



Board of Directors Meeting Agenda
Tuesday, January 27, 2026
6:00 – 7:30 p.m.

Kern Regional Center, 3200 N. Sillect Ave., Bakersfield CA 93308 -- Malibu Room

General Business		
1. Call to Order and Introductions		Tracey Miller, Board President
2. Review and Approve Agenda of January 27, 2026	Action	Tracey Miller, Board President
3. Review and Approve Board Meeting Minutes of November 18, 2025 and December 9, 2025 (Attachments 1 & 2)	Action	Tracey Miller, Board President
4. Nominate and vote for Gayla Gibson for member of the Board of Directors	Action	Tracey Miller, Board President
5. Nominate and vote for Deborah Rico for member of the Board of Directors	Action	Tracey Miller, Board President
6. Nominate and vote for Tajia Rodriguez for member of the Board of Directors	Action	Tracey Miller, Board President
7. Standards and Practices for Board Composition	Info	Tony Anderson, Associate Director ARCA Tracey Miller, KRC Board President
8. Draft Purchase of Service Standard: ASL Language Training and Support Service (Attachment 3)	Action	Enrique Roman Executive Director
9. NCI and Upcoming Survey	Info	Esteban Ortiz, SCDD
REPORTS		
10. Board President's Report	Info	Tracey Miller, Board President
11. Consumer Advisory Committee (CAC) Report	Info	Tracey Miller, Board President
12. Executive Director's Report	Info	Enrique Roman, Executive Director
13. Financial Reports a. POS Report through November 2025 (Attachment 4) b. Operations Report through November 2025 (Attachment 5)	Info	Tom Wolfgram, CFO
14. Vendor Advisory Committee Report	Info	Tamerla Prince, VAC Representative

Please click the link or QR code below to join the webinar:

<https://tinyurl.com/mrxde7d2>

<https://us02web.zoom.us/j/89479232052?pwd=S6IzbfvHAPwdl56adobKR6DCDjIIN0.1>

Webinar ID: 894 7923 2052 Passcode: 426077

Dial-In Number: (213) 338-8477

The next KRC Board of Directors meeting is

February 24, 2026, 6:00 – 7:30 PM



Attachment 1



Kern Regional Center Board of Directors Meeting Minutes November 18, 2025 6:00 – 7:30 p.m.

This was a hybrid meeting conducted in-person at Kern Regional Center, 3200 N. Sillect Ave., Bakersfield, CA 93308, in the Malibu Conference Room and online via Zoom. Spanish interpretation was provided by Nidya Madrigal-Navia, an Independent Contractor, and ASL interpretation was provided by Rachel Groner and Bailey Green of LifeSigns, Inc.

1. Call to Order and Introductions

Tracey Miller, President, called the meeting to order at 6:06 PM.

Roll-call of board members was done, and a quorum was established.

Board Members Present:

Socorro Carrillo, Board Member
Fernando Fermin, Treasurer
Carlos Isidoro, Board Member
Kevin Johnson, Board Member
Tracey Miller, Board President
Donald Tobias, Board Member
Martin Vasquez, Secretary

Board Members Absent:

Ana Alonso, Vice-President
Tamerla Prince, VAC Representative
Ruth Watterson, Board Member

KRC Staff Present

Lynn Clark, Director, Community Services
Tomàs Cubias, Chief Equity Officer
Ana Guerra, Asst. Director of Client Services,
Early Childhood
Sonia Johal, Compliance Manager
Kristine Khuu
- Asst. Director of Client Services, Intake

KRC Staff Present (continued)

Yesenia Mackie, Asst. Director Client Services – Adult
Cindy Martinez, Service Coordinator
Darlene Pankey, Executive Assistant
Ana Pena, Asst. Director, Clinical Services, Early Start
Gabriela Rodriguez,
- Asst. Director of Client Services, Transition
Enrique Roman, Executive Director
Ky Tran, IT Technician
Omelia Trigueros, Director of Client Services
Tom Wolfgram, Chief Financial Officer

Guest Attendees:

Cindy Cox
Valerie Jasso Gorospe
Tiffany Hoang, Circle Up
Karina Landeros, 24-hour Home Care
Edwin Pineda, DDS
Sandra Van Scotter

2. Closed Session Report

- Pursuant to **Welfare and Institutions Code Section 4663**, the Board met in closed session at 5:00 PM to discuss:
 - Executive Director evaluation and performance.
 - Pending litigation.



3. Review and Approval of Agenda -- Presenter: Tracey Miller, President

Action: Approval of the agenda for November 18, 2025

Motion made by: Socorro Carrillo **Second by:** Kevin Johnson

In Favor: 7 Nays: 0 Abstentions: 0

4. Review and Approval of Board Minutes (Attachment 1)

Presenter: Tracey Miller, Board President

Action: Approval of the board minutes from the meeting held on October 28, 2025.

Motion made by: Socorro Carrillo **Second by:** Kevin Johnson

In Favor: 7 Nays: 0 Abstentions: 0

5. KRC Policies (Attachment 2) -- Presenter: Tomas Cubias, Chief Equity Officer

At the previous meeting of 10/28/25, these policies were presented, but approval was tabled until the missing retention schedule for the Records and Information Management Program Policy could be provided. The retention schedule was presented and reviewed.

Action: Approval of KRC Policies:

- Transparency and Access to Public Information.
- California Public Records Act Policy.
- Electronic Communications Policy.
- Records and Information Management Program Policy (including Attachments A & B).

Motion made by: Socorro Carrillo Second by: Kevin Johnson

In Favor: 7 Nays: 0 Abstentions: 0

6. Cultural & Linguistic Training – Presented by Tiffany Hoang, Circle Up Training

Tiffany Hoang, from Circle Up Training, presented education to the Board of Directors and attendees that detailed implicit and explicit bias. The recording was turned off for this portion due to copyright law.

7. Public Comment

Speaker: Sandra Van Scotter, Parent and Co-Chair of Self-Determination Program Local Self Advisory Committee.

- Shared updates:
 - 111 participants enrolled in Self-Determination Program as of October.
 - Challenges with new rules since July; progress continues.
 - Advocated for stronger communication between Self-Determination Program Local Volunteer Advisory Committee and Board of Directors.
 - The next Self-Determination Advisory Committee: December 1, 2025 (Zoom, 5 PM).

8. President's Report - Presenter: Tracey Miller

- Tracey Miller shared her experience from attending the ARCA Academy.
 - Learned best practices for board leadership and governance.
 - Plans to implement improvements for board operations.
- Board member Socorro Carrillo, who also attended, shared insights from training:
 - Exposure to different regional center practices.
 - Opportunities to adopt new strategies for community engagement.



9. Executive Director's Report - *Presenter: Enrique Roman*

- **Highlights:**
 - Current budget status: Stable for now; federal cuts expected next year.
 - DDS working on operationalizing trailer bill language affecting programs.
 - Rate Study updates:
 - Hold harmless clause impacts ~40 vendors.
 - Sunset date moved to **February 28, 2026**.

10. Financial Report - *Presenter: Tom Wolfgram (CFO)*

Discussion: Purchase of Service and Operations Reports for September 30, 2025

- **POS Report (Attachment 3)**
 - **September 2025 Spending:** \$27,465,495
 - **YTD Spending:** \$91,399,522
 - July: \$31.9M vs. \$24.2M last year.
 - August: \$31.9M vs. \$24.7M last year.
 - September: \$27.4M (+\$4.5M unbilled) vs. \$21.4M last year.
 - Total: \$91.4M vs. \$70M last year (+\$21M difference)
- **Operations Report (Attachment 4)**
 - **September 2025 Expenses:** \$3,654,088
 - **YTD Expenses:** \$10,971,737
 - Spending higher than last year; allocation unchanged.
 - Monitoring monthly to avoid overspending.

11. Vendor Advisory Committee Update - *Presenter: Enrique Roman for Tamerla Prince*

- Vendor Luncheon held November 7:
 - Attendance: 365.
 - Raised approx. \$5,500 for Thanksgiving baskets.
 - Keynote: Jamie Markey (Helen Sanderson & Associates).
 - Media coverage by KGET; potential follow-up series.

Next VAC meeting: January 27, 2026

12. Next public Board of Directors Meeting: **December 9, 2025, 6:00 – 7:30 PM** **Kern Regional Center, Malibu Room or Zoom Hybrid**

Adjournment

Meeting adjourned at 7:48 PM.

Attachment 2



Kern Regional Center

Board of Directors Meeting Minutes

December 9, 2025

6:00 – 7:30 p.m.

This was a hybrid meeting conducted in-person at Kern Regional Center, 3200 N. Sillect Ave., Bakersfield, CA 93308, in the Malibu Conference Room and online via Zoom. Spanish interpretation was provided by Nidya Madrigal-Navia, an Independent Contractor, and ASL interpretation was provided by Rachel Groner and Angelle Thomas of LifeSigns, Inc.

1. Call to Order and Introductions

Tracey Miller, President, called the meeting to order at 6:06 PM.
Roll-call of board members was done, and a quorum was established.

Board Members Present:

Ana Alonso, Board Vice-President
Socorro Carrillo, Board Member
Fernando Fermin, Treasurer
Carlos Isidoro, Board Member
Kevin Johnson, Board Member
Tracey Miller, Board President
Tamerla Prince, VAC Representative
Donald Tobias, Board Member
Martin Vasquez, Secretary

KRC Staff Present

Lynn Clark, Director, Community Services
Alejandra Chavez, AD, Community Services

KRC Staff Present (continued)

Tomàs Cubias, Chief Equity Officer
Ana Guerra, AD, Early Childhood
Sonia Johal, Compliance Manager
Darlene Pankey, Executive Assistant
Enrique Roman Executive Director
Frances Rubio, Language & Accessibility Specialist
Omelia Trigueros, Director of Client Services

Guest Attendees:

Cindy Cox
Debbie Escobar
Alma Meza
Edwin Pineda, DDS
Scott Rice
Enisa Salkic

2. Review and Approval of Agenda -- *Presenter: Tracey Miller, President*

Action: Approval of the agenda for December 9, 2025

Motion made by: Ana Alonso **Second by:** Kevin Johnson

In Favor: 9 **Nays:** 0 **Abstentions:** 0

3. Performance Contract Year-End Review (Attachment 1)

Presenter: Tomas Cubias, Chief Equity Officer

Presentation included compliance with DDS standards, service coordination, and equity measures.

- **Highlights:**

- Children living with families: 99.71%
- Adults in home settings: 85.82%



- **(Performance Contract Highlights – continued)**

- Fewer individuals in large facilities: Improved over prior year
- Audit compliance: Passed DDS and independent audits
- Employment outcomes: Above state average for paid internships, but improvement needed in job retention
- Disparity data: Continued focus on equity and utilization of services
- IPP and IFSP compliance: Maintained high compliance rates.

Discussion was had concerning strategies for improving adult home settings, transportation challenges, and vendor audits. Plans include enhanced family support training, housing resources, and collaboration with transportation agencies.

Presentation is included with these minutes as Attachment 1

4. National Core Indicators (NCI) Survey (Attachment 2)

Presented by Tomas Cubias, Chief Equity Officer

- Overview of NCI surveys (adult in-person, child family, adult family, family guardian).
- Current report reflects Adult In-Person Survey (FY 2022–2023).

Highlights:

- Community inclusion: 67% of KRC respondents go out as much as they want (state avg. 71%).
- Choice & decision-making: KRC above state average in housing choice and daily schedule input.
- Relationships: 74% have non-family/non-staff friends; loneliness rates similar to state.
- Service coordination: KRC below state average in meeting with service coordinators (67% vs. 84%).

Discussion included:

- Increased hiring, improved onboarding, added supervisor contact info, implemented new IPP format (person-centered).
- Workforce cultural respect: KRC at 87% vs. state 96%; ongoing cultural competency and customer service training.
- Transportation: Persistent challenge, especially in rural areas.
- Health & wellness: Physical exams and exercise rates slightly below state averages.
- Rights & advocacy: Low participation in self-advocacy groups; plan to promote CAC and community engagement.

Full survey available on DDS website. The presentation is included with these minutes as Attachment 2.

5. Next public Board of Directors Meeting: January 27, 2026, 6:00 – 7:30 PM Kern Regional Center, Malibu Room and Zoom Hybrid

Adjournment

Meeting adjourned at 8:01 PM.

Attachment 3

POLICY

TITLE: American Sign Language Training and Support Service
Service Code 644

POLICY NO. TBD

DATE APPROVED by BOARD OF DIRECTORS: TBD

Functional communication skills, including expressive and receptive communication using American Sign Language (ASL), are skills that are important for individuals who are deaf, hard of hearing or deafblind. The ability to effectively communicate with others enhances individuals' ability to meet wants and needs, access the community, and develop relationships, among other important life functions.

The ASL Training and Support Service must be provided by qualified staff (defined as achieving a "Superior" level of fluency in the ASL Proficiency examination). The service is designed to enhance individuals' functional communication skills while reducing reliance on home signs through the use of formal ASL.

ASL Training and Support Service is available for children and adults. In addition to training and support for individuals, this service can be used to train direct support professionals and family members while the individual is present, to promote more cultural and linguistic understanding in the natural environment. These services also may work with individuals and providers to incorporate use of and learning through Alternative Augmentative Communication devices, ASL online resources and online ASL content to increase engagement, all when learning ASL.

ASL Training and Support services are not designed to replace any other services, including care and supervision. They should be used to improve communication between service providers or family members and the person receiving services. This service shall not supplant or replace the need for formal interpretation services.

The IPP/IFSP process will determine on an individual basis the level of need for the ASL Training and Support Service.

ASL Training and Support Service may be considered as an exception for those individuals who do not meet the eligibility criteria referenced above, if it has been determined through the IPP/IFSP process that this Service is necessary to meet the individual's IPP/IFSP goals and objectives.

Attachment 4

KERN REGIONAL CENTER
PURCHASE OF SERVICE
FY 2025-2026
AS OF NOVEMBER 30, 2025

PURCHASE OF SERVICES	10/31/25	11/30/25	2025-2026 Total
OUT-OF-HOME			
Community Care Facility	7,881,431	7,057,019	38,129,278
ICF/SNF Facility	259,430	245,611	1,351,349
TOTAL OUT OF HOME	8,140,861	7,302,630	39,480,627
DAY PROGRAMS			
Day Care	112,768	56,692	492,479
Day Training	6,413,928	4,973,840	29,676,691
Supported Employment	577,633	449,370	2,459,952
Work Activity Program			-
SUBTOTAL DAY PROGRAMS	7,104,329	5,479,902	32,629,122
OTHER SERVICES			
Non Medical Services Prof	1,792,969	1,314,001	8,735,384
Non Medical Services Prog	2,670,115	1,969,217	11,304,902
Home Care Services Prog	298		33,943
Transportation	652,287	406,984	3,007,716
Transportation Contracts	863,827	562,175	3,805,235
Prevention Services	765,724	159,266	3,225,679
Other Authorized Services	5,069,261	4,479,451	26,369,904
P & I Expense	11,555	11,415	56,926
Hospital Care			-
Medical Equipment	7,445	6,913	65,683
Medical Services Prof	311,870	215,418	1,404,991
Medical Services Prog	25,880	23,665	128,281
Respite Care - In Home	5,973,364	2,658,037	25,544,938
Respite Care - Out of Home	10,451	27,618	156,325
Camps	11,500	11,405	57,118
			-
TOTAL OTHER SERVICES	18,166,546	11,845,565	83,897,025
TOTAL PURCHASE OF SERVICES	33,411,736	24,628,097	156,006,774
COMMUNITY PLACEMENT PLAN			
Community Care Facility		68,151	68,151
ICF/SNF Facility			-
Day Training			-
Non-Medical Services			-
Non-Medical Services-Programs			-
Transportation			-
Other Authorized Services			-
Other Services			-
Medical Care - Prof			-
TOTAL COMMUNITY PLACEMENT	-	68,151	68,151
TOTAL PURCHASE OF SERVICE	33,411,736	24,696,248	156,074,925
Clients	15,070	10,730	71,335

Attachment 5

**KERN REGIONAL CENTER
OPERATIONS
FY 2025/2026
AS OF NOVEMBER 30, 2025**

	PROPOSED EXPENDITURES	PROPOSED YEAR TO DATE BUDGET	10/31/25	11/30/25	TOTAL	(OVER)/UNDER
OPERATIONS						
Salaries & Benefits	39,077,434	16,532,761	2,642,074	2,863,965	15,118,484	1,414,276
Operating Expenses	10,178,000	4,240,833	390,643	1,064,323	4,369,801	(128,968)
SUBTOTAL OPS	49,255,434	20,773,594	3,032,717	3,928,287	19,488,285	1,285,309
COMMUNITY PLACEMENT PLAN						
Salaries & Benefits		-	305,197	69,479		-
Operating Expenses		-	114,320	2,950		-
SUBTOTAL CPP	-	-	419,517	72,429	-	-
FOSTER GRANDPARENT PROGRAM						
Salaries & Benefits	17,130	7,247	5,113	7,615	12,754	(5,507)
Operating Expenses	35,967	14,986	14,129	13,923	28,068	(13,082)
SUBTOTAL FGP	53,098	22,234	19,241	21,538	40,822	(18,589)
SENIOR COMPANION PROGRAM						
Salaries & Benefits		-	2,284	5,076	21,294	(21,294)
Operating Expenses		-	7,643	4,589	29,857	(29,857)
SUBTOTAL SCP	-	-	9,927	9,665	51,150	(51,150)
TOTAL OPERATIONS	49,308,532	20,795,828	3,481,402	4,031,920	19,580,258	1,215,570