



**Board of Directors Meeting Agenda**  
**Tuesday, August 26, 2025**  
**6:00 – 7:30 p.m.**

Kern Regional Center, 3200 N. Sillect Ave., Bakersfield CA 93308  
Malibu Room

General Business		
1. Call to Order and Introductions		Tracey Miller, Board President
2. Review and Approve Agenda of August 26, 2025	Action	Tracey Miller, Board President
3. Review and Approve Board Minutes of May 27, 2025 (Attachment 1)	Action	Tracey Miller, Board President
4. KRC Resource Development: Processes; Exception to Policy; Updates on Current Developments/Projects	Info	Lynn Clark, Director of Community Services Alejandra Chavez, Asst. Director of Community Services
5. Public Input	Info	
Reports		
6. Board President's Report	Info	Tracey Miller, President
7. Consumer Advisory Committee Report	Info.	Tracey Miller, President and CAC Chairperson
8. Executive Director's Report	Info.	Enrique Roman, Executive Director
9. Financial Reports a. POS Report through June 2025 (Attachment 2) b. Operations Report through June 2025 (Attachment 3)	Info.	Tom Wolfgram, CFO
10. Vendor Advisory Committee Report	Info.	Tamerla Prince, VAC Representative

Please click the link or QR code below to join the webinar:



<https://tinyurl.com/mrxde7d2>

<https://us02web.zoom.us/j/89479232052?pwd=S6IzbfvHAPwdl56adobKR6DCDjIIN0.1>

**Webinar ID: 894 7923 2052   Passcode: 426077**

**Dial-In Number: (213) 338-8477**

**The next KRC Board of Directors meeting is**  
**September 23, 2025, 6:00 – 7:30 PM**

## Attachment 1



# **Kern Regional Center**

## **Board of Directors Meeting Minutes**

### **May 27, 2025**

### **6:00 – 7:30 p.m.**

This was a hybrid meeting conducted in-person at Kern Regional Center, 3200 N. Sillect Ave., Bakersfield, CA 93308, in the Malibu Conference Room and online via Zoom. Spanish interpretation was provided by Nidya Madrigal-Navia, an Independent Contractor, and ASL interpretation was provided by Kimberly Cantwell and KD of LifeSigns, Inc.

#### **1. Call to Order and Introductions**

Tracey Miller, President, called the meeting to order at 6:05 PM.

Roll call of board members was done and a quorum established.

#### **Board Members Present:**

Fernando Fermin, Treasurer  
Carlos Isidoro, Board Member  
Ryan Jones, Board Member  
Tracey Miller, Board President  
Tamerla Prince, VAC Representative  
Donald Tobias, Board Member  
Martin Vasquez, Secretary  
Simon Verdugo, Board Member

#### **Board Members Absent:**

Ana Alonso, Vice-President  
Mark Tolentino, Board Member  
Ruth Watterson, Board Member

#### **KRC Staff Present**

Freddy Cantu, IT Manager  
Tomàs Cubias, Chief Equity Officer  
Virginia Espino  
Kristine Khuu  
- Asst. Director of Client Services, Intake  
Yesenia Mackie,  
- Asst. Director of Client Services, Adult  
Cindy Martinez, Service Coordinator  
Darlene Pankey, Executive Assistant  
Ana Peña  
- Asst. Director of Client Services, Early Start  
Isis Rasmussen  
- Program Manager/Cultural Specialist  
Gabriela Rodriguez,  
- Asst. Director of Client Services, Transition  
Enrique Roman, KRC Executive Director

#### **KRC Staff Present (continued)**

Julio Romero,  
- Program Manager, Self-Determination Program  
Omelia Trigueros, Director of Client Services  
Vanessa Webster, Fair Hearing Officer  
Tom Wolfgram, Chief Financial Officer

#### **Guest Attendees:**

APHR (Online)  
Angelica (Online)  
Marisela Altamirano  
Flor Chavez  
Condy (Online)  
Cindy Cox, Support Person for Donald Tobias  
Tatum Dixon  
Debbie Escobar, All-in-One Care  
Daniela Hernandez  
Norma Jimenez  
Mike Kokkoneur  
Karina Landeros  
Ingrid Mares  
Alicia Meyer  
Jessica Morrow  
Veronica Quezada  
Alex Rivero  
Luis Rivero  
Raquel Rivero  
Rebecca Rivero  
Rosa Rivero  
Norma Tulasosopo, EFC  
Sandra Van Scotter, Chair of SDP Advisory Committee  
Jessica Vasquez  
Manuel Velasquez  
Renee Wells



**2. Review and Approval of Agenda**

**Presenter:** Tracey Miller, President

**Action:** Approval of the agenda for May 27, 2025

**Outcome:** The agenda for May 27, 2025, was approved as presented.

**Motion made by:** Simon Verdugo, Board Member **Second by:** Tamerla Prince

**In Favor:** 8 **Nays:** 0 **Abstentions:** 0

**3. Review and Approval of Board Minutes**

**Presenter:** Tracey Miller, Board President

**Action:** Approval of the board minutes from the meeting held on April 22, 2025.

**Outcome:** Approved board minutes from the meeting held on April 22, 2025.

**Motion made by:** Tamerla Prince **Second by:** Simon Verdugo

**In Favor:** 8 **Nays:** 0 **Abstentions:** 0

**4. Appoint Board Member, Simon Verdugo, to a Third Term on the Board of Directors**

**Presenter:** Tracey Miller, Board President

**Outcome:** Mr. Verdugo declined a third term to the Board of Directors. The board expressed gratitude for his five years of service and wished him well in his future endeavors.

**5. Performance Contract – Draft to DDS**

**Presenter:** Tomas Cubias

KRC held two public meetings to present the contract. A meeting was held in English on May 6 and in Spanish on May 7. Twenty-one people attended the meetings – the Spanish session had great engagement. The measures contained in the Performance Contract were compared to Statewide averages. Some data is still pending; e.g., employment earnings. Drafts are available in English and Spanish, and feedback is welcome.

**Action:** Board approval to submit the draft Performance Contract to DDS.

**Outcome:** Approved for submission to DDS

**Motion made by:** Martin Vasquez **Second by:** Tamerla Prince

**In Favor:** 8 **Nays:** 0 **Abstentions:** 0

- Attachment: Copy of the presentation with detailed information.

**6. KRC Caseload Ratios/Staffing**

**Presenters:** **Omelia Trigueros, Director of Client Services and  
Karey Morris, HR Manager**

**Details:** KRC serves over 15,000 individuals. Ratios are improving; several categories are within or better than required ratios. Strategies include quarterly monitoring, hiring lists, and job fairs. Complex caseloads (e.g., justice-involved individuals) require more intensive.

- Attachment: Copy of the presentation with detailed information.





## **7. Public Input**

### **Multiple speakers from the public**

**Topic:** Lines of Living Art Program

Strong support was voiced for the Lines in Living Art program with emphasis on the program's impact on self-expression, socialization and mental well-being. Concerns were expressed about lack of communication and potential denial of service. Mr. Roman asked to meet with several of those present after the board meeting to share information and discuss solutions.

### **Sandra Van Scotter, Co-Chair, Local Volunteer SDP Advisory Committee**

**Topic:** Self Determination Program Update

Ms. Van Scotter reported 264 participants in the SDP Program. KRC has had an explosion of participants in the Self-Determination program in the last year, which is very encouraging. She attributed this to the creation of a Self-Determination Program unit at KRC for which she is grateful. The next SDP Meeting will be held on June 2, 2025, via Zoom.

## **8. Board President's Report**

**Presenter:** Tracey Miller, Board President

Ms. Miller spoke about the State budget. She asked everyone to keep in mind that the information reported in the Executive Director's Report by Enrique Roman (next item on the agenda) does not include any of the proposed cuts from the Federal level. There is still a lot happening in Congress that will impact Developmental Services in California. Alta Regional Center has put together a few webinars featuring Aaron Caruthers, State Council on Developmental Disabilities, which address some of these proposed Federal cuts. Each webinar will contain the latest information from Congress. She encouraged everyone to attend one of the remaining sessions on May 30, 10:00 – 11:30 AM or June 3, 9:30 – 11:00 AM. Meeting information flyers provided at the board meeting and information is also listed on the KRC website.

## **9. Executive Director's Report**

**Presenter:** Enrique Roman, KRC Executive Director

Mr. Roman provided an update on the State budget as it relates to the Department of Developmental Disabilities (DDS). His report pertained only to State updates. The federal level is still working through the proposals that they have put forth and we will know more in the Fall about those.

The Governor's May budget revision projects a \$10–20B deficit over 4 years; however, the Department of Developmental Services (DDS) budget remains strong with a \$3B increase versus the proposed \$3.2B increase.



Proposed cuts and eliminations:

- Health & Safety Waiver Assistance
- Implicit Bias Training
- Workforce Training University
- Self-Determination Program
- Hold Harmless Clause
- Porterville Developmental Center
- Quality Incentive Program

Other budget considerations:

- DDS to add positions to pursue reimbursement from insurers.
- Cuts to Medi-Cal may increase demand on regional centers.

## **10. Consumer Activity Committee (CAC)**

**Presenter:** Tracey Miller, Interim CAC Committee Chair

**Discussion:** CAC Meeting Activities

- The CAC Advisory Committee met May 20; working on website improvements and meeting scheduling.
- Activities included Bingo and upcoming DDS CAC presentation.

## **11. Financial Reports**

**Presenter:** Tom Wolfgram, CFO

**Discussion:** Purchase of Service and Operations Reports for March 2025

- **POS Report**
  - **March 2025 Spending:** \$22,421,065
  - **YTD Spending:** \$230,833,863

Purchase of Services YTD: \$230.8 Million (up \$43 Million from prior year). Major increases: Day Training (+\$10 Million), Respite Care (+\$9 Million), Community Care (+\$6 Million).

- **Operations Report**
  - **March 2025 Expenses:** \$3,298,461
  - **YTD Expenses:** \$27,624,952

Salaries & Benefits: \$27 Million YTD; projected underspend of \$2.6 Million. General Operating Expenses: projected underspend of \$100,000. Ridgecrest Office: Furniture delivery expected June 6; internet installation pending.

Attachment: Purchase of Service and Operations report YTD March 2025

## **12. Vendor Advisory Committee Report**

**Presenter:** Tamerla Prince, VAC Representative

- Vendor Fair (April 16): 967 attendees.
- Backpack Drive: Goal of 900 backpacks; \$2,000 raised.



- Rate Reform: Ongoing vendor support and deadline reminders.
- 2025 Vendor Luncheon: Tentatively scheduled for November 7.
- HCBS Grants:
  - Bakersfield ARC offering free Relias training and peer mentoring.
  - Positive Purpose providing consultations and planning employment expert visits in July.

### **13. Adjournment**

**Time:** 7:43 PM

**Next Meeting:** August 26, 2025, 6:00 – 7:30 PM at Kern Regional Center, Malibu Room

## Attachment 2



KERN REGIONAL CENTER  
PURCHASE OF SERVICE  
FY 2024-2025  
AS OF JUNE 30, 2025

PURCHASE OF SERVICES	07/31/24	08/31/24	09/30/24	10/31/24	11/30/24	12/31/24	01/31/25	02/28/25	03/31/25	04/30/25	05/31/25	06/30/25	2024-2025 Total
OUT-OF-HOME													
Community Care Facility	6,212,226	6,364,446	6,241,553	6,383,944	6,434,834	6,566,811	7,065,489	6,997,718	7,182,031	7,095,418	7,122,726	6,671,453	80,338,649
ICF/SNF Facility	236,515	245,380	230,749	242,418	208,704	249,108	268,358	227,309	242,123	221,007	246,018	179,256	2,796,945
TOTAL OUT OF HOME	6,448,741	6,609,826	6,472,302	6,626,362	6,643,538	6,815,919	7,333,847	7,225,027	7,424,154	7,316,425	7,368,744	6,850,709	83,135,594
DAY PROGRAMS													
Day Care	80,061	83,315	86,795	92,838	84,082	79,170	86,260	84,467	87,551	65,954	78,950	57,237	966,680
Day Training	4,335,776	4,612,550	4,405,587	5,034,940	4,424,420	4,554,863	5,705,124	5,069,928	5,774,320	6,372,500	5,954,981	5,457,344	61,702,333
Supported Employment	467,509	456,701	410,504	449,741	415,375	430,475	519,128	437,919	473,293	499,131	444,820	406,908	5,411,504
Work Activity Program	8,506	8,650	7,444	9,742	7,300	2,040							43,682
SUBTOTAL DAY PROGRAMS	4,891,852	5,161,216	4,910,330	5,587,261	4,931,177	5,066,548	6,310,512	5,592,314	6,335,164	6,937,585	6,478,751	5,921,489	68,124,199
OTHER SERVICES													
Non Medical Services Prof	1,076,990	1,148,836	1,141,582	1,136,641	1,109,552	1,054,816	1,327,499	1,320,054	1,434,085	1,127,679	1,124,859	842,983	13,845,576
Non Medical Services Prog	2,061,421	2,162,162	2,198,093	2,317,207	1,932,730	1,945,185	2,298,908	2,148,089	2,386,352	1,953,171	2,200,287	2,015,901	25,619,506
Home Care Services Prog	19,186	23,571	19,763	19,870	19,366	15,767	11,620	12,929	12,820	14,124	16,393		185,409
Transportation	519,148	514,181	477,628	646,552	554,924	570,842	627,262	622,305	631,793	649,094	643,808	592,782	7,050,319
Transportation Contracts	944,176	959,800	897,643	1,046,195	846,564	903,319	968,156	854,857	601,508	1,065,130	753,634	580,809	10,421,791
Prevention Services	791,959	778,653	836,991	811,777	705,331	806,186	791,836	742,197	760,088	794,490	750,833	252,405	8,822,746
Other Authorized Services	4,377,359	4,424,163	4,350,989	4,582,486	4,394,787	4,390,248	4,672,520	4,468,139	4,768,012	4,611,268	4,645,158	3,766,323	53,451,452
P & I Expense	10,403	10,580	10,580	10,341	9,810	10,695	11,321	11,321	11,858	11,858	11,679	11,858	132,304
Hospital Care													-
Medical Equipment	10,809	17,756	11,938	25,629	22,679	30,050	8,407	12,156	12,794	21,375	19,704	12,236	205,533
Medical Services Prof	270,467	263,715	246,235	248,325	240,993	232,806	254,968	246,518	275,681	225,039	271,445	261,670	3,037,862
Medical Services Prog	35,930	32,633	34,944	36,348	32,539	30,811	29,469	31,356	28,721	27,975	24,568	18,337	363,631
Respite Care - In Home	3,728,445	3,789,608	3,804,856	3,997,279	4,005,708	4,063,923	4,377,944	4,335,652	4,592,724	4,308,597	4,675,662	1,130,741	46,811,139
Respite Care - Out of Home	20,719	70,120	17,037	23,718	14,501	11,729	15,085	19,384	12,677	10,688	10,658	11,304	237,620
Camps	18,425	10,325	6,545	6,955	8,200	9,275	9,680	8,395	8,990	9,545	8,670		105,005
TOTAL OTHER SERVICES	13,885,437	14,206,103	14,054,824	14,909,323	13,897,684	14,075,652	15,404,675	14,833,352	15,538,103	14,830,033	15,157,358	9,497,349	170,289,893
TOTAL PURCHASE OF SERVICES	25,226,030	25,977,145	25,437,456	27,122,946	25,472,399	25,958,119	29,049,034	27,650,693	29,297,421	29,084,043	29,004,853	22,269,547	321,549,686
COMMUNITY PLACEMENT PLAN													
Community Care Facility	98,699	98,699	76,946	80,238	83,065	98,691	98,669	98,669	98,669	98,669	98,669	98,669	1,128,352
ICF/SNF Facility													-
Day Training													-
Non-Medical Services	1,000						3,034	3,132		3,360	3,267		13,793
Non-Medical Services-Programs	6,211	4,848	4,848	5,754	4,395	4,984	5,347	5,622	4,304				46,313
Transportation													
Other Authorized Services						335			450				785
Other Services													-
Medical Care - Prof													-
TOTAL COMMUNITY PLACEMENT PL	105,910	103,547	81,794	85,992	87,460	104,010	107,050	107,423	103,423	102,029	101,936	98,669	1,189,243
TOTAL PURCHASE OF SERVICE	25,331,940	26,080,692	25,519,250	27,208,938	25,559,859	26,062,129	29,156,084	27,758,116	29,400,844	29,186,072	29,106,789	22,368,216	322,738,929

## Attachment 3

KERN REGIONAL CENTER  
OPERATIONS  
FY 2024/2025  
AS OF JUNE 30, 2025

	PROPOSED EXPENDITURE \$	YEAR TO DATE BUDGET	07/31/24	08/31/24	09/30/24	10/31/24	11/30/24	12/31/24	01/31/25	02/28/25	03/31/25	04/30/25	05/31/25	06/30/25	TOTAL	(OVER)/UNDER
OPERATIONS																
Salaries & Benefits	29,744,051	29,744,051	2,212,180	2,035,138	2,045,379	2,189,888	2,053,278	2,169,247	3,367,344	1,782,580	2,347,114	2,376,511	2,543,179	2,684,115	27,815,954	1,928,097
Operating Expenses	8,859,000	8,859,000	670,989	417,244	592,724	878,917	778,599	720,374	1,020,500	619,616	846,999	1,101,202	890,184	528,689	9,184,055	(286,055)
SUBTOTAL OPS	38,612,051	38,612,051	2,883,179	2,452,381	2,638,103	3,076,805	2,831,877	2,889,621	4,387,844	2,402,195	3,194,113	3,477,713	3,433,363	3,312,814	36,980,009	1,632,042
COMMUNITY PLACEMENT PLAN																
Salaries & Benefits	518,008	518,008		78,142	61,995	42,214	24,738	52,872	95,361	69,686	62,995	51,013	35,689	33,430	608,136	(90,130)
Operating Expenses	19,400	19,400			20,005	1,333	1,333	57,347	1,333	4,283	2,950	2,667			91,252	(71,852)
SUBTOTAL CPP	537,408	537,408	-	78,142	82,000	43,547	26,072	110,218	96,695	73,969	65,945	53,680	35,689	33,430	699,387	(161,961)
FOSTER GRANDPARENT PROGRAM																
Salaries & Benefits	95,402	95,402	7,586	5,641	7,401	7,527	7,220	7,543	10,122	7,486	7,486	7,486	7,777	7,089	90,363	5,039
Operating Expenses	183,401	183,401	6,803	11,633	12,342	13,376	13,671	10,330	13,965	11,708	14,993	15,625	19,817	151	144,312	39,089
SUBTOTAL FGP	278,803	278,803	14,389	17,274	19,743	20,903	20,891	17,872	24,088	19,192	22,479	23,011	27,593	7,240	234,674	44,129
SENIOR COMPANION PROGRAM																
Salaries & Benefits	71,970	71,970	5,722	4,255	5,583	5,640	5,447	5,690	7,636	5,647	5,647	5,647	5,867	5,348	68,129	3,841
Operating Expenses	137,594	137,594	6,734	5,650	6,234	6,771	7,677	5,364	8,626	6,814	10,278	11,142	12,942	185	88,418	49,176
SUBTOTAL SCP	209,564	209,564	12,457	9,906	11,817	12,411	13,124	11,054	16,262	12,461	15,925	16,789	18,809	5,534	156,548	53,016
TOTAL OPERATIONS	39,637,824	39,637,824	2,910,024	2,557,703	2,751,664	3,153,666	2,891,963	3,026,765	4,524,888	2,507,818	3,298,461	3,571,194	3,515,454	3,359,018	38,070,618	1,567,205