



Board of Directors Meeting Agenda

Tuesday, September 23, 2025

6:00 – 7:30 p.m.

Kern Regional Center, 3200 N. Sillect Ave., Bakersfield CA 93308

Malibu Room

General Business		
1. Call to Order and Introductions		Tracey Miller, Board President
2. Review and Approve Agenda of September 23, 2025	Action	Tracey Miller, Board President
3. Review and Approve Board Minutes of May 27, 2025 and August 26, 2025 (Attachment 1)	Action	Tracey Miller, Board President
4. Approve and appoint Tamerla Prince for a second term on the Board of Directors as Vendor Advisory Representative	Action	Tracey Miller, Board President
5. Approve and appoint nominee Socorro Carrillo for a first term on the Board of Directors	Action	Nominating Committee
6. Intake and Assessment: Department Overview, Timelines, limitations, etc. (Attachment 2)	Info	Kristine Khuu, Assistant Director of Client Services, Intake and Assessment
7. Public Input	Info	
Reports		
8. Board President's Report	Info	Tracey Miller, President
9. Consumer Advisory Committee Report	Info.	Tracey Miller, President and CAC Chairperson
10. Executive Director's Report	Info.	Enrique Roman, Executive Director
11. Financial Reports a. POS Report through July 2025 (Attachment 3) b. Operations Report through July 2025 (Attachment 4)	Info.	Tom Wolfgram, CFO
12. Vendor Advisory Committee Report	Info.	Tamerla Prince, VAC Representative

Please click the link or QR code below to join the webinar:



<https://tinyurl.com/mrxde7d2>

<https://us02web.zoom.us/j/89479232052?pwd=S6IzbfvHAPwdl56adobKR6DCDjIIN0.1>

Webinar ID: 894 7923 2052 Passcode: 426077

Dial-In Number: (213) 338-8477

**The next KRC Board of Directors meeting is
October 28, 2025, 6:00 – 7:30 PM**

Attachment 1

(Part 1 – Minutes of May 27, 2025)



Kern Regional Center Board of Directors Meeting Minutes May 27, 2025 6:00 – 7:30 p.m.

This was a hybrid meeting conducted in-person at Kern Regional Center, 3200 N. Sillect Ave., Bakersfield, CA 93308, in the Malibu Conference Room and online via Zoom. Spanish interpretation was provided by Nidya Madrigal-Navia, an Independent Contractor, and ASL interpretation was provided by Kimberly Cantwell and KD of LifeSigns, Inc.

1. Call to Order and Introductions

Tracey Miller, President, called the meeting to order at 6:05 PM.

Roll call of board members was done and a quorum established.

Board Members Present:

Fernando Fermin, Treasurer
Carlos Isidoro, Board Member
Ryan Jones, Board Member
Tracey Miller, Board President
Tamerla Prince, VAC Representative
Donald Tobias, Board Member
Martin Vasquez, Secretary
Simon Verdugo, Board Member

Board Members Absent:

Ana Alonso, Vice-President
Mark Tolentino, Board Member
Ruth Watterson, Board Member

KRC Staff Present

Freddy Cantu, IT Manager
Tomàs Cubias, Chief Equity Officer
Virginia Espino
Kristine Khuu
- Asst. Director of Client Services, Intake
Yesenia Mackie,
- Asst. Director of Client Services, Adult
Cindy Martinez, Service Coordinator
Darlene Pankey, Executive Assistant
Ana Peña
- Asst. Director of Client Services, Early Start
Isis Rasmussen
- Program Manager/Cultural Specialist
Gabriela Rodriguez,
- Asst. Director of Client Services, Transition
Enrique Roman, KRC Executive Director

KRC Staff Present (continued)

Julio Romero,
- Program Manager, Self-Determination Program
Omelia Trigueros, Director of Client Services
Vanessa Webster, Fair Hearing Officer
Tom Wolfgram, Chief Financial Officer

Guest Attendees:

APHR (Online)
Angelica (Online)
Marisela Altamirano
Flor Chavez
Condy (Online)
Cindy Cox, Support Person for Donald Tobias
Tatum Dixon
Debbie Escobar, All-in-One Care
Daniela Hernandez
Norma Jimenez
Mike Kokkoneur
Karina Landeros
Ingrid Mares
Alicia Meyer
Jessica Morrow
Veronica Quezada
Alex Rivero
Luis Rivero
Raquel Rivero
Rebecca Rivero
Rosa Rivero
Norma Tulasosopo, EFC
Sandra Van Scotter, Chair of SDP Advisory Committee
Jessica Vasquez
Manuel Velasquez
Renee Wells



2. Review and Approval of Agenda

Presenter: Tracey Miller, President

Action: Approval of the agenda for May 27, 2025

Outcome: The agenda for May 27, 2025, was approved as presented.

Motion made by: Simon Verdugo, Board Member **Second by:** Tamerla Prince

In Favor: 8 **Nays:** 0 **Abstentions:** 0

3. Review and Approval of Board Minutes

Presenter: Tracey Miller, Board President

Action: Approval of the board minutes from the meeting held on April 22, 2025.

Outcome: Approved board minutes from the meeting held on April 22, 2025.

Motion made by: Tamerla Prince **Second by:** Simon Verdugo

In Favor: 8 **Nays:** 0 **Abstentions:** 0

4. Appoint Board Member, Simon Verdugo, to a Third Term on the Board of Directors

Presenter: Tracey Miller, Board President

Outcome: Mr. Verdugo declined a third term to the Board of Directors. The board expressed gratitude for his five years of service and wished him well in his future endeavors.

5. Performance Contract – Draft to DDS

Presenter: Tomas Cubias

KRC held two public meetings to present the contract. A meeting was held in English on May 6 and in Spanish on May 7. Twenty-one people attended the meetings – the Spanish session had great engagement. The measures contained in the Performance Contract were compared to Statewide averages. Some data is still pending; e.g., employment earnings. Drafts are available in English and Spanish, and feedback is welcome.

Action: Board approval to submit the draft Performance Contract to DDS.

Outcome: Approved for submission to DDS

Motion made by: Martin Vasquez **Second by:** Tamerla Prince

In Favor: 8 **Nays:** 0 **Abstentions:** 0

- Attachment: Copy of the presentation with detailed information.

6. KRC Caseload Ratios/Staffing

Presenters: **Omelia Trigueros, Director of Client Services and
Karey Morris, HR Manager**

Details: KRC serves over 15,000 individuals. Ratios are improving; several categories are within or better than required ratios. Strategies include quarterly monitoring, hiring lists, and job fairs. Complex caseloads (e.g., justice-involved individuals) require more intensive.

- Attachment: Copy of the presentation with detailed information.



7. Public Input

Multiple speakers from the public

Topic: Lines of Living Art Program

Strong support was voiced for the Lines in Living Art program with emphasis on the program's impact on self-expression, socialization and mental well-being. Concerns were expressed about lack of communication and potential denial of service. Mr. Roman asked to meet with several of those present after the board meeting to share information and discuss solutions.

Sandra Van Scotter, Co-Chair, Local Volunteer SDP Advisory Committee

Topic: Self Determination Program Update

Ms. Van Scotter reported 264 participants in the SDP Program. KRC has had an explosion of participants in the Self-Determination program in the last year, which is very encouraging. She attributed this to the creation of a Self-Determination Program unit at KRC for which she is grateful. The next SDP Meeting will be held on June 2, 2025, via Zoom.

8. Board President's Report

Presenter: Tracey Miller, Board President

Ms. Miller spoke about the State budget. She asked everyone to keep in mind that the information reported in the Executive Director's Report by Enrique Roman (next item on the agenda) does not include any of the proposed cuts from the Federal level. There is still a lot happening in Congress that will impact Developmental Services in California. Alta Regional Center has put together a few webinars featuring Aaron Caruthers, State Council on Developmental Disabilities, which address some of these proposed Federal cuts. Each webinar will contain the latest information from Congress. She encouraged everyone to attend one of the remaining sessions on May 30, 10:00 – 11:30 AM or June 3, 9:30 – 11:00 AM. Meeting information flyers provided at the board meeting and information is also listed on the KRC website.

9. Executive Director's Report

Presenter: Enrique Roman, KRC Executive Director

Mr. Roman provided an update on the State budget as it relates to the Department of Developmental Disabilities (DDS). His report pertained only to State updates. The federal level is still working through the proposals that they have put forth and we will know more in the Fall about those.

The Governor's May budget revision projects a \$10–20B deficit over 4 years; however, the Department of Developmental Services (DDS) budget remains strong with a \$3B increase versus the proposed \$3.2B increase.



Proposed cuts and eliminations:

- Health & Safety Waiver Assistance
- Implicit Bias Training
- Workforce Training University
- Self-Determination Program
- Hold Harmless Clause
- Porterville Developmental Center
- Quality Incentive Program

Other budget considerations:

- DDS to add positions to pursue reimbursement from insurers.
- Cuts to Medi-Cal may increase demand on regional centers.

10. Consumer Activity Committee (CAC)

Presenter: Tracey Miller, Interim CAC Committee Chair

Discussion: CAC Meeting Activities

- The CAC Advisory Committee met May 20; working on website improvements and meeting scheduling.
- Activities included Bingo and upcoming DDS CAC presentation.

11. Financial Reports

Presenter: Tom Wolfram, CFO

Discussion: Purchase of Service and Operations Reports for March 2025

- **POS Report**
 - **March 2025 Spending:** \$22,421,065
 - **YTD Spending:** \$230,833,863

Purchase of Services YTD: \$230.8 Million (up \$43 Million from prior year). Major increases: Day Training (+\$10 Million), Respite Care (+\$9 Million), Community Care (+\$6 Million).

- **Operations Report**
 - **March 2025 Expenses:** \$3,298,461
 - **YTD Expenses:** \$27,624,952

Salaries & Benefits: \$27 Million YTD; projected underspend of \$2.6 Million. General Operating Expenses: projected underspend of \$100,000. Ridgecrest Office: Furniture delivery expected June 6; internet installation pending.

Attachment: Purchase of Service and Operations report YTD March 2025

12. Vendor Advisory Committee Report

Presenter: Tamerla Prince, VAC Representative

- Vendor Fair (April 16): 967 attendees.
- Backpack Drive: Goal of 900 backpacks; \$2,000 raised.



- Rate Reform: Ongoing vendor support and deadline reminders.
- 2025 Vendor Luncheon: Tentatively scheduled for November 7.
- HCBS Grants:
 - Bakersfield ARC offering free Relias training and peer mentoring.
 - Positive Purpose providing consultations and planning employment expert visits in July.

13. Adjournment

Time: 7:43 PM

Next Meeting: August 26, 2025, 6:00 – 7:30 PM at Kern Regional Center, Malibu Room

Attachment 1

(Part 2 – Minutes of August 26, 2025)



Kern Regional Center Board of Directors Meeting Minutes August 26, 2025 6:00 – 7:30 p.m.

This was a hybrid meeting conducted in-person at Kern Regional Center, 3200 N. Sillect Ave., Bakersfield, CA 93308, in the Malibu Conference Room and online via Zoom. Spanish interpretation provided by Nidya Madrigal-Navia, an Independent Contractor, and ASL interpretation provided by Kimberly Cantwell and Bailey Green of LifeSigns, Inc.

1. Call to Order and Introductions

Tracey Miller, President, called the meeting to order at 6:07 PM.
Rollcall of board members was done; a quorum was not present.

Board Members Present:

Fernando Fermin, Treasurer
Carlos Isidoro, Board Member
Tracey Miller, Board President
Donald Tobias, Board Member

Board Members Absent:

Ana Alonso, Vice-President
Tamerla Prince, VAC Representative
Martin Vasquez, Secretary
Ruth Watterson, Board Member

KRC Staff Present

Tomàs Cubias, Chief Equity Officer
Kristine Khuu,
-Asst. Director of Client Services, Intake
Yesenia Mackie,
- Asst. Director of Client Services, Adult
Cindy Martinez, Service Coordinator
Darlene Pankey, Executive Assistant
Ana Peña,
- Asst. Director of Client Services, Early Start

KRC Staff Present (continued)

Isis Rasmussen, Program Manager,/Cultural Specialist
Gabriela Rodriguez,
-Asst. Director of Client Services, Transition
Enrique Roman, KRC Executive Director
Duyen Ky Tran, IT Technician
Omelia Trigueros, Director of Client Services
Tom Wolfgram, Chief Financial Officer

Guest Attendees:

Cindy Cox, Support Person for Donald Tobias
Debbie Escobar, All-in-One Care
John Estomaguio
Karina Landeros, 24-Hour Care
Veronica Magallanes, SCDD
Edwin Pineda, DDS
Norma Tulasosopo, EFC
Sandra Van Scotter, family member/Chairperson of the KRC LVA

2. Review and Approval of Agenda

Presenter: Tracey Miller, President

Action: The agenda was not officially approved as there was no quorum.

Outcome: The agenda for May 27, 2025, will be reviewed at the meeting planned for September 23, 2025.

3. Review and Approval of Board Minutes

Presenter: Tracey Miller, Board President

Action: The board minutes of May 27, 2025, were not officially approved as there was no quorum.

Outcome: The board minutes of May 27, 2025, will be presented at the meeting planned for September 23, 2025.



4. KRC Resource Development: Processes; Exception to Policy; Updates on Current Developments/Projects

Presenter: Lynn Clark, KRC Director of Community Services

Outcome: Lynn Clark presented on the above topic. The detailed presentation is attached to these minutes.

5. Public Input

Presenter: Sandra Van Scotter

Ms. Van Scotter provided input concerning the Self-Determination program.

Presenter: Tomas Cubias

Tomas provided Equity & Community Engagement updates.

- The backpack distribution event was a great success with 900 backpacks donated and 720 distributed.
- Tomas encouraged referrals for the remaining backpacks.

6. Board President's Report

Presenter: Tracey Miller, Board President

Ms. Miller provided a quick synopsis of her recent ARCA meeting attendance.

7. Consumer Activity Committee (CAC)

Presenter: Tracey Miller, Interim CAC Committee Chair

The last CAC meeting was held on August 12. She encouraged all clients and families to attend these monthly meetings.

8. Executive Director's Report

Presenter: Enrique Roman, KRC Executive Director

Discussion: Budget Impacts/State-Level Legislative Changes/Internal KRC Updates/Upcoming Initiatives

Federal Budget Impacts

H.R.1 ('Big Beautiful Bill') was signed into law in early July by the President. California is currently analyzing the implications of this bill, particularly how reduced federal funding will affect the state budget. Most of the financial impacts are expected to begin in 2026, but some provisions (e.g., tax cuts) have already taken effect.

State-Level Legislative Changes (Trailer Bill Updates)

Mr. Roman provided a summary on the 12 major changes to the Lanterman Act were enacted via the July 1st trailer bill.

Upcoming Initiatives

HCBS Monitoring:

- DDS will provide a monitoring tool to ensure vendors are implementing HCBS compliance in practice.
- This will be integrated into annual reviews.

Person-Centered IPP Rollout:

- Launched January 1, 2025.
- Service coordinators are adapting well, though IPP development now takes longer.



- Positive reception from families, clients, and vendors.

California Public Records Act Compliance:

- Regional centers will be subject to CPRA starting January 1, 2026.
- KRC is preparing new document retention policies, which will be reviewed by the Board in September or October.

9. Financial Reports

Presenter: Tom Wolfgram, CFO

Discussion: Purchase of Service and Operations Reports for FY Ending June 30, 2025

- **POS Report**

- **June 30, 2025 Spending:** \$22,368,216
- **2024-25 YTD Spending:** \$322,738,929

Total paid to vendors: \$322,738,929 so far. Estimated unbilled services through June is \$7 million. YTD increase in payouts for services are \$68 million more than at this same time last year. Units of service pay outs is approximately 165,000 units. This figure includes multiple services per client (e.g., one client may receive 2-5 services).

- **Operations Report**

- **June 30, 2025 Expenses:** \$3,359,018
- **2024-25 YTD Expenses:** \$38,070,618

Unspent allocation at year-end is \$1.6 million for Salaries & Benefits. The unspent amount is due to unfilled positions and turnover.

Operating expenses were over budget by \$296,000 due to underestimated costs for utilities, rent, and attorney fees for all facilities: Bakersfield, Bishop, Delano, Ridgecrest, Tehachapi, and the Atrium Building.

Attachment: Purchase of Service and Operations report YTD through June 30, 2025

10. Vendor Advisory Committee Report

Presenter: Enrique Roman for Tamerla Prince, VAC Representative

Vendor Luncheon

- Date: November 7, 2025
- Location: DoubleTree Hotel
- Details: Registration information will be sent out soon
- VAC is collaborating with the hotel to improve the menu.

Vendor Community and KRC Collaboration

- A promising first meeting was held to strengthen the partnership.
- Positive feedback was received from the vendor community.
- Commitment to continue the conversation and improve the system.



H.E.A.R.T.S. Connection – Buddy Walk

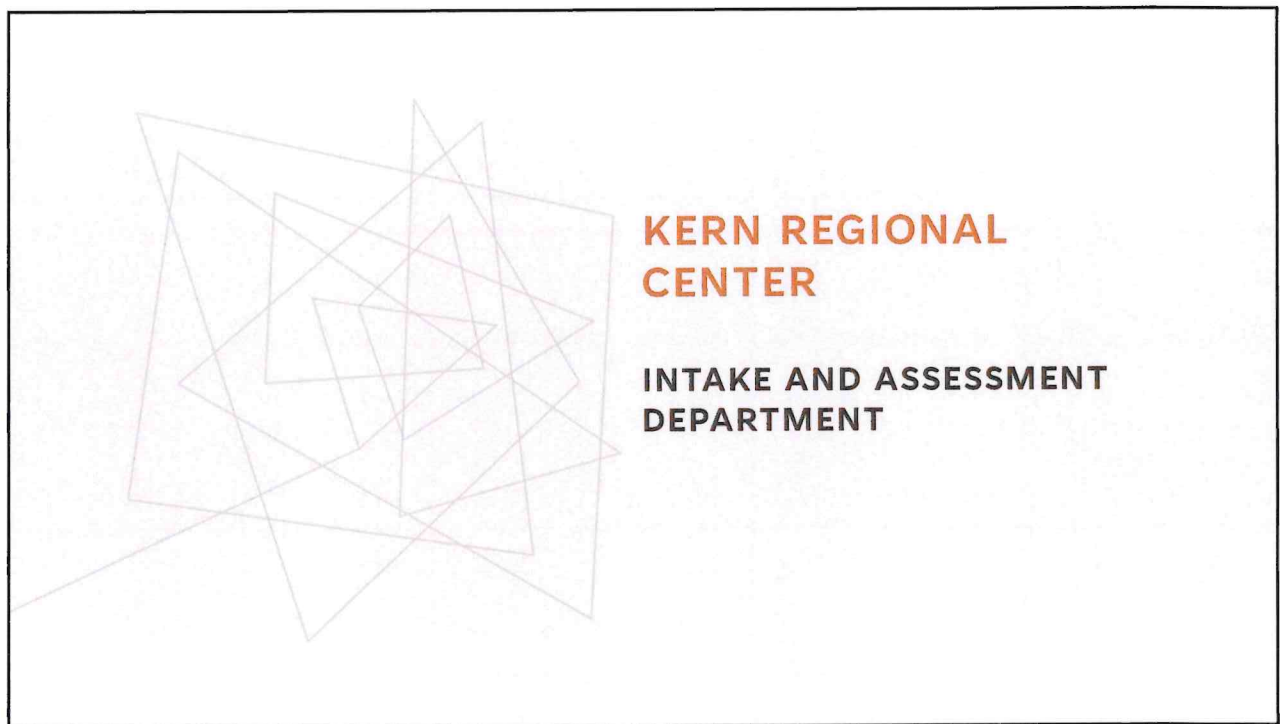
- Date: October 11, 2025
- Event: Expected to be better than ever!
- Involvement: Community sponsors and vendors forming teams.
- Activities: Prizes in various categories, informational and food vendors.
- More Information available on H.E.A.R.T.S. Connection social media.
- KRC is likely to have a resource table at the event.

11. **Adjournment**

Time: 7:25 PM

Next Meeting: September 23, 2025, 6:00 – 7:30 PM
Kern Regional Center, Malibu Room

Attachment 2



MEET THE ASSESSMENT LEADERSHIP TEAM



Kristine Khuu
Assistant Director of
Client Services



Juan Vieyra
Program Manager



Pedro Alvarez
Program Manager

INTAKE AND ASSESSMENT TEAM COMPOSITION

Associate Intake Coordinator-Process all incoming referrals

Assessment Coordinators-Assign to the individual's case once their case has been accepted for the assessment process.

Administrative Assistant-Provides administrative supports to the intake staff and refer/schedule psychological evaluation appointments

Clinical Support- Psychologists (consultants and vendor) and Physician

**Provides timely and accurate
assessment to determine
regional center eligibility.**

**PURPOSE OF THE INTAKE AND
ASSESSMENT DEPARTMENT**

HOW TO APPLY FOR ASSESSMENT SERVICES AT KRC



A REFERRAL MAY BE INITIATED
BY ANYONE



THE LEGALLY RESPONSIBLE
INDIVIDUAL ULTIMATELY MUST
CONSENT TO THE ASSESSMENT







COLLATERAL RECORDS AND REPORTS IS
HIGHLY RECOMMENDED TO BE PROVIDED
AT THE TIME OF THE INTAKE PROCESS.

2/20/20

Pinch Design

5



		
INTAKE PHONE 661-852-3220	FAX 661-852-3247	EMAIL KRC_INTAKE@KERNRC.ORG

6



EARLY START REFERRAL- CHILDREN UNDER AGE 3

Parental written consent must be obtained for a child under age 3 to be evaluated for the Early Start program- the IFSP is conducted within 45 days of the initial referral

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**LANTERMAN-(AGE 3 AND OVER)
INTAKE PROCESS- W&I 4642**

- a)(1) Any person believed to have a developmental disability shall be eligible for the initial intake and assessment services in the regional centers.
- (2) Initial intake shall be performed within 15 working days following a request for assistance.
- This consist of completing the initial screening, collecting available information, records and assessments to review.

LANTERMAN- INTAKE PROCESS- W&I 4642 (CONT.)

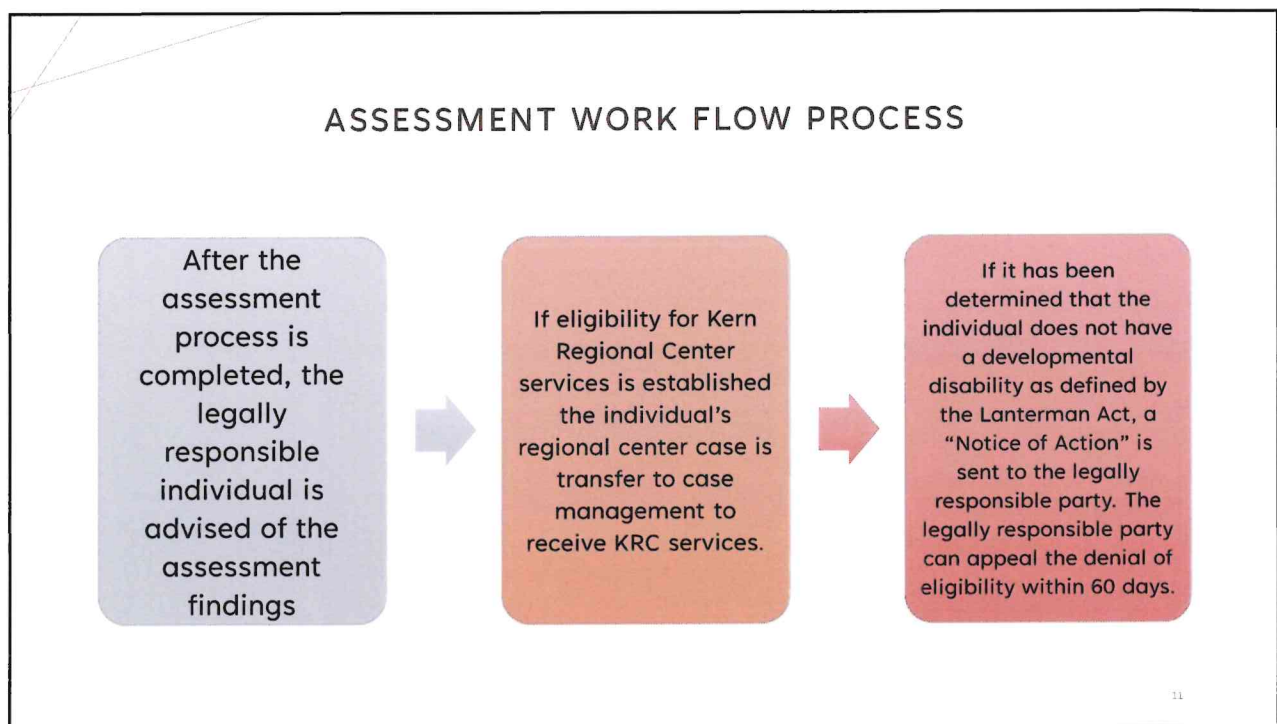
- Kern Regional Center Assessment/clinical staff will review the all available information (including collateral reports and records) and determine if the individual is an appropriate candidate for assessment.
- If the individual is accepted for the assessment, the individual's case will be assigned to a Assessment Coordinator who will meet with them to complete the Initial Interview (aka Social Assessment). The social assessment consist of interviewing and gathering historical information, prenatal history, birth history, family history, current level of functioning, employment, educational status and any other concerns about the individual. If the individual's application is not accepted for the assessment process a Notice of Action if provided.
- As part of the assessment process a psychological evaluation and a medical evaluation will be completed based on the suspected developmental disability.

LANTERMAN-

ASSESSMENT PROCESS- W&I 4643

- (a) If assessment is needed, the assessment shall be performed within 120 days following the initial intake.
- Assessment shall be performed as soon as possible and in no event more than 60 days following the initial intake, where any delays would expose the client to unnecessary risk to his or her health or safety or to significant delays in mental or physical development or the client would be at imminent risk of placement in a more restrictive environment.

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CHALLENGES & FOCUS



Limited licensed clinicians- psychologists who are bilingual



Significant growth in referrals



Continuing to recruit more providers to support and complete assessment. Within the last 10 years we have developed our clinical resources from 2 psychologists to 10 and including another physician who started two months ago.

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Attachment 3

KERN REGIONAL CENTER
PURCHASE OF SERVICE
FY 2025-2026
AS OF JULY 31, 2025

PURCHASE OF SERVICES	07/31/25	2025-2026 Total
OUT-OF-HOME		
Community Care Facility	7,306,080	7,306,080
ICF/SNF Facility	217,126	217,126
TOTAL OUT OF HOME	7,523,206	7,523,206
DAY PROGRAMS		
Day Care	102,244	102,244
Day Training	6,049,867	6,049,867
Supported Employment	501,150	501,150
Work Activity Program		-
SUBTOTAL DAY PROGRAMS	6,653,261	6,653,261
OTHER SERVICES		
Non Medical Services Prof	1,473,367	1,473,367
Non Medical Services Prog	2,105,103	2,105,103
Home Care Services Prog		-
Transportation	639,657	639,657
Transportation Contracts	730,475	730,475
Prevention Services	796,089	796,089
Other Authorized Services	4,844,157	4,844,157
P & I Expense	11,617	11,617
Hospital Care		-
Medical Equipment	18,117	18,117
Medical Services Prof	279,042	279,042
Medical Services Prog	24,700	24,700
Respite Care - In Home	2,637,348	2,637,348
Respite Care - Out of Home	48,388	48,388
Camps	17,083	17,083
		-
TOTAL OTHER SERVICES	13,625,143	13,625,143
TOTAL PURCHASE OF SERVICES	27,801,610	27,801,610
COMMUNITY PLACEMENT PLAN		
Community Care Facility	107,711	107,711
ICF/SNF Facility		-
Day Training		-
Non-Medical Services		-
Non-Medical Services-Programs		-
Transportation		-
Other Authorized Services		-
Other Services		-
Medical Care - Prof		-
		-
TOTAL COMMUNITY PLACEMENT PLAN	107,711	107,711
TOTAL PURCHASE OF SERVICE	27,909,321	27,909,321
Clients	12,493	

Attachment 4

KERN REGIONAL CENTER
 OPERATIONS
 FY 2025/2026
 AS OF JULY 31, 2025

	PROPOSED EXPENDITURES	PROPOSED YEAR TO DATE BUDGET	07/31/25	TOTAL	(OVER)/UNDER
OPERATIONS					
Salaries & Benefits	-	-	2,291,102	2,291,102	(2,291,102)
Operating Expenses	-	-	1,382,040	1,382,040	(1,382,040)
SUBTOTAL OPS	-	-	3,673,142	3,673,142	(3,673,142)
COMMUNITY PLACEMENT PLAN					
Salaries & Benefits	-	-	-	-	-
Operating Expenses	-	-	-	-	-
SUBTOTAL CPP	-	-	-	-	-
FOSTER GRANDPARENT PROGRAM					
Salaries & Benefits	-	-	497	497	(497)
Operating Expenses	-	-	45	45	(45)
SUBTOTAL FGP	-	-	541	541	(541)
SENIOR COMPANION PROGRAM					
Salaries & Benefits	-	-	4,803	4,803	(4,803)
Operating Expenses	-	-	6,896	6,896	(6,896)
SUBTOTAL SCP	-	-	11,699	11,699	(11,699)
TOTAL OPERATIONS	-	-	3,685,381	3,685,381	(3,685,381)