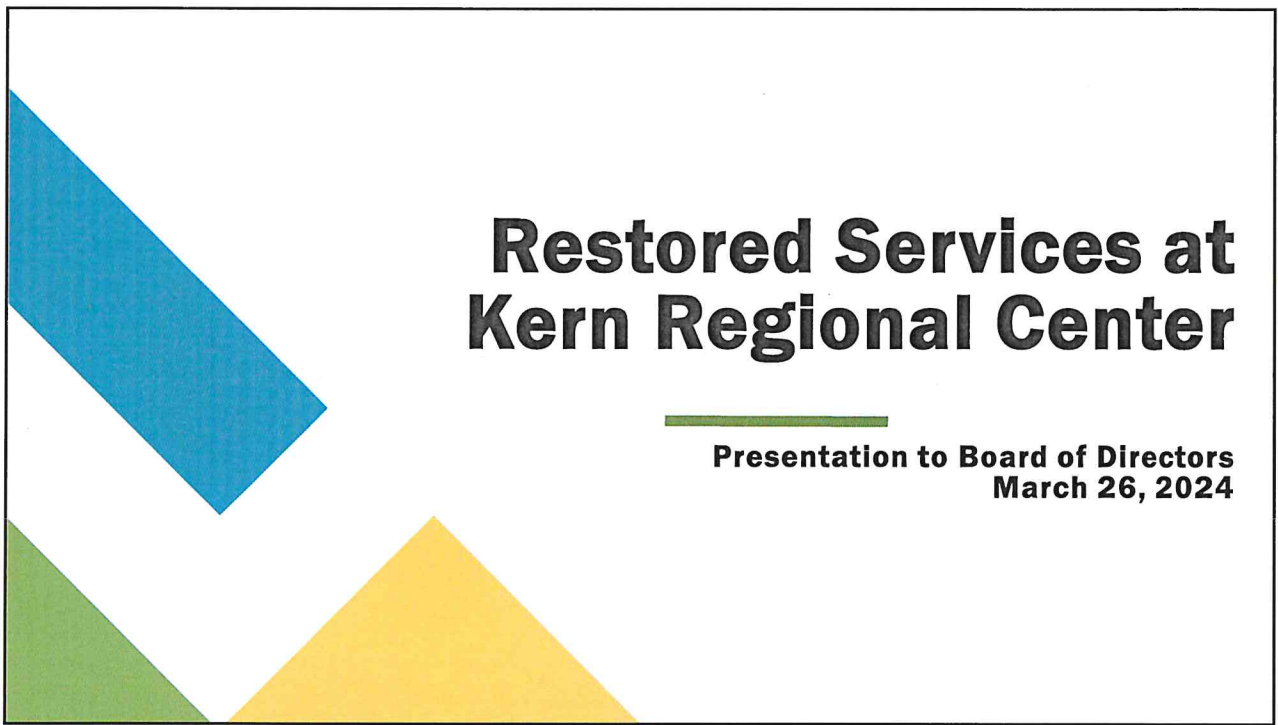
*Striving to Achieve Equality,  
Independence and Empowerment*

## Board of Directors 2024 Meeting Schedule

**Meetings are held the 4<sup>th</sup> Tuesday of each month as hybrid meetings at Kern Regional Center, 3300 Sillect Ave., Bakersfield CA 93308 - Malibu Room. A Zoom link will be available on Kern Regional Center website and by request. Board members only education session in June – no public meeting. The Board will be in recess during July and December.**

January 23	No meeting held in January
February 27	6:00 p.m.
March 26	6:00 p.m.
April 23	6:00 p.m.
May 28	6:00 p.m.
June 25	Board Education Session – 5:30 p.m. NO PUBLIC MEETING
July 30	6:00 p.m.
August 27	6:00 p.m.
September 24	6:00 p.m.
October 22	6:00 p.m.
November 19	6:00 p.m.
December	BOARD RECESS - NO MEETING

# Attachment 3



## Restored Services

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- Trailer Bill of 2021 allowed for the restoration of camping, social recreational, and other services
- Prior to 2021, regional centers were prohibited from purchasing such services since the Great Recession of 2009

## Directives to regional centers

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- Following TB of 2021, DDS issued directives to regional centers to,
  - Notify our community of the restoration of services
  - Develop an outreach plan
  - Revise purchase of service standards
  - Develop resources

## KRC Outreach Plan



- Provide training on the statutory and POS guideline changes to Service Coordinators, Program Managers, Community Services Specialists, and consultants who have knowledge beneficial to the decision-making process in pursuit of these services for our clients.
- Develop and implement internal agency procedures concerning, 1) implementation of new POS guidelines, and 2) mechanisms (vendorization and Participant Directed Service model) available to service coordination staff to purchase restored services.
- Develop literature (pamphlets, flyers, etc.) to disseminate to clients, families, existing service providers, and potential service providers on the restored services.
- Via public meetings, provide training on the statutory and POS policy changes to clients, families, and other stakeholders.

# KRC Outreach Plan

## Resource Development

- Canvass local communities within KRC's catchment area targeting business establishments who provide restored services with the goal of establishing vendorization and/or influence the business establishment to provide services to our clients via the Participant Directed Service model.
- As a follow up to canvassing of our local communities, conduct stakeholder meetings for potential service providers to explain the vendorization process and the Participant Directed Service model.
- Enhance our partnership with Family Resource Center(s) and other stakeholder groups by providing outreach activities and/or meeting with these groups on a more frequent basis, concerning, amongst other initiatives, the restoration of social recreational services.
- DDS Social Recreational Grants/Community Development Plan

## How to Pay for Restored Services

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- Via traditional service delivery model (vendorization)
- Participant Directed Service delivery model
- Reimbursement
- Self-Determination Program

## **Examples of current restored service vendors**

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- American Kids: Swimming, gymnastics, cheer, etc.
- Boys and Girls Club: after school activities and day camp
- A3 Sports: gym
- Disabled Sports Eastern Sierra: Skiing and snow boarding
- MARE: Horseback riding

## Examples of service providers going through vendor process

- eSports
- Speed Knocks: boxing
- Flight Adventure Parks
- The Well: Music and arts program
- Fit2Flex: fitness programs
- Lighthouse: Camp
- DADD: Adult social rec. activities
- Albray Maxwell: Adult social rec. activities
- Positive Purpose: Adult Social rec. activities
- Shine Bright: Adult Social rec. activities
- Bakersfield ARC: Adult Social rec. activities

## Vendor Fair

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- Tentatively scheduled for April 30, 2024
- KRC clients and their families will be invited to attend
- Restored service providers will be invited to attend

## Potential Vendors

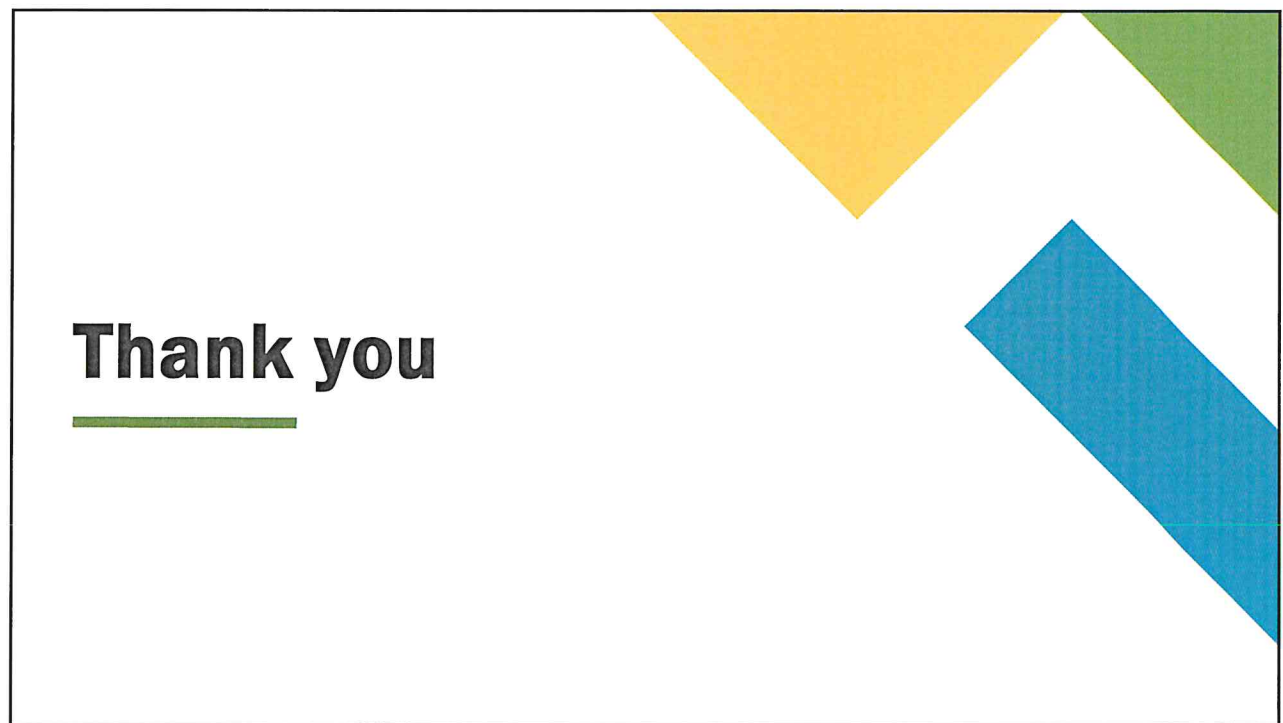
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To submit recommendations on potential vendors,  
please contact/submit provider information to

Lynn Clark

Community Services Program Manager

[lclark@kernrc.org](mailto:lclark@kernrc.org)



# Attachment 4

**KERN REGIONAL CENTER**  
**PURCHASE OF SERVICE**  
**FY 2023-2024**  
**AS OF JANUARY 31, 2024**

PURCHASE OF SERVICES	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	2023-2024 Total
<b>OUT-OF-HOME</b>								
Community Care Facility	5,671,822	5,672,159	5,896,072	5,953,800	5,981,335	5,777,349	5,749,414	40,701,951
ICF/SNF Facility	257,260	266,602	266,752	259,825	255,275	278,496	345,575	1,929,785
<b>TOTAL OUT OF HOME</b>	<b>5,929,082</b>	<b>5,938,761</b>	<b>6,162,824</b>	<b>6,213,625</b>	<b>6,236,610</b>	<b>6,055,845</b>	<b>6,094,989</b>	<b>42,631,736</b>
<b>DAY PROGRAMS</b>								
Day Care	35,966	44,062	43,313	45,448	41,798	43,228	8,243	262,058
Day Training	3,419,718	3,826,237	3,515,470	4,027,968	3,688,705	3,459,001	3,662,213	25,599,312
Supported Employment	393,647	360,151	397,396	430,695	382,998	401,605	417,843	2,784,335
Work Activity Program								-
<b>SUBTOTAL DAY PROGRAMS</b>	<b>3,849,331</b>	<b>4,230,450</b>	<b>3,956,179</b>	<b>4,504,111</b>	<b>4,113,501</b>	<b>3,903,834</b>	<b>4,088,299</b>	<b>28,645,705</b>
<b>OTHER SERVICES</b>								
Non Medical Services Prof	358,927	352,213	310,587	322,824	278,590	266,304	258,304	2,147,749
Non Medical Services Prog	1,643,058	1,814,326	1,785,214	1,988,153	1,752,234	1,662,140	1,789,696	12,434,821
Home Care Services Prog	19,689	21,146	21,041	26,121	39,444	32,292	8,769	168,502
Transportation	441,161	503,964	446,419	512,457	461,206	474,910	508,336	3,348,453
Transportation Contracts	590,138	664,108	885,396	954,120	866,055	832,031	574,181	5,366,029
Prevention Services	764,087	866,106	773,067	862,603	807,493	750,000	303,678	5,127,034
Other Authorized Services	3,752,710	3,945,156	3,964,013	4,064,315	4,042,531	3,862,822	3,569,571	27,201,118
P & I Expense	9,943	9,775	9,943	10,447	9,775	9,700	10,760	70,343
Hospital Care								-
Medical Equipment	7,915	5,115	10,526	4,878	1,857	1,770	7,011	39,072
Medical Services Prof	221,391	232,508	199,112	229,277	234,591	225,421	164,841	1,507,141
Medical Services Prog	38,500	37,725	30,511	39,016	40,726	33,247	36,932	256,657
Respite Care - In Home	2,562,125	2,655,053	2,653,921	2,721,773	2,725,139	2,668,513	1,498,432	17,484,956
Respite Care - Out of Home	29,703	22,506	17,340	13,764	27,120	32,077	44,846	187,356
								-
								-
<b>TOTAL OTHER SERVICES</b>	<b>10,439,347</b>	<b>11,129,701</b>	<b>11,107,090</b>	<b>11,749,748</b>	<b>11,286,761</b>	<b>10,851,227</b>	<b>8,775,357</b>	<b>75,339,231</b>
<b>TOTAL PURCHASE OF SERVICES</b>	<b>20,217,760</b>	<b>21,298,912</b>	<b>21,226,093</b>	<b>22,467,484</b>	<b>21,636,872</b>	<b>20,810,906</b>	<b>18,958,645</b>	<b>146,616,672</b>
<b>COMMUNITY PLACEMENT PLAN</b>								
Community Care Facility	96,759	96,759	96,759	96,759	96,759	96,759	96,613	677,167
ICF/SNF Facility								-
Day Training								-
Non-Medical Services								-
Non-Medical Services-Programs	4,724	5,348	5,170	5,438	8,424	9,805	10,251	49,160
Transportation								-
Other Authorized Services								-
Other Services								-
Medical Care - Prof								-
<b>TOTAL COMMUNITY PLACEMENT PI</b>	<b>101,483</b>	<b>102,107</b>	<b>101,929</b>	<b>102,197</b>	<b>105,183</b>	<b>106,564</b>	<b>106,864</b>	<b>726,327</b>
<b>TOTAL PURCHASE OF SERVICE</b>	<b>20,319,243</b>	<b>21,401,019</b>	<b>21,328,022</b>	<b>22,569,681</b>	<b>21,742,055</b>	<b>20,917,470</b>	<b>19,065,509</b>	<b>147,342,999</b>

# Attachment 5

KERN REGIONAL CENTER  
 OPERATIONS  
 FY 2023/2024  
 AS OF JANUARY 31, 2024

	PROPOSED EXPENDITURE S	YEAR TO DATE BUDGET	07/31/23	08/31/23	09/30/23	10/31/23	11/30/23	12/31/23	01/31/24	TOTAL	(OVER)/UNDER
OPERATIONS											
Salaries & Benefits	27,164,701	15,671,943	1,889,926	2,581,320	1,934,030	1,496,236	1,898,468	1,859,150	1,860,282	13,519,412	2,152,530
Operating Expenses	6,932,500	4,043,958	798,702	195,452	785,089	376,454	481,878	521,215	431,499	3,590,289	453,669
SUBTOTAL OPS	34,097,201	19,715,901	2,688,628	2,776,772	2,719,119	1,872,690	2,380,345	2,380,365	2,291,781	17,109,701	2,606,200
COMMUNITY PLACEMENT PLAN											
Salaries & Benefits	1,312,553	757,242						50,890	48,337	99,227	658,015
Operating Expenses	1,049,203	612,035						75,210	24,119	99,329	512,706
SUBTOTAL CPP	2,361,756	1,369,277	-	-	-	-	-	126,100	72,457	198,557	1,170,720
FOSTER GRANDPARENT PROGRAM											
Salaries & Benefits	95,176	54,909	6,461	8,385	6,974	6,998	7,210	7,053	7,113	50,195	4,714
Operating Expenses	182,301	106,342	5,976	8,288	11,706	13,782	11,112	10,748	12,884	74,495	31,847
SUBTOTAL FGP	277,477	161,251	12,437	16,673	18,680	20,780	18,322	17,801	19,997	124,690	36,561
SENIOR COMMpanion PROGRAM											
Salaries & Benefits	71,800	41,423	4,308	6,890	5,261	5,281	5,439	5,322	5,368	37,869	3,554
Operating Expenses	138,797	80,965	4,048	3,304	6,389	7,730	7,658	6,060	4,831	40,020	40,945
SUBTOTAL SCP	210,597	122,388	8,355	10,194	11,650	13,011	13,097	11,382	10,199	77,889	44,499
TOTAL OPERATIONS	36,947,031	21,368,818	2,709,421	2,803,640	2,749,450	1,906,480	2,411,765	2,535,648	2,394,435	17,510,837	3,857,980